COURSE OUTLINE: COMMUNITY SERVICE LEARNING COURSE (CSL-401)

Course Code CSL - 401	Credit Hours 0-2	**Community Service Learning Course (CSL-401)**	Total Periods Allocated (Th-Pr) 15-30

Hours

Monday, 1430-1700 hours: NICE (SCEE)

Tuesday, 1430-1700 hours: IGIS + IESE (SCEE)

Wednesday, 1430-1700 hours: SEECS

Thursday, 1430-1700 hours: SEECS

Friday, 1430-1700 hours: SADA

Field assignments would be required to be accomplished on weekends or in extra time of students.

Offered Schools (H-12 campus)

Every fall: NBS, ASAB, SMME, SCME, SNS, S3H

Every spring: SEECS, SCEE, SADA

(RCMS, CES, and all PG students may join any of the courses on optional basis.)

Course Overview

NUST Community Service Learning Course CSL-401 (0-2) is being offered to all NUST students. The course comprises 15 hour of theoretical work (workshops & seminars) and 30 hour of field work. During field work students will be completing as at least two different assignments. Limited field assignment opportunities may be provided at NUST campus through NUST Community Service Club on first come first served basis. Apart from that, students are expected to propose an activity either independently or at a philanthropist organization/location of their choice. All field assignments are to be undertaken after approval of respective Advisor/Co-Advisor.

Aim of the Course

To impart general awareness and knowledge along with social guidance to develop NUST students into socially active citizens in line with NUST Community Service strategy of having a discernible positive impact on society through active citizenry.

Learning Objectives and Expected Outcomes

Students should:

1. Become **aware** of various areas of community service (as listed under the topics list) and of relevant ongoing philanthropic activities in the community.

2. **Develop a sense** of responsibility, compassion and empathy towards the community.

3. **Contribute** to have a discernible impact on the community.

Prerequisites / Applicability

·   Final year undergraduate students: compulsory by curriculum.

·   Postgraduate students: by voluntary participation.

Reference Materials

Sr. No	Title	Author (s)	Code
1	A Practical Guide for Integrating Civic Responsibility into the Curriculum (2nd Edition), 2006, Community College Press Washington DC USA	Karla Gottlieb and Gail	KAR
2	Course Guidelines Mannual	Dr Syed Irtiza Ali Shah and Ms Sehrish Hamid	SHE and IRT
3	Trainer's Manual on Community-based Disaster Risk Management NDMA- Pakistan	Ms Mariser Palencia	MP
4	12 steps to a Compassionate Life, 2010	Karen Armstrong	KA

Topics/Areas Covered

Sr No	Topics	Text Books	Allocated Periods
1	Social Well-being		
2	Disaster Preparedness and Response		
3	Leadership and Social Skills	KAR IRT	15-30 hours
4	Education for Empowerment		
5	Any topic/ area relevant to community service as approved by the faculty adviser		

Course Format

Course comprises of 15 hours of seminars/workshops (5-10 seminars/workshops) and 30 hours of fieldwork (2 field projects). 15 hours of Seminars/workshops would be conducted on various community service topics/areas on the campus. For 30 hours of field projects, 2 projects of total

30 hours (project 1 of 10 hours is community service focused and project 2 of 20 hours is development/empowerment focused) are to be done by the students.

Students may choose any idea/ideas from the list of ideas enlisted in the course guidelines booklet or propose an idea of their own, which may be undertaken as a field project, after approval from the respective faculty advisor. For every assignment done, students are to identify following:

1. Need of the project (why was it required at the community)?
2. Where the assignment was accomplished (location)?
3. When was it accomplished (Date/Time)?
4. How was it done (Methodology/ Process) ?
5. What are the result/ outcome/impact of this work on the society/community?
6. What was the learning outcome for the student (out of the three expected outcomes enlisted above under the heading 'Learning objectives and expected outcomes')?

For each field assignment, students are required to submit following (through LMS):

- Project Plan Document
- Project Completion Report
- Two picture files for each report. Picture must be taken to give an idea of when, where and how the project was done and who participated in it. Labels/ text boxes may be added to the pictures, answering the 6 questions listed above
- A 2-minute video file of the project is required for the students fulfilling the criteria for the award of merit certificate

Code of Conduct

☐ Every student involved in community service pledges not to lie, steal or cheat and not to tolerate those who do the same.

☐ A community service student will neither claim a false credit nor vouch for any un witnessed/ wrong claims.

☐ A community service student is always at a giving end, for indeed there is solace, satisfaction and happiness in store for those who care for others.

☐ Every community service student at all times displays honor and self-respect, dignity, honesty and self-discipline, high sense of personal integrity, good self-image and self-esteem, compassion for others, spirit of sacrifice and obligation to the neglected and the needy.

Grading

Since it is a "non- GPA" course, it does not increase the total number of 'credit hours for CGPA" of the program. Students performing exceptionally well will be awarded merit certificates whereas students failing to meet qualification criteria will be withdrawn from the course.

Detailed criteria for qualifying the course are as follows:

	Criteria for Merit Certificate	Criteria for Course Qualification	Conditions upon which student will be withdrawn from the course
1.Workshops	1. Participation in all workshops	2. Participation in 4 or more workshops out of 6	1. Not meeting any of the course qualification requirements
2.Project 1 of 10hrs (service oriented) **3.Project 2 of 20hrs (community development/ empowerment oriented)**	2. Submission of both project plan reports (fully complete) by due dates 3. Submission of both project completion reports (fully complete) by due dates with total 30 hours of field work 4. Submission of course feedback by due date 5. Submission of a 2min project video file 6. 80% or more score for quality of work	7. Submission of both project plan reports (fully complete) by due dates 8. Submission of both project completion reports (fully complete) by due dates with total 30 hours of field work 9. Quality of work 50% to 79%	10. Not meeting any of the course qualification requirements

For any further information

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