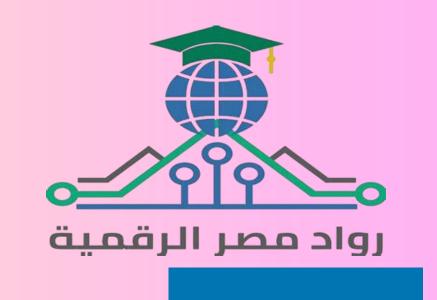
Data Analysis

Superstore Sales





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Project Documentation Guidelines



Key points in the analysis

Student Deadline	Tasks
Week I	Data Cleaning and Preprocessing
Week 2	Analysis Questions Phase
Week 3	Dashboard Phase
Week 4	Recommendations & Insights and Final Presentation







At this stage, the work was done as follows:

- Project Plan Includes the Time distribution for each step
- Task Assignment & Roles Defines responsibilities for each team member.
- Project Proposal Overview of the project, objectives, and scope.
- 4 Cleaning data -to prepare it for analysis





Project Plan - Includes the Time distribution for each step

Task Assignment & Roles - Defines responsibilities for each team member.

Tasks were distributed to all team members during the period from 11/1/2024 to 11/30/2024.

- l. Import data into Power BI from the appropriate Excel source.
- 2. Examine the data to detect missing values, errors, and duplicates.
- 3. Address missing values through elimination or imputation.
- 4. Correct data errors (such as spelling errors or illogical values).
- 5. Transform the data into a format suitable for analysis (standardize formats, extract new variables).
- 6.Document all processes performed during the cleaning process to ensure transparency and reproducibility.
- 7. Hand over the cleaned data to the team to move to the analysis phase.





Project Proposal - Overview of the project, objectives, and scope.

This project aims to analyze Superstore Sales data to identify key factors affecting business performance. It will examine sales by category, product, and region while assessing the impact of shipping methods on customer satisfaction. The analysis will leverage tools like Excel and Power BI to extract insights and recommendations. The expected outcome includes reports and visualizations highlighting trends and strategies to increase profitability and improve operations.

Cleaning data -to prepare it for analysis





During the cleaning process there were a number of observations.

- 1 Table.TransformColumnTypes(#"Promoted Headers", {{"Order Date", type date}}, "en-GB")
- Table.TransformColumnTypes(#"Changed Type with Locale", {{"Ship Date", type date}}, "en-GB")
- Table.AddColumn(#"Changed Type with Localel", "duration", each [Ship Date]-[Order Date])
- 4 Table.TransformColumnTypes(#"Added Custom",{{"duration", type number}})
- 5 Table.SelectRows(#"Changed Type", each not List.IsEmpty(List.RemoveMatchingItems(Record.FieldValues(_), {"", null})))
- 6 Table.Distinct(#"Removed Errors")
- 7 Table.RemoveColumns(#"Removed
- Duplicates",{"duration"})
 Table.TransformColumnTypes(#"Removed Columns",{{"Sales", type

number}}







General Analysis:

- I. What are the total sales in each state?
- 2. Which categories have the highest sales?
- 3. Which sub-categories achieve the highest sales?

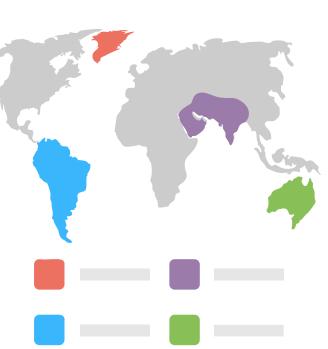


<u>. Geographical</u>

Analysis: What are the total sales by region?

2. Which city generate the highest sales?









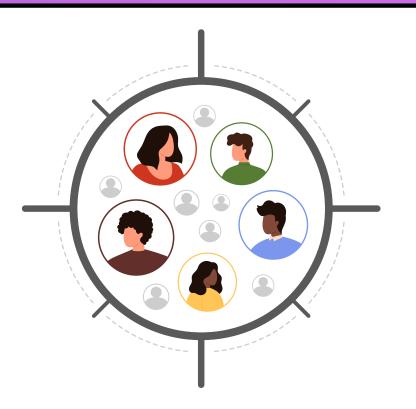


Customer Analysis:

- I. Who are the top customers based on total sales?
- 2. Who are the top customers based on order?

