**STATEMENT OF WORK**

**SMILE BRGY. PROJECT**

This Statement of Work is executed by and between **Barangay San Juan, Taytay, Rizal** and **Slash Technology Solutions Corp. (STSC).**

This is a Statement of Work referred to in the Master Service Agreement dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the “Agreement”). Terms and conditions of the Agreement are incorporated herein by reference (in all that is not inconsistent herewith) and made an integral part hereof.

**Project Overview**

1. **Project Summary**

This is a web-based application for a secured and automated barangay system to produce efficient and accurate reports and proper automated file management.

1. **Vendor’s Role in the project**

STSC’s shall implement its proposed solution, including rendering the following services to Barangay San Juan:

1. Admin dashboard Interface

* Resident count
* Voters / non-voters count
* Employed / unemployed count
* Teenager count
* Senior citizen count
* Blotter report rate
* Announcement
* Add widget
* Delete widget

1. Residents Interface

* Resident List management
  + Edit / update resident
  + View resident details
  + Delete resident
* Add resident
  + Resident details input form

1. Establishment Interface

* Establishment management list
  + Edit / update establishment
  + Delete establishment
  + View establishment details
* Add establishment
  + Establishment details input form

1. SMS Interface

* Text blasting
  + Text blast input form

1. Certification Interface

* Certificate list management
  + Edit / update certificate
  + View certificate details
  + Delete certificate
  + Print certificate
* Add certificate type
* Add certificate
  + Certificate input form

1. Blotter Interface

* Blotter document list management
  + Edit / update blotter
  + View blotter details
  + Delete blotter
  + Print blotter document
* Add blotter
  + Blotter input form
* Blotter forms
  + Add blotter forms type
  + Add new blotter

1. Employee Interface

* Employee list management
  + Edit / update employee details
  + View employee
  + Delete employee
* Employee type
  + Add employee type form
  + Edit / update employee type
  + Delete employee type
* Add employee
  + Add employee form

1. User interface

* User list management
  + Edit / update user details
  + View user details
  + Delete user
* User type
  + Add user role/type
    - Manage restrictions
  + Edit / update user role/type
  + Delete user type
* Add new user
* User dashboard interface settings
  + Add dashboard widget
  + Delete dashboard widget

1. Barangay Interface

* barangay list management
  + Edit / update barangay details
  + View barangay details
  + Delete barangay
* Add new barangay
  + New barangay input form

1. Announcement interface

* announcement list management
  + Edit / update announcement details
  + View announcement details
  + Delete announcement
* Add new announcement
  + New barangay input form

1. **Project Milestones**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Milestone | Entry Criteria | Signoff/Acceptance Criteria |
| 1 | Completion of Requirements Analysis and Design | Signed off SOW | Completion of Base System Walkthrough |
| System Functionalities |
| System Technical Design |
| System Look and Feel |
| Signed Contracts | Signed SOW |
| 2 | UAT | UAT Training | Sign off UAT |
| UAT Testing |
| 3 | Data Migration  (Development and Testing) | Data Migration Execution | Sign off Data Migration |
| 4 | System Deployment | Completion of Product/Technical Training for System Admin (implementation, maintenance and support) | Completion of Production  Test |
| 5 | Go Live | Signed off Go-live certificate | Two months warranty period |
| 6 | Project Closure | Expiry of two-month warranty period | Sign-off Project closure |

Testing Defects Hierarchy

|  |  |
| --- | --- |
| **Severity Level of the Defect** | **Description** |
| Severity 1 - Showstopper | Defects that do not allow testers to proceed in the next test case.   * Application abnormal termination (such as but not limited to HTTP errors, exception encountered, application system failure) * Missing functionalities * No workaround (such as but not limited to endless loop, fatal defects or program hang) * Vulnerability and security issues tagged as high risk |
| Severity 2 – High | Defects that allow the testers to execute other test cases/rules to proceed.   * Incorrect application flow * Incorrect value of essential fields in the screen * Defects on reports/extracts/files (such as but not limited to incorrect values indicated the reports/extracts/files which will affect the operations of the organization) * Incorrect default values (values which will affect the processing of the transaction and the judgement of the end user) |
| Severity 3 – Medium | Defects which have an acceptable workaround to address the problem.   * Incorrect value for non-essential fields on the screen, reports and files * Obvious cosmetic defects on screens (such as but not limited to incorrect spelling, wrong color) * Unexpected display of texts |
| Severity 4 – Low | Cosmetic defects or document errors.   * Undeleted texts * Format-related defects * Document discrepancies |

1. **WARRANTY**

***PROGRAM GUARANTEE:***

We provide program functionality guarantee for twelve (12) months. We would require the main server machine to have a DSL internet connection with the ability for us to remotely access this machine for support and maintenance work.

***SUPPORT AND MAINTENANCE:***

* Client must be able to provide us with remote access to the server machine or the client machine, as the case may be.
* We provide email and phone support during regular business days and business hours 9:00 AM to 6:00 PM.
* For any additional installation and setup work outside Metro Manila, we will bill the airfare and accommodations if any is needed.
* All support activities are limited to Philippine business hours 9:00 AM to 5:00 PM on regular business days, excluding weekends, public holidays and any special holidays.
* Troubleshooting via email, phone, and remote access will not be billed, as long as the issue is related to software causes and not due to hardware crash or virus programs.
* Software reinstall due to hardware crash or virus programs will be charged as regular onsite support rate.
* Note that all hardware items are excluded in this software proposal, unless specified. Our software can use your existing PC’s, laptops, tablets, TV’s or Monitors, and any regular POS Printers

SERVICE FEE:

We will only bill for change requests, enhancements and functionalities that are out of scope.

1. **Term**

This Statement of Work No shall take effect on the date hereof and shall remain in effect until all Statement of Work entered into hereunder have been completed or have expired, unless extended by the Parties upon written mutual agreement and unless earlier terminated in accordance herewith. The relevant Statement of Work shall automatically terminate upon the termination or expiration of the applicable Software License Agreement.

**IN WITNESS WHEREOF**, the Parties have caused this Statement of Work to be executed below by their duly authorized representatives effective on the date indicated below:

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| --- | --- |
| **Barangay San Juan, Taytay, Rizal**  **Name:**  **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Title:** IT Manager  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Solutions Exchange, Inc.**  17th Floor Trident Tower  312 Sen. Gil J. Puyat Avenue,  Makati City, Philippines  **Name:** Mike Zak Yao    **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Title:** Head Of Operations / COF |
|  | **Name:** Gen Borja  **Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Title:** IT Head | Business Solutions  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |