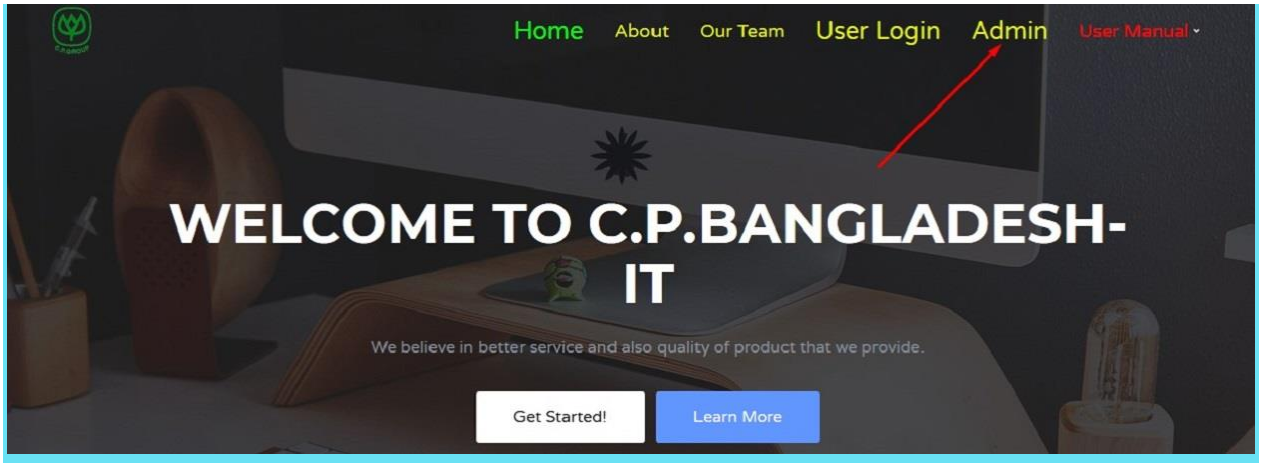
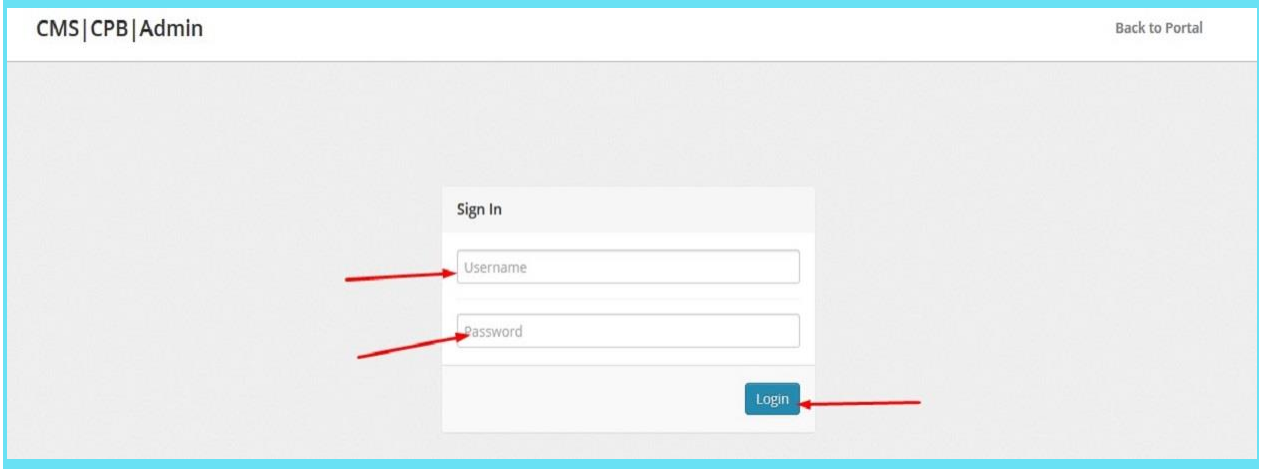
Admin User Manual