Time-Based Analysis:

- I. How are sales distributed monthly or annually?
- 2. Is there a seasonal sales pattern?
- 3. Which time period achieves the highest sales?











Product Analysis:

- I. Which products have the highest sales?
- 2. Which products have the lowest sales?



Shipping Method Analysis:

- I. Which shipping methods are used the most, and what is their impact on sales?
- 2. What is the average delivery time for each shipping method?



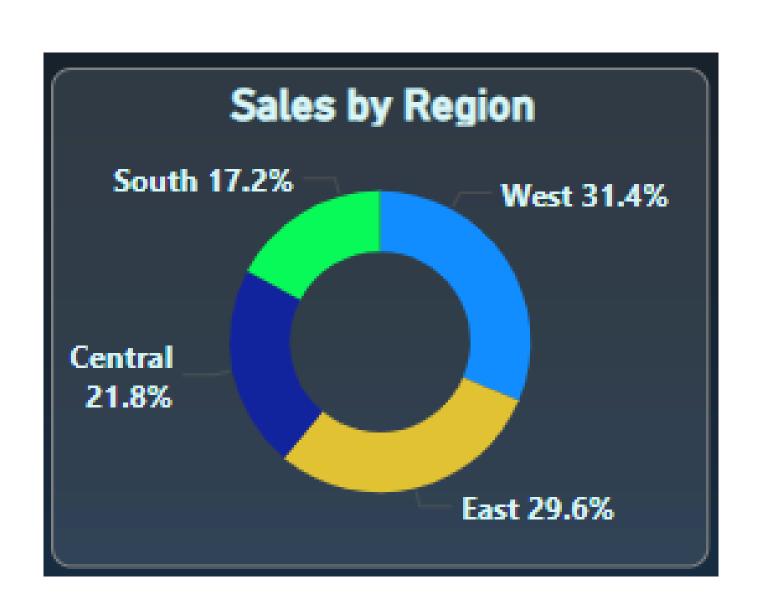




What are the total sales by region?



The east region is the highest and the South region is the lowest.







What are the total sales in each state?

Which states have the highest



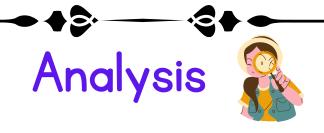
- Larger circles (such as those in California and New York) indicate higher sales.
- Green color represents high sales.
- Red color represents low sales.
- The highest sales appear in California, New York, and Michigan.
- Lower sales are seen in states like North Dakota and Missouri.







Which City generate the highest sales?



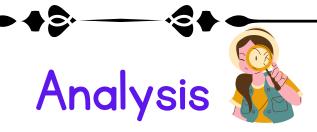
New York City is the highest in terms of sales.







Which categories have the highest sales?



The chart titled "Sales by Category" presents sales data for three product categories:

Technology: Highest sales at \$827.46K.

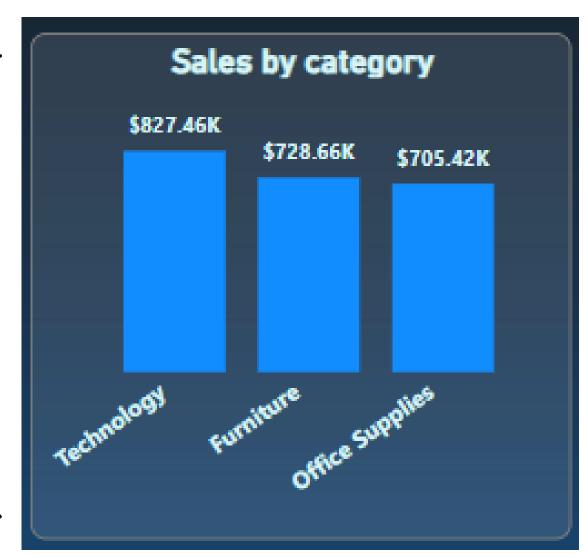
Furniture: Second with \$728.66K in sales.

