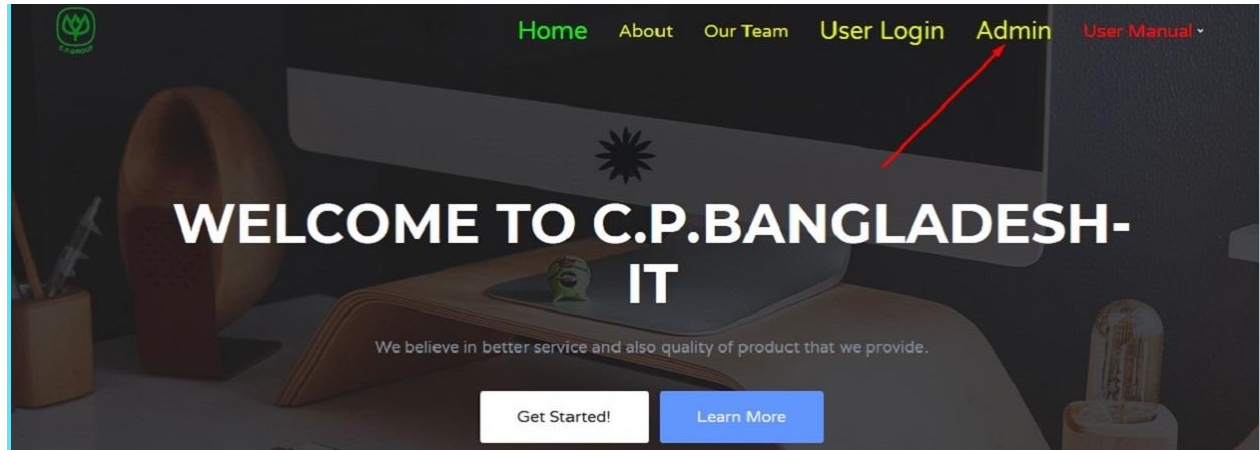


Admin User Manual



Home page

--Just click on "**Admin**", Then you will go to Admin login page...

A screenshot of the Admin Login Page. The page has a light gray background. At the top, there is a header with 'CMS|CPB|Admin' on the left and 'Back to Portal' on the right. In the center, there is a 'Sign In' form. The form has two input fields: 'Username' and 'Password'. A red arrow points to the 'Username' field, another red arrow points to the 'Password' field, and a third red arrow points to the 'Login' button. The 'Login' button is a blue rectangle with white text.

Admin Login Page

--Just put your user "**name**" on user name field and also put your own "**Password**" in Password field.

Then click login Button.

CMS | CPB | AdminAdmin

Manage Complaint

Manage users

Add Category

Sub Category

Add State

User Login Log

Logout

Admin Change Password

Current Password

Enter your current Password

New Password

Enter your new current Password

Current Password

Enter your new Password again

Submit

Admin Management Dashboard

--This is C.P. Bangladesh Admin Management Dashboard.

Manage Complaint

Manage users

Add Category

Sub Category

Add State

User Login Log

Logout

Admin Change Password

Current Password

Enter your current Password

New Password

Enter your new current Password

Current Password

Enter your new Password again

Submit

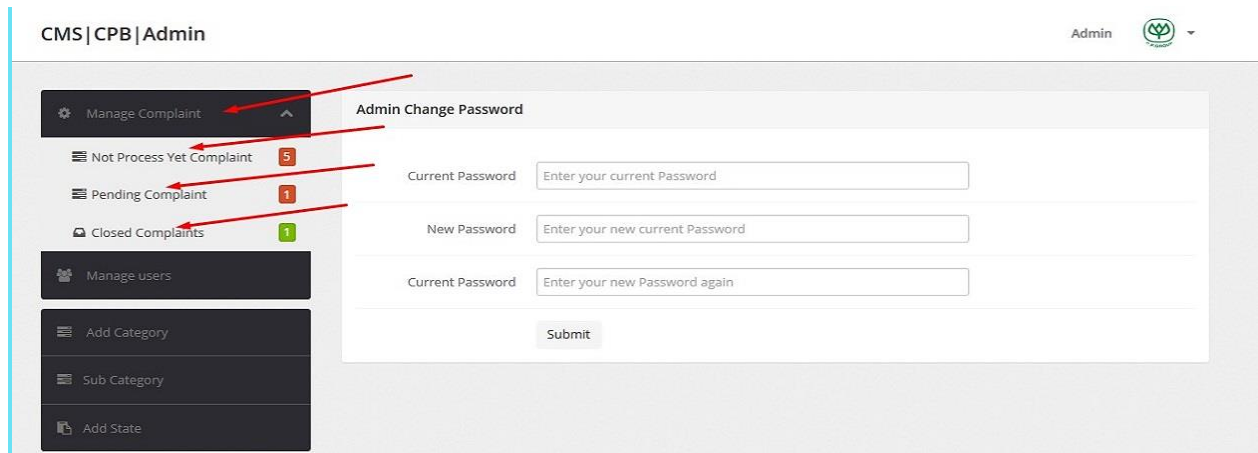
User Registration

Change Admin Password

Logout

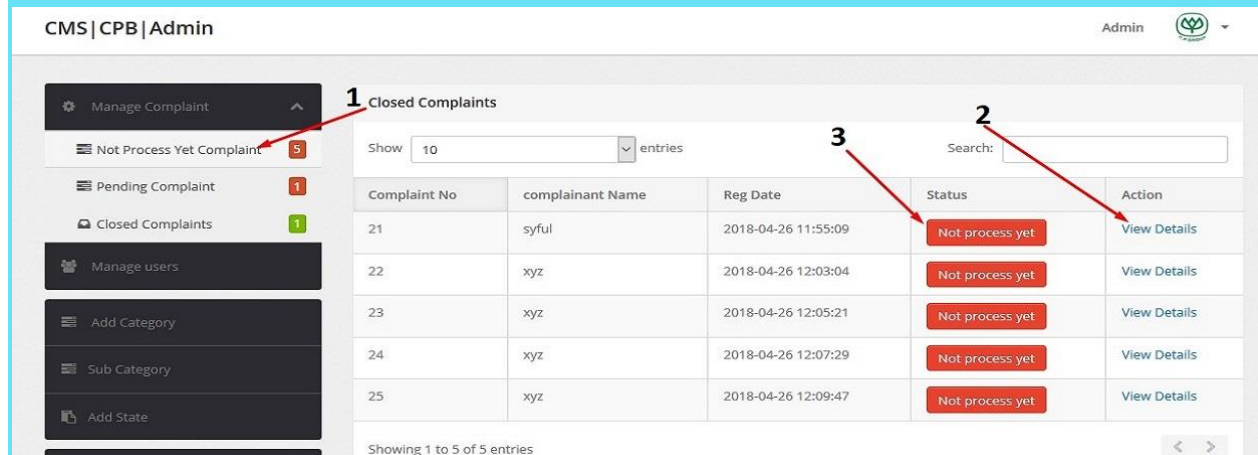
Change Admin Password

--By using this option admin can change their password very easily , put your **Old password** then put **New Password**.If you put correct information then you will see this message:
"Password Changed Successfully".



Admin Management Dashboard

--We can see how many
complain not yet Process,
Pending Complaint
Closed Complaint



Hardware complain section

--If you Frist click on **complain not yet Process**, You will see how many complain reached here. You click on **View Details** Then you wiil see details information about complain which we have.

- Manage Complaint
- Manage users
- Add Category
- Sub Category
- Add State
- User Login Log
- Logout

Complaint Details					
Complaint Number	21	Complainant Name	syful	Reg Date	2018-04-26 11:55:09
Category	Hardware	SubCategory	Monitor Problem	Complain For	General Query
State	Gazipur	Nature of Complaint	urgent		
Complaint Details	dgagfahdfbdfvb				
File(if any)	File NA				
Final Status	Not Process Yet				
Action	Take Action		View User Details		

Complain Details Dashboard

--We can see here details complain. We take action about our complain, Then we click on **Take Action** by indicating cursor.

- Manage Complaint
- Manage users
- Add Category
- Sub Category
- Add State
- User Login Log
- Logout

Complaint Details					
Complaint Number	21	Complainant Name	syful	Reg Date	2018-04-26 11:55:09
Category	Hardware	SubCategory	Monitor Problem	Complain For	General Query
State	Gazipur	Nature of Complaint	urgent		
Complaint Details	dgagfahdfbdfvb				
File(if any)	File NA				
Final Status	Not Process Yet				
Action	Take Action		View User Details		

Complaint Number 21

Status Select Status Select Status In Process Closed

Remark

Submit **Close this window**

Take Action for complain

--When you click **Take Action** button. Then , open a Pop_Up window with some processing. As show in figure, You can add complain **Status**, and also **Remarks** about our complain.