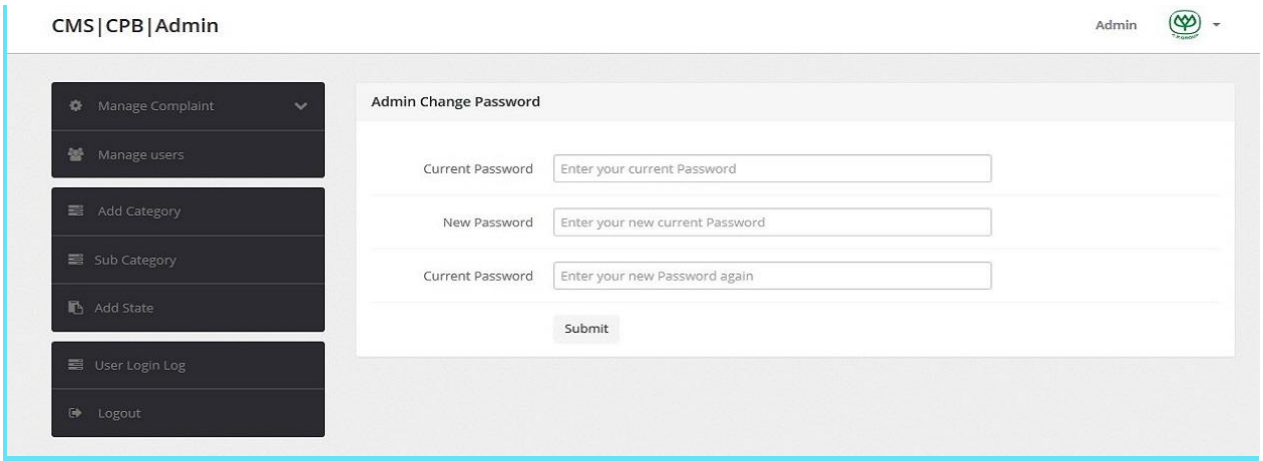
Home page

--Just click on **"Admin"** , Then you will go to Admin login page...



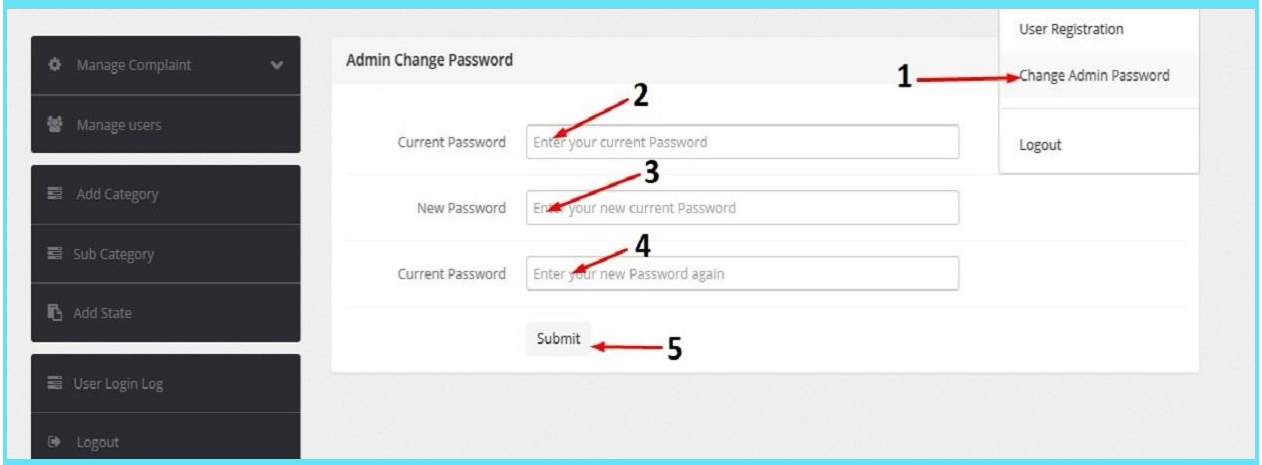
Admin Login Page

--Just put your user **"name"** on user name field and also put your oun**"Password "** in Password field.
Then click login Button.



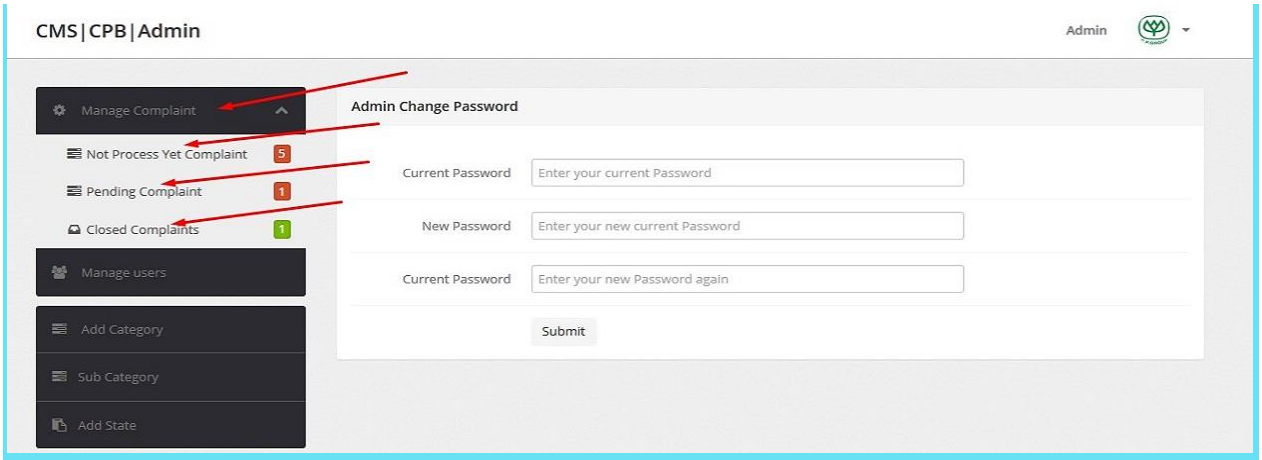
Admin Management Dashboard

--This is C.P. Bangladesh Admin Management Dashboard.



