

**Brittany Jackson**

200 South First St Hayti, MO 63851

Cell 573-922-0572

**Perspective**

To obtain a position where I can use my educational background to succeed.

**Work History**

**Brainfuse (2012-current) Tutor**

Work part-time as a tutor to help students improve their writing skills.

**Arkansas Northeastern College (2011-2012) – Graduate Trainer – Nicole Bell**

Helped in the planning of recruitment activities, new student orientation, counselor appreciation, registration, drug awareness week, student appreciation week, quiz bowl and TOPS challenge competition.

**Caruthersville Elementary School System (2010-2011) - Teacher Jessica Moore**

Learned how to create and execute lesson plans, work with students in group and individual activities, work with students and parents on problems and goals of individual students. Worked with students to reach their individual A/R goals.

**Loxcreen Sales (2007-2009) – Supervisor Melissa McClain**

Administrative Assistant responsible for daily functions of filing, answering telephones, mail, computers, bank statements, driver paperwork and working with customers daily.

**Hayti High School (2006-2008)-Supervisor David Crockett / Justin Brown (2008)**

Assistant softball coach responsible for practicing and helping girls as well as keeping score and records.

**Movie Town (2003–2005) – Supervisor Chris Hall, Owner**

Sales associate responsible for daily functions overseeing tanning facility and setting appointments, inventory of movies and rentals, customer service for cell phone sales, technical help, inventory and purchasing of products.

**Education**

Master's in education – Grand Canyon (2010-2012)

Bachelor of Arts – Southeast Missouri State University (2007-2010)

Associates of Arts – Arkansas Northeast College (2005–2007)

High School Diploma – Hayti High School (2001-2005)

### **Hobbies**

Participating in Sports

Active in my Church

Umpiring/Coaching in local children's leagues

### **References**

Melissa McClain

Guardian Angels

(573-724-0816

Nicole Bell-Brown

ANC Blytheville AR

(870)-281-4507

Courtney Cooper

FCC Counseling

(573)-922-0449