

MD. AZHARI MUKUL

B.SC. (Hon's) in CSE, CCNA, MTCNA.

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Dhaka Cantonment, Dhaka.

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>> CAREER OBJECTIVES

More than 12 years' experience in ICT sector. To looking an Better opportunity with Happy & Intellectuals Peoples that helps me to build on my skills as working in Business Developments, Project Planning & administration. I will always try my best in this regard, Interesting always for Best Top-level position at a well-structured organization/network, that provides a challenging an opportunity where I could use my technical, practical, interpersonal skills and learning new creativity as well as my experience in order to develop my career and contribute to the welfare of the Organization with greater enthusiasm and integrity through innovative ideas of 21st Century. Passion, focus, intensity, curiousness, patience and being fiercely loyal are all characteristics that have enabled me to achieve success inside and outside of the office.

>> STRENGTH

- Understanding of business needs to provide effective solution.
- Curiosity and hunger for knowledge.
- Analyzing problem and providing quick solution.
- Learning fast in a dynamic environment.
- Growing start-up Organizations.
- Ability to work under pressure.
- Risk assessment.
- Reputation for excellence and high quality service and too much responsible.

>> KEY SKILLS

- Excellent knowledge on Web design & Development using HTML, CSS, Java Script, PHP etc.
- Strong knowledge on Cisco Routing & Switching.
- Coding & Development.
- Excellent knowledge on MySQL, MS Access etc.
- Proficiency in MS office 2013, 2016, 2019, Office 365.
- Monitoring, Reporting & Supervision.
- Conversant with statistical package like SPSS, KoBo collect, EPI-Info, MS Access & Excel, SQL, QGIS, Power Point, Power Pivot, Power view, Power Map etc.
- MIS
- Communication.
- Safe Guard Issue.
- Good Leadership, execution skill, challenges encountering attitude and ability to manage.
- Ability to work well individually and in team setting.
- Time Management.

>>LANGUAGE PROFICIENCY

- Excellent Command over reading, writing, listening and speaking both in **English & Bengali**.

>> EMPLOYMENT HISTORY

1. Center In-Charge(IT) (March 01, 2009 – February 02, 2021)

UCEP Bangladesh

Plot 2&3, Mirpur-2, Dhaka-1216

Key Responsibility:

- Provide IT-related Training to Top Management to end user and provide ICT training to the user as require.
- Design & Implementation of new solutions & incorporate new technologies in the current environment.
- Operate ERP, Office 365, Share point etc.
- Install all Computer software, Antivirus software, Windows etc.
- Monitoring Access control Device, CCTV Camera etc.
- Solution of all kinds of Software, Hardware & Local Area Network problem.
- Manage IT budget & Procurement of IT hardware, Software and maintenance product & services.
- Managing relationships with clients and stake holders.
- Conversant to develop various project management tools.
- Participation in Social welfare and Development activities.
- IT Monitoring & Supervision of Govt. Nursing Institute & College, Khulna & Barishal Region under UNFPA Project (2018-19).
- Field visit when needed.

2. Junior Software Engineer (April 02, 2008 – February 28, 2009)

Soft Tech IT Ltd.

Scout Bhaban, Kakrail, Dhaka.

Key Responsibility:

- Design website using HTML, CSS, PHP etc.
- Design & Development Software.
- Improving system quality by identifying issues and common patterns, and developing standard operating procedures.
- Enhancing applications by identifying opportunities for improvement, making recommendations and designing and implementing systems.
- Maintaining and improving existing codebases and peer review code changes.
- Liaising with colleagues to implement technical designs.
- Investigating and using new technologies where relevant.
- Providing written knowledge transfer material.

>> ACADEMIC QUALIFICATION

Name of Degree : **B.Sc. (Hon's)**
 Concentration/Major : **Computer Science & Engineering**
 Passing year : 2006
 Result : 2nd Class

 Name of Exam : **H.S.C**
 Concentration/Major : **Science**
 Institute : Shaikupa Govt. Degree College
 Board : Jessore
 Passing Year : 1999
 Result : 2nd Division

 Name of Exam : **S.S.C**
 Concentration/Major : **Science**
 Institute : Benipur High School
 Board : Jessore
 Passing Year : 1997
 Result : 1st Division

TRAINING SUMMARY

Training Title	Topic	Institute	Country	Location	Year	Durati on
Safe Guard Issue	- Introduction to safeguarding - Putting safeguards in place	UCEP-Bangladesh	Bangladesh	UCEP Khulna Region, Khulna	2019	02 days
Project Management	-Introduction to project management, planning, Feasibility studies etc.	UCEP-Bangladesh	Bangladesh	UTI Sylhet	2016	02 days
Capacity Development	-Introduction to Capacity Development. - development cooperation systems and management, - Gender equality etc.	UCEP-Bangladesh	Bangladesh	UCEP Head Office, Plot 2&3,Mirpur -2, Dhaka.	2015	02 days
ERP	- Enterprise resource planning - Data Analysis	UCEP-Bangladesh	Bangladesh	UCEP Head Office, Plot 2&3,Mirpur -2, Dhaka	2013	02 days
Office 365	- Introduction of Office 365, - Microsoft Exchange Server and Office 365.	UCEP-Bangladesh	Bangladesh	UCEP Head Office, Plot 2&3,Mirpur -2, Dhaka.	2013	02 days

>>PERSONALS DETAILS

Father's Name : Md. Tafser Uddin
Mother's name : Mst. Rabeya Begum
Date of Birth : December 20, 1981
Gender : Male
Marital Status : Married
Nationality : Bangladeshi
National ID No : 6441339832
Religion : Islam
Permanent Address : Village-Siddhi, P.O-Benipur,
P.S.-Shailkupa, Dist-Jhenidah.
Current Location : Dhaka.

>>REFERENCE(S)

	<u>Reference: 01</u>	<u>Reference 02</u>
Name	: Engr. A.K.M. Robeul Alam	Md. Anisuzzaman
Organization	: Build Tech Technology Ltd.	ILO Country office for Bangladesh
Designation	: Director	Programme Officer
Address	: House-340/2/1, South Kafrul, Dhaka Cantonment, Dhaka-1206	ILO Skills Programme Office, Ground floor, IDB Bhaban, E/8-A, Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207.
Mobile	: 01712387414	01709818261, 01912153859
E-mail	: robeul@hotmail.com	anis061180@gmail.com

>> DECLARATION

I do hereby declare with my signature that the above-mentioned information is correct. I understand that falsification of any information provided on this application will disqualify me from the candidature.



Signature

06.10.2021

Date