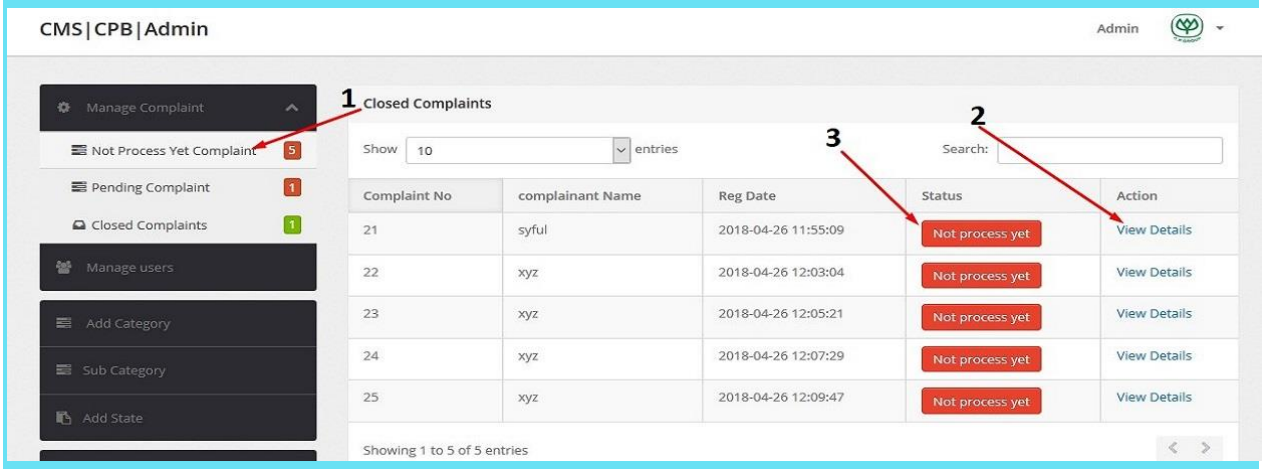
Change Admin Password

--By using this option admin can change their password very easily , put your **Old password** then put **New Password**.If you put correct information then you will see this message: **"Password Changed Successfully".**



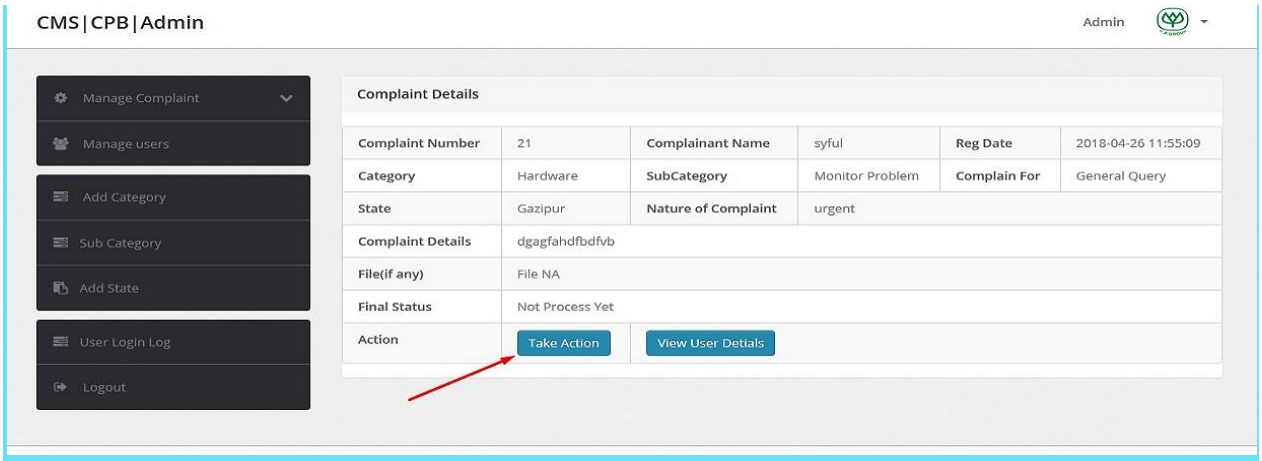
Admin Management Dashboard

--We can see how many
complain not yet Process,
Pending Complaint
Closed Complaint