Office Supplies: Lowest sales at \$705.42K.

Technology is the top-performing category, indicating strong customer demand.

Furniture follows closely, showing moderate performance.

Office Supplies has the lowest sales, which could be due to lower demand or market saturation.







Which sub-categories achieve the highest sales?



Top-selling sub-categories:

Phones: \$328K

Chairs: \$323K

Storage: \$219K

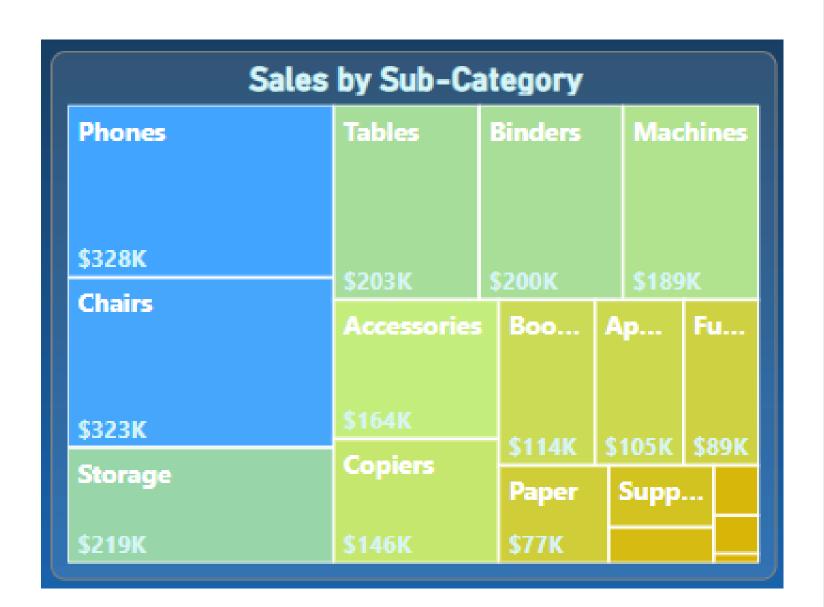
Lowest-selling sub-categories:

Paper: \$77K

Supplies: \$68K (partially visible)

The size of each block represents the sales volume - larger

blocks = higher sales.







- I. Which products have the highest sales?
- 2. Which products have the lowest sales?



Analysis



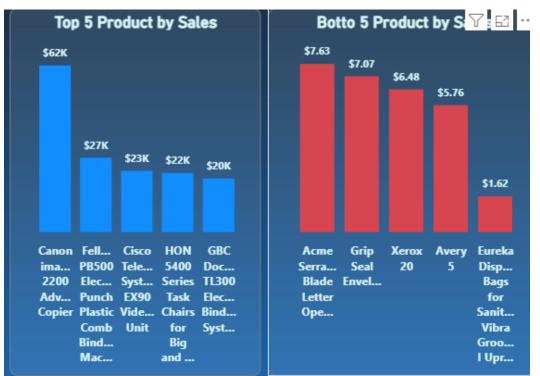
"Bottom 5 Product by Sales":

- Acme Sierra Blade Letter Opener: \$7.63
- Grip Seal Envelopes: \$7.07
- Xerox 20: \$6.48
- Avery 5: \$5.76

Eureka Disposable Bags for Sanitaire Vibra Groomer I Upright: \$1.62

In this chart, the first four lowest-performing products have relatively similar sales figures (between \$5.76 and \$7.63), while the Eureka product significantly underperforms at just \$1.62.

The contrast between the charts highlights the extreme difference in revenue generation between top and bottom products – the best–selling Canon copier (\$62K) generates nearly 38 times more revenue than the lowest–performing Eureka bags (\$1.62), demonstrating a significant sales disparity across the product range.



