

Self-Assessment & Leadership Reflection

Name: Mohammad Saif Uddin | Date: _____

1. Leadership Strengths ([x] check all that apply)

- ☐ Clear communicator
- ☐ Accountability-focused
- ☐ Organized and deadline-driven
- ☐ Empathetic listener
- ☐ Effective under pressure

2. Areas for Improvement ([x] check top 2)

- ☐ Delegating tasks
- ☐ Managing conflict
- ☐ Technical skill updates
- ☐ Leading cross-functional teams
- ☐ Time management

3. Goal Progress

Briefly describe progress on one personal or professional goal this quarter:

4. Next Quarter Action Items

- _____
- _____
- _____

5. Additional Comments:

