

Associate in Project Management (APM)

Introduction

Associate in Project Management Certification course is the comprehensive benchmark by which professionals can build their portfolios. APM is a knowledge-based certified course developed by the Association of Project Management, the chartered body for project management. In this course, the candidate will be able to get an understanding of how these elements interact and how their project fits into their commercial environment. Moreover, APM certification covers all the aspects – ranging from individual assignments to large capital projects.

Course Highlights

This course teaches you about core aspects such as:

- Introduction to Project Management
- Management of People
- Project Initiators
- Planning Tools
- Scope Management
- Extended Project Lifecycle
- Stakeholder Management
- Starting up a Project Conception
- Management Systems
- Organization and Structure
- Roles and Responsibilities
- Project Organisations
- Investment Appraisal
- Monitoring and Control
- Handover and Closeout
- Benefit Realisation Review

Course Outline

Module 1 – Project Management Fundamentals	<ul style="list-style-type: none"> • Defining a project and project management • How projects can benefit you and your organization • Project life cycles • Selling your own project ideas • Role & skills of the project manager • Creating a vision • Setting project goals • Project planning worksheets • The statement of work
Module 2 – Project Management Training	<ul style="list-style-type: none"> • What a project is • Project management basics • How projects can help you • A project's life cycle • Selling and preparing a project • The role of a project manager • Project goals • Laying out a project

	<ul style="list-style-type: none"> • Project risks and contingency planning • The work breakdown structure • Planning tools and budgets • Teamwork and development • Communication • Closing out a project • Team meetings • Project presentations
Module 3 – Intermediate Project Management	<ul style="list-style-type: none"> • What really needs to be done? • Scheduling your project • The Work Breakdown Structure and other planning tools • Budgeting • Project risks • Schedule and budget compression • Change control process • Closing out a project

Prerequisites

The Associate in Project Management (APM)™ Certification has no prerequisites.

Target Audience

Managers and project team members, students at the graduate or undergraduate level, and/or entry-level practitioners, as well as anyone who has an expressed interest in project management as a career or wants to improve their effectiveness in a project management environment

The APM certification is suitable for you if you:

- Have a basic or limited understanding of project management
- Are working in a project environment
- Require knowledge for APM Certification Exam
- Want an internationally recognized project management qualification

Duration

15 to 20 Hours