Note: When You submit our remarks on cmplan, A notification E-mail will be sent on user.

CMS|CPB|Admin Admin

Manage Complaint

Not Process Yet Complaint 5

Pending Complaint 1

Closed Complaints 1

Manage users

Add Category

Closed Complaints

Show 10 entries

Search:

Complaint No	complainant Name	Reg Date	Status	Action
20	xyz	2018-04-16 17:55:25	In Process	View Details

Showing 1 to 1 of 1 entries

1: Pending Complaint, 2: In Process, 3: View Details

Panding Complain Dashboard

--When you click on **Pending Complain**. Then you show two option as shown in figure on top. You can take action again , If our complain was processed, then you can close complain by using **View details** Option and follow same procedure on top.

CMS|CPB|Admin Admin

Manage Complaint

Not Process Yet Complaint 5

Pending Complaint 1

Closed Complaints 1

Manage users

Add Category

Sub Category

Add State

Manage Users

Show 10 entries

Search:

#	Name	Email	Contact no	Reg. Date	Action
1	xyz	xyz@gmail.com	998765427	2018-04-16 17:47:15	View
2	rana	rana@gmail.com	998765427	2018-04-16 17:47:15	View
3	syful	saifulislamw60@gmail.com	1707080401	2018-04-16 17:47:15	View

Showing 1 to 3 of 3 entries

1: Pending Complaint

Closed Complain Dashboard

Closed Complain, dashboard show how many complaint closed after porcessing.

Hardware

Application

application not process

application processing

application closed

Create new user

Manage users

Closed Complaints

Show

10

entries

Search:

Complaint No	Category type	Reg Date	Status	Action
88	application	2018-07-03 19:10:59	Closed	View Details

Showing 1 to 1 of 1 entries

Application complain section:

Same system as hardware complain section.

CMS|CPB

Admin

Manage Complaint

Create new user

Manage users

Add Field

Sub Field

User Login Log

Logout

Admin Change Password

Current Password

Enter your current Password

New Password

Enter your new current Password

Retype Password

Enter your new Password again

Submit

Add New User

--By using this window you can create new user.

User Registration

Full Name	<input type="text" value="Full Name"/>	User Email	<input type="text" value="User ID"/>
Password	<input type="password" value="Password"/>	Contact no	<input type="text" value="Contact no"/>
Department	<input type="text" value="Department"/>	Sub_department	<input type="text" value="Sub_department"/>
Branch	<input type="text" value="Branch"/>	OfficeID	<input type="text" value="OfficeID"/>
NID	<input type="text" value="National ID"/>	B.U. Head	<input type="text" value="B.U. Head"/>

Register

Add New User

--Here you have to put some comon information about user then click Submit button. If you put information correctly then you will see this message: **"Registration successfull. Now You can login !"**

- ⚙ Manage Complaint
- 👤 Create new user
- 👥 **Manage users**
- 📄 Add Field
- 📄 Sub Field
- 📄 User Login Log
- 🚪 Logout

Manage Users

Show entries
Search:

#	Name	Email	Contact no	Reg. Date	Profile	Profile	Profile
1	saiful_s	saifulislamw60@gmail.com	09877777	2018-05-02 15:58:08	View	Edit	Delete
2	sagor	sagor@gmail.com	0177777777	2018-05-31 15:07:16	View	Edit	Delete
3	saif2	saif2@gmail.com	1707080401	2018-06-20 11:54:32	View	Edit	Delete
4	saiful 3	saiful3@gmail.com	09987526353	2018-06-20 13:43:47	View	Edit	Delete

Showing 1 to 4 of 4 entries

Manage User

--By using this window you can see details about users, That means number of user and others information.

