

08th May 2025

To,
The Visa Officer,
The Embassy of Costa Rica,
New Delhi, India

Dear Sir/Madam

Subject: Application for issuance of Multiple Entry Business visa

We are writing in support of the Business visa application of **Sai Jaya Chandra Raju Ratnakaram** who holds the position of **Software Engineer** with LTIMindtree Limited, Karnataka, 560059, India.

LTIMindtree Limited

LTIMindtree is a global technology consulting and digital solutions company that enables enterprises across industries to reimagine business models, accelerate innovation, and maximize growth by harnessing digital technologies. As a digital transformation partner to more than 700 clients, LTIMindtree brings extensive domain and technology expertise to help drive superior competitive differentiation, customer experiences, and business outcomes in a converging world. Powered by 86,000+ talented and entrepreneurial professionals across more than 40 countries, LTIMindtree — a Larsen & Toubro Group company — solves the most complex business challenges and delivers transformation at scale. For more information, please visit <https://www.ltimindtree.com/>.

LTIMindtree Limited, Costa Rica is a subsidiary of LTIMindtree Limited, India, is a registered with DIRECCIