

## Key Responsibilities

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- Handing End to End Recruitment
- Managing team of 8 members
- Client & Delivery Management
- Attending scrum calls with delivery on hiring updates
- Requirement gathering from Delivery teams
- Sourcing , Screening, Scheduling interviews
- Co-ordinating client interviews (UAE Clients & US Clients)
- Offer Negotiation
- Offer Release
- Post offer follow up

## Declaration:

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I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Hyderabad

Date: 12/02/2019

Signature

(B Ranjitha)