"Top 5 Product by Sales":

- Canon image 2200 Advanced Copier: \$62K Significantly outperforming all other products
- Fellows PB500 Electric Plastic Comb Binding Machine: \$27K
- Cisco TelePresence System EX90 Video Conference Unit: \$23K
- HON 5400 Series Task Chairs for Big and Tall: \$22K
- GBC DocuBind TL300 Electric Binding System: \$20K

The distribution shows a substantial gap between the top-selling product and the rest of the items. The Canon copier generates more than twice the sales of the second-place product.





Which shipping methods are used the most, and what is their impact on sales?

What is the average delivery time for each shipping method?

What is the average delivery time between the order date and the ship date?

Average Ship Days: 4 days as shown in the first indicator.





Sales by Ship Mode:

Standard Class: 59.3%

Second Class: 19.9%

First Class: 15.3%

Same Day: 5.5%

Shipping Status by Ship Mode:

Same Day: 95.54% Very Fast (514 shipments)

First Class: Mix of Normal (59.63%) and Fast (40.37%) shipments

Second Class: Mix of Fast (38.85%) and Delayed (61.15%) shipments

Standard Class: Mostly Delayed (69.53%)

This information indicates that Same Day shipping is the most efficient service, while Standard

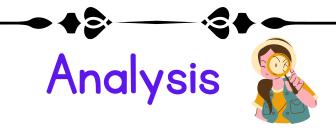
Class shipping suffers from delays despite being the most frequently used option.







Who are the top customers based on total sales?



a bar chart titled "Top 5 customers by sales." Here's an analysis of the displayed data:

- Sean Miller: Leads the list with sales of \$25,000 (\$25K)
- Tamara Chand: Ranks second with sales of \$19,000 (\$19K)
- Raymond Buch: Takes third place with sales of \$15,000 (\$15K)
- Tom Ashbrook: Comes in fourth with sales also at \$15,000 (\$15K)
- Adrian Barton: Holds fifth place with sales of \$14,000 (\$14K)

There's a significant gap between the first and second customer (\$6,000), while the differences between the second through fifth customers are relatively smaller. It's notable that Sean Miller represents an important income source for the company, as his sales constitute approximately 28% of the total sales shown in this chart.







Who are the top customers based on order?



Analysis



This image shows a bar chart titled "Top 5 customers by order." Here's an analysis of the displayed data:

There's an interesting observation when comparing this to the previous sales chart - while Sean Miller had the highest sales value (\$25K), he ranks third in order count. Adrian Barton, who had the lowest sales value among the top 5, places first in number of orders. This suggests Adrian Barton places more frequent but lower-value orders, while Sean Miller makes fewer but higher-value purchases. Raymond Buch maintains strong performance in both metrics, ranking second in orders and third in sales value.







How are sales distributed monthly or annually?





The chart displays sales values ranging from approximately \$0.0M to \$0.4M, with the following key observations:

- January: Sales start relatively low (around \$0.IM)
- February: Shows a notable increase
- March-April: Sales peak at around \$0.2M in March, then decline slightly in April
- May-August: Sales maintain relatively stable levels between \$0.15M-\$0.18M
- September-October: Significant growth occurs, reaching approximately \$0.3M in October
- November: A temporary dip in sales
- December: Sales reach their highest point of the year at nearly \$0.4M

The overall trend shows a general upward trajectory throughout the year, with the strongest performance in Q4 (despite November's dip). The chart demonstrates clear seasonality with peaks in March, October, and particularly December, suggesting possible holiday season impacts on sales. The first half of the year shows more volatility, while the second half demonstrates stronger and more consistent growth.