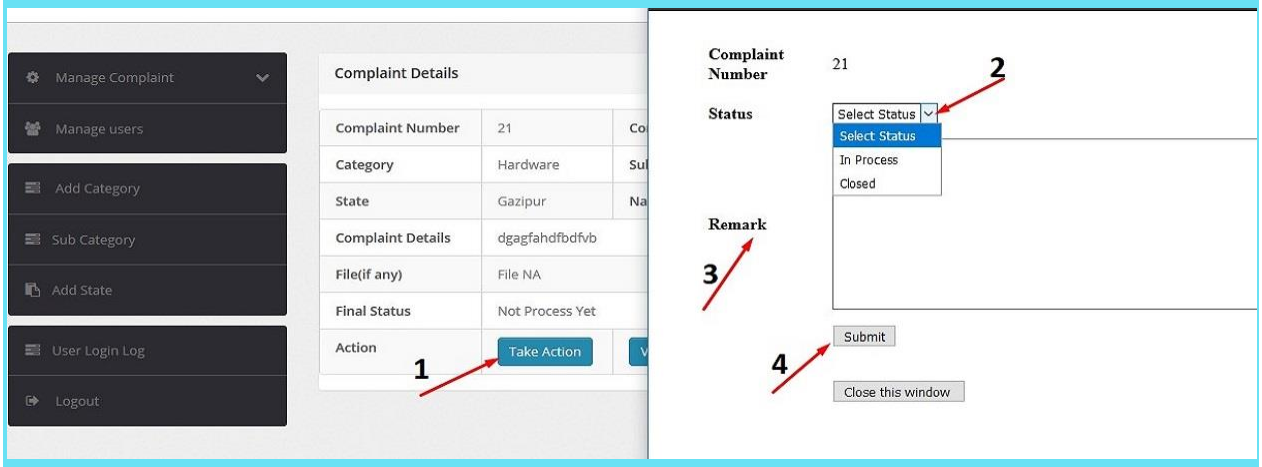
Hardware complain section

--If you Frist click on **complain not yet Process**,You will see how many complain reached here. You click on **View Details** Then you wiil see details information about complain which we have.



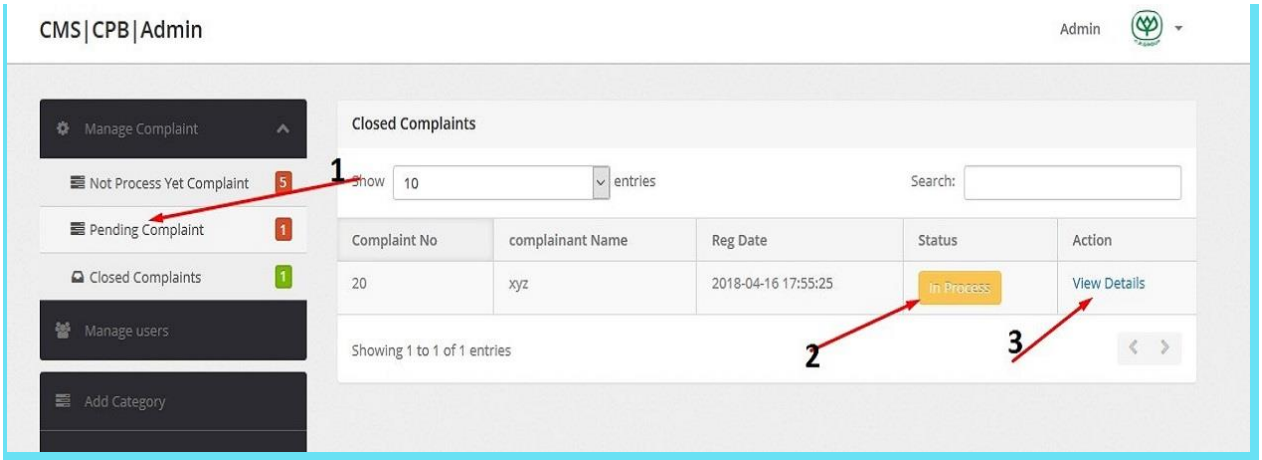
Complain Details Dashboard

--We can see here details complain.We take action about our complain, Then we click on **Take Action** by indicating cursor.



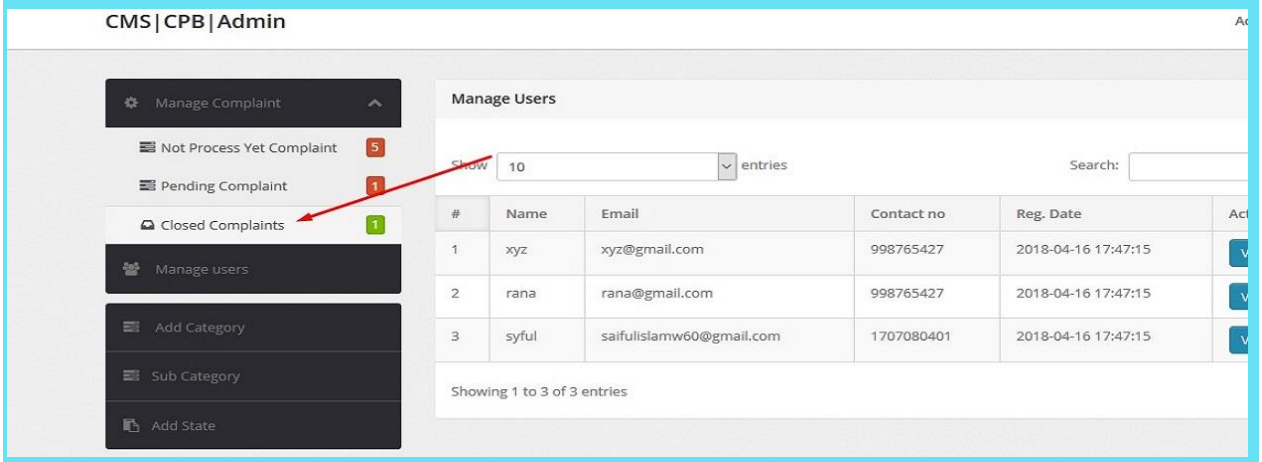
Take Action for complain

--When you click **Take Action** button. Then , open a Pop_Up window with some processing. As show in figure,You can add complain **Status**, and also **Remarks** about our complain.
Note: When You submit our remarks on cmplan, A notification E-mail will be sent on user.