CMS|CPB Admin

User Profile - Mozilla Firefox

localhost/cms/admin/userprofile.php?uid=10

saiful_s's profile

Reg Date-----:

2018-05-02 15:58:08

User Email-----:

saifulislamw60@gmail.com

User Contact no-----:

09877777

Department-----:

IT Departmenttttt

Sub_department-----:

Demo sub department_t

Branch-----:

head Office Dhakaaa

OfficeID-----:

bd0055

National ID-----:

098099876543214

B.U. Head-----:

Buhead nameee

Search:

Contact no	Reg. Date	Profile	Profile	Profile
99877777	2018-05-02 15:58:08	View	Edit	Delete
01777777777	2018-05-31 15:07:16	View	Edit	Delete
1707080401	2018-06-20 11:54:32	View	Edit	Delete
9987526353	2018-06-20 13:43:47	View	Edit	Delete

View User

--By using this window you can see details about users, That means number of user and others information.

CMS|CPB Admin

User Profile - Mozilla Firefox

localhost/cms/admin/userprofile2.php?uid=10

saiful_s's profile You can Edit :

Full Name

saiful_s

Contact

09877777

Department

IT Departmenttttt

Sub_department

Demo sub department_t

Branch

head Office Dhakaaa

OfficeID

bd0055

NID

098099876543214

Search:

Contact no	Reg. Date	Profile	Profile	Profile
09877777	2018-05-02 15:58:08	View	Edit	Delete
01777777777	2018-05-31 15:07:16	View	Edit	Delete
1707080401	2018-06-20 11:54:32	View	Edit	Delete
09987526353	2018-06-20 13:43:47	View	Edit	Delete

Edit User

--By using this window you can see details about users, That means number of user and others information.

Manage Users							
Show		10	entries	Search:			
#	Name	Email	Contact no	Reg. Date	Profile	Profile	Profile
1	saiful _s	saifulislamw60@gmail.com	09877777	2018-05-02 15:58:08	View	Edit	Delete
2	sagor	sagor@gmail.com	0177777777	2018-05-31 15:07:16	View	Edit	Delete
3	saif2	saif2@gmail.com	1707080401	2018-06-20 11:54:32	View	Edit	Delete
4	saiful 3	saiful3@gmail.com	09987526353	2018-06-20 13:43:47	View	Edit	Delete

Delete User

--By using this window you can see details about users, That means number of user and others information.

Delivery Report							
Show		10	entries	Search:			
#	Name	Contact no	Position	Received Date	Complain Number	Delivery By	Status
1	belal	1707080455	driver	2018-07-03 11:06:45	80	admin	Delivered
2	ranaaaaa	447457468	off	2018-07-03 11:52:39	86	admin	Delivered
3	saif77	8796967	officer	2018-07-03 19:18:33	87	admin	Delivered
4	dfgdfhdf	0	ftjrtj	2018-07-04 18:34:33	83	admin	Delivered

Showing 1 to 4 of 4 entries

Delivery Report

Hare we have All delivery report. Which and when a product delivered by Administration.

Hardware

Application

Create new user

Manage users

Delivery Report

User Login Log

Users Logs

Show 10 entries Search:

#	User Email	User OS	Browser	Device	Login Time	Logout Time	Status
1	saif2@gmail.com	Windows 10	Firefox	Computer	2018-07-03 19:37:38	03-07-2018 07:38:00 PM	Successfull
2	saifulislamw60@gmail.com	Windows 10	Firefox	Computer	2018-07-04 18:16:48	04-07-2018 06:29:16 PM	Successfull
3	saifulislamw60@gmail.com	Windows 10	Firefox	Computer	2018-07-04 18:29:24	04-07-2018 06:30:30 PM	Successfull
4	saifulislamw60@gmail.com	Windows 10	Firefox	Computer	2018-07-05 11:17:05	05-07-2018 12:09:34 PM	Successfull

User Login Log

--Here we have four option Frist one is :

"E-mail" "OS" "Browser" "Device" "Login" "Logout" "Status"

, By using this window you can see all these information with full details.

And also search specific user information very easily by using search option.

<div>Manage Complaint</div> <div>Create new user</div> <div>Manage users</div> <div>Add Field</div> <div>Sub Field</div> <div>User Login Log</div> <div>User Manual</div> <div>Logout</div>	<div>Admin Change Password</div> <div>Change Admin Password</div> <div>Logout</div> <div>Current Password Enter your current Password</div> <div>New Password Enter your new current Password</div> <div>Retype Password Enter your new Password again</div> <div>Submit</div>
---	--

Log Out

---By using this button user can sign out with **session destroy**.And user will go back to home page.