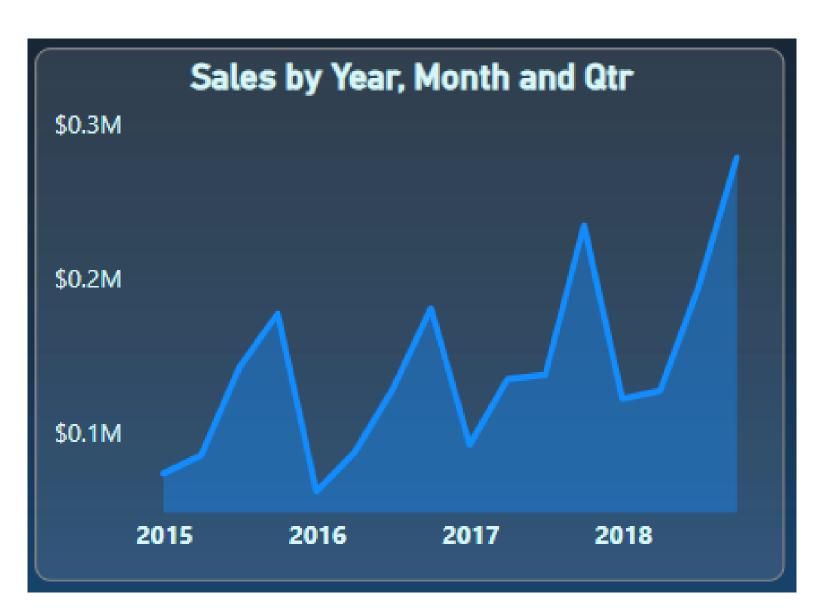


Which time period achieves the highest sales?

Is there a seasonal sales



From the graph, we notice that sales of the highest package increase at the end of each year and decrease in the first quarter of each year. There is also an increase in the numbers from one year to the next.









Sales

Analysis

- Total number of orders: 9,800 orders.
- Average sales per order: \$230.77.
- Minimum sales for a single order: \$0.44.
- Maximum sales for a single order: \$22,638.48.

Top Customers by Total Sales

- Sean Miller \$25,043.05
- Tamara Chand \$19,052.22
- Raymond Buch \$15,117.34
- Tom Ashbrook \$14,595.62
- Adrian Barton \$14,473.57







- Top-Selling Products by sales
- Canon imageCLASS 2200 Advanced Copier \$61,599.82
- Cisco TelePresence System EX90 Videoconferencing Unit \$22,638.48
- Leann Hon 5400 Series Task Chairs for Big and Tall \$21,870.58
 - Top States by Total Sales
 - California \$446,306.46
 - New York \$306,361.15
 - Texas \$168,572.53

- Washington \$135,206.85
- Pennsylvania \$116,276.65







Top-Selling Product Categories

• Technology - \$827,455.87



• Furniture - \$728,658.57 \mathbb{H}



• Office Supplies - \$705,422.33

Shipping Mode

Analysis

• Standard Class – 5,859 orders 🐛



Second Class - 1,902 orders



• First Class - 1,501 orders +



• Same Day - 538 orders +









Recommendations & Insights

- Focus on Technology products as they generate the highest revenue.
- Strengthen marketing strategies in California and New York due to high sales volume.
- Consider optimizing fast shipping options to boost sales for high-value products.

Focus on Top Customers

- Create loyalty programs and exclusive discounts.
- Maintain and strengthen relationships with key customers.









Recommendations & Insights

Reevaluate Underperforming Products

- Low-performing products: Eureka Disposables and Avery 5.
- Recommendation: Analyze root causes (pricing/marketing) or consider removing them from the market.

Leverage Best-Selling Products

- Example: Canon Copier with sales exceeding \$60K.
- Recommendation: Increase promotion and ensure adequate stock to meet demand.

Improve Regional Performance

- East = 29.6% of sales | South = only | 17.2%.
- Recommendation: Boost marketing efforts in low-performing regions like the South.









Recommendations & Insights

Focus on the "Consumer" Segment

- Consumers account for over 50% of total sales.
- Recommendation: Expand product offerings and marketing strategies targeting this segment.

Analyze Seasonal Sales Trends

- Peak sales in November and December.
- Recommendation: Maximize promotions during these high-demand months.

Reduce Average Shipping Time

- Current average = 4 days.
- Recommendation: Use "Same Day" and "Second Class" shipping, especially in major cities.
- Faster shipping = higher satisfaction = more sales.









Recommendations & Insights

Geographic Focus on High-Performing Areas

- Such as New York, California, and Texas.
- Recommendation: Strengthen advertising and logistics presence, open branches or warehouses nearby to speed up delivery and improve customer experience.