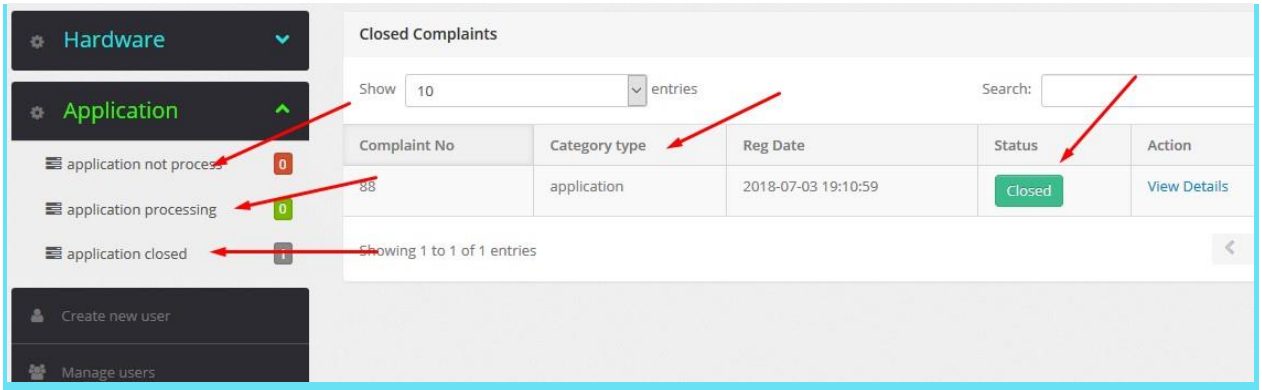
Panding Complain Dashboard

--When you clik on **Pending Complain**. Then you show two option as shown in figure on top. You can take action again , If our complain was processed, then you can close complain by using **View details** Option and follow same procedure on top.



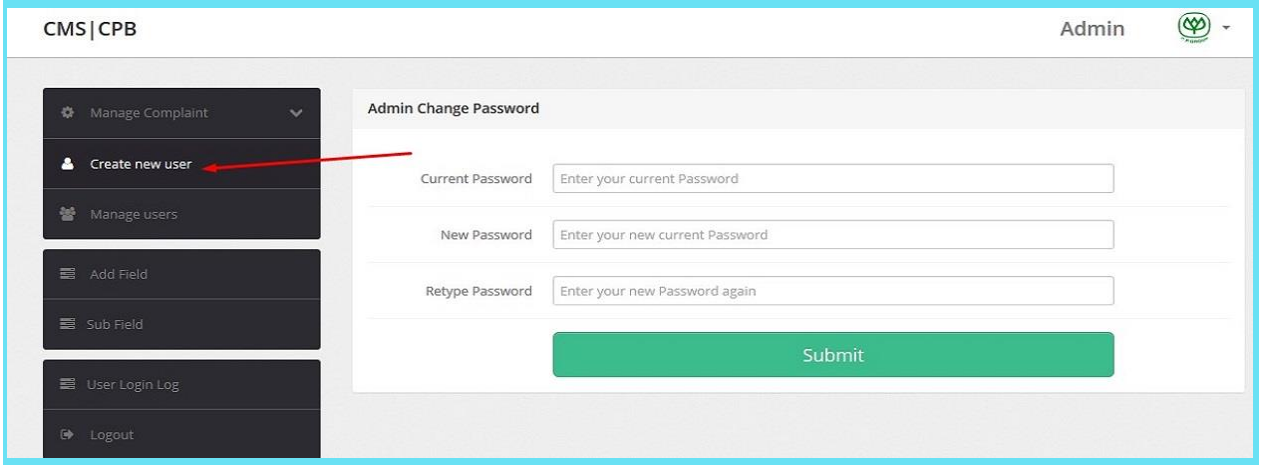
Closed Complain Dashboard

Closed Complain, dashboard show how many complaint closed after porcessing.



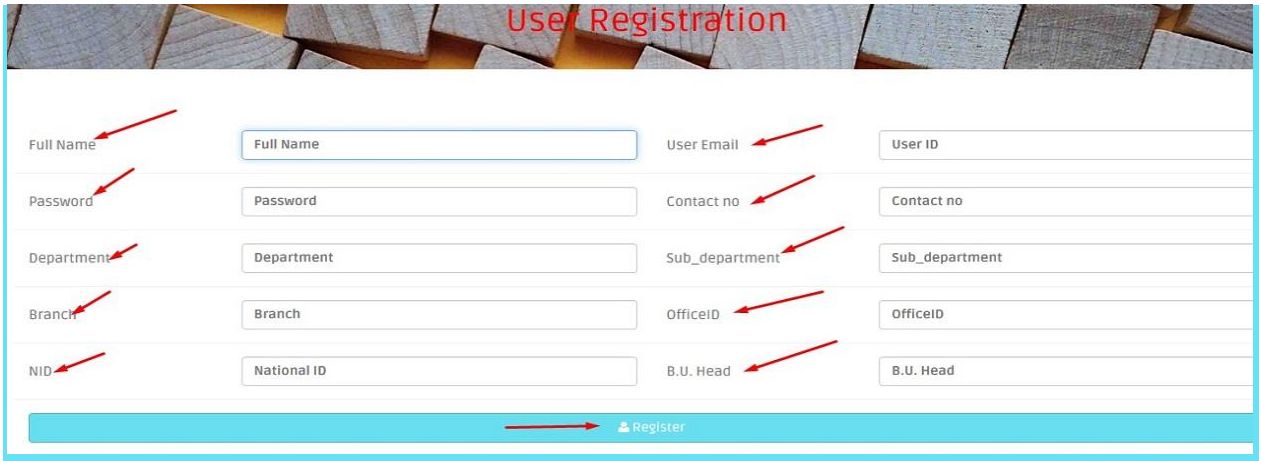
Application complain section:

Same system as hardware complain section.



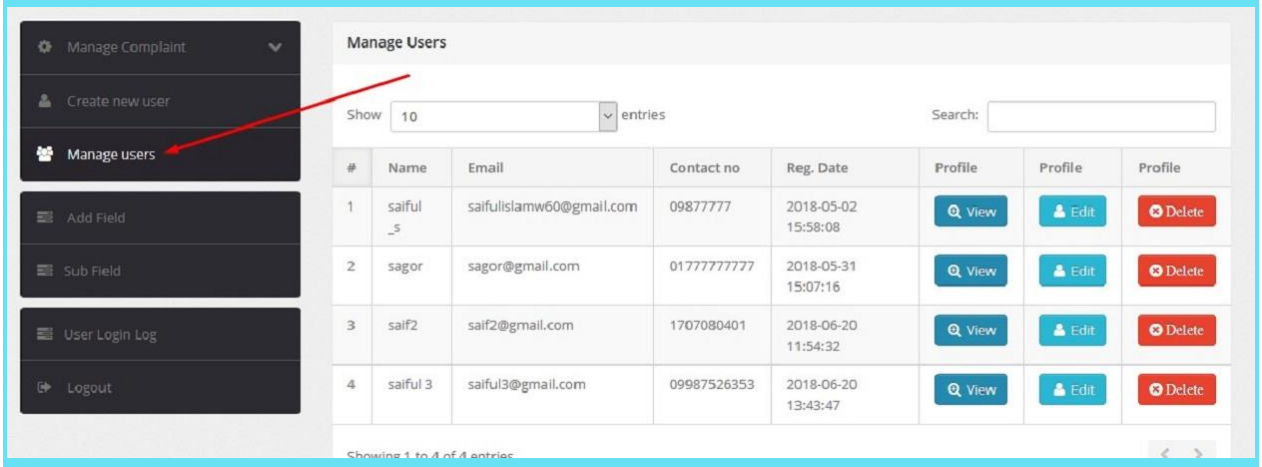
Add New User

--By using this window you can create new user.



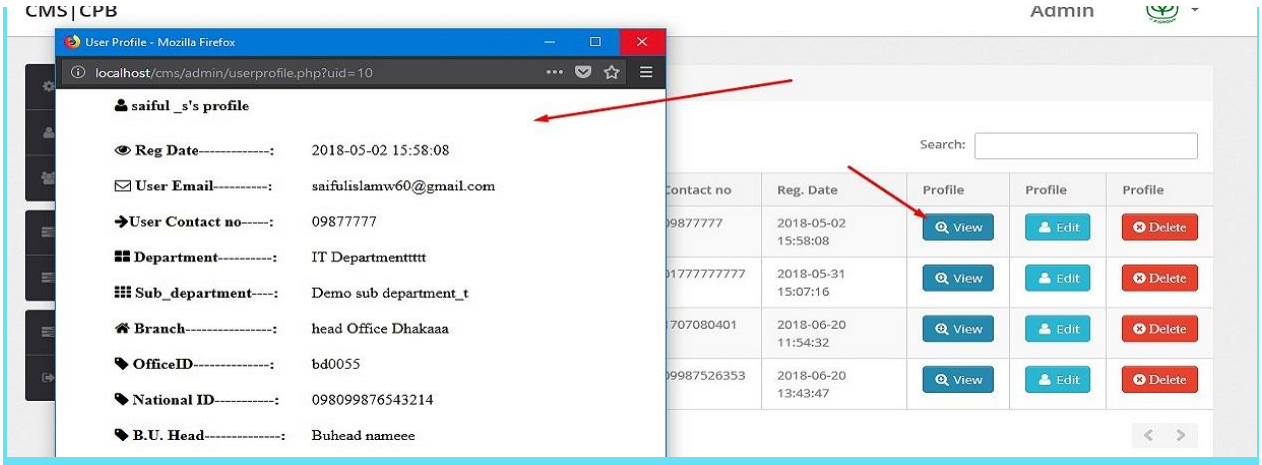
Add New User

--Here you have to put some comon information about user then click Submit button. If you put information correctly then you will see this message: **"Registration successfull. Now You can login !"**



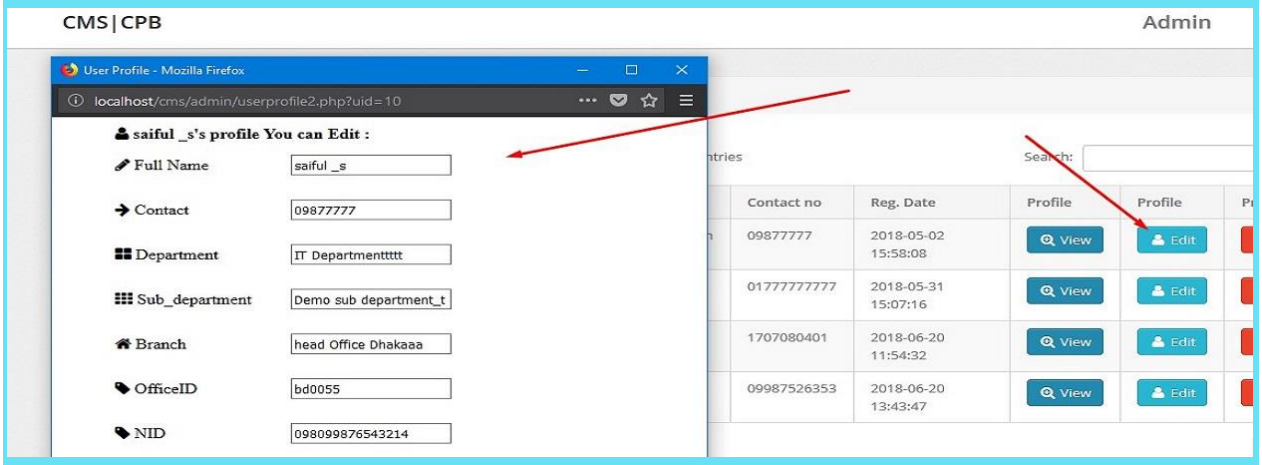
Manage User

--By using this window you can see details about users, That means number of user and others information.



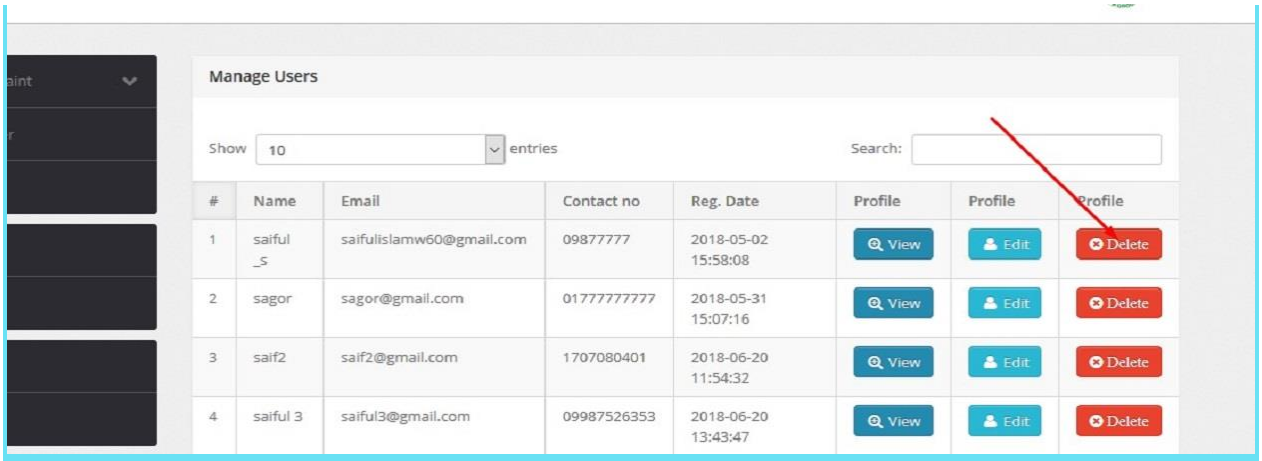
View User

--By using this window you can see details about users, That means number of user and others information.



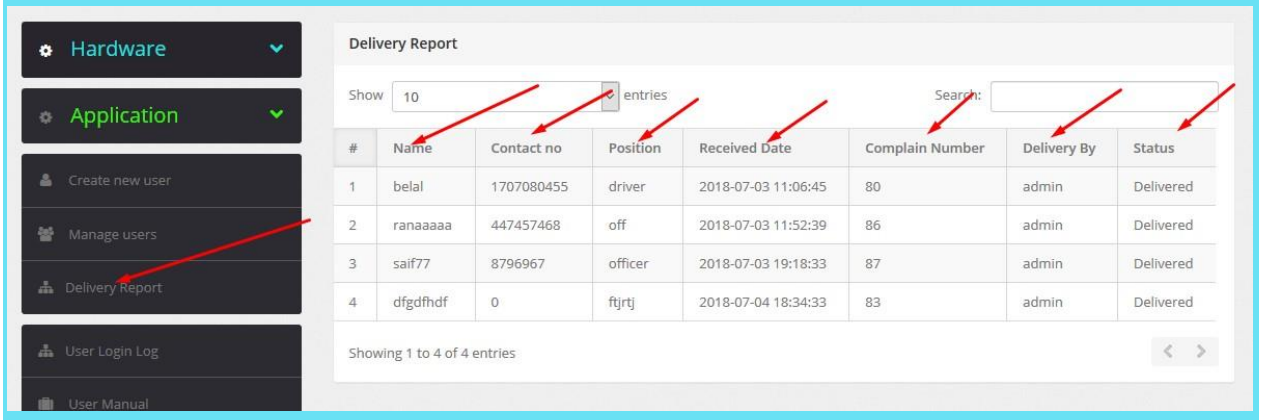
Edit User

--By using this window you can see details about users, That means number of user and others information.



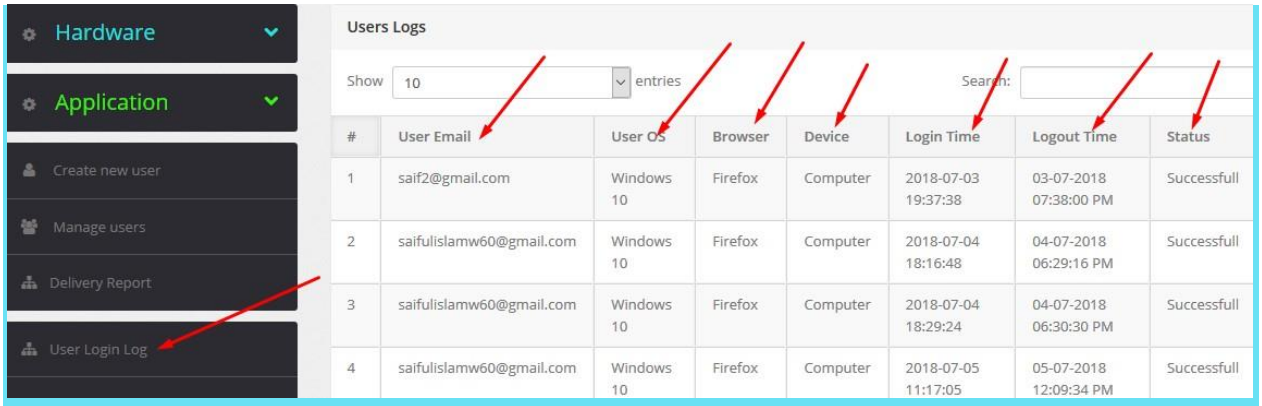
Delete User

--By using this window you can see details about users, That means number of user and others information.



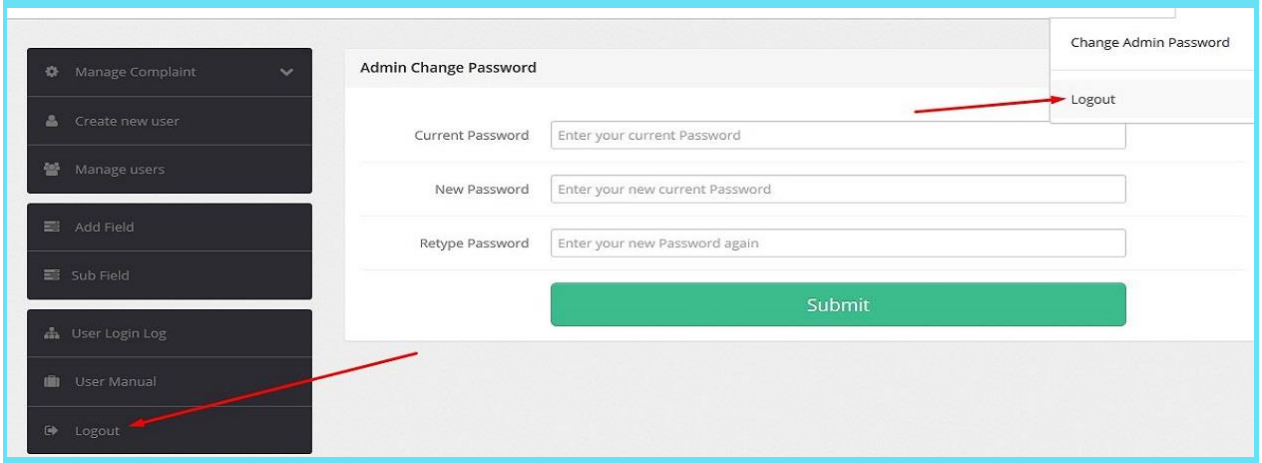
Delivery Report

Hare we have All delivery report. Which and when a product delivered by Administration.



User Login Log

--Here we have four option Frist one is :
"E-mail" "OS" "Browser" "Device" "Login" "Logout" "Status"
, By using this window you can see all these information with full details.
And also search specific user information very easily by using search option.



Log Out

---By using this button user can sign out with **session destroy**.And user will go back to home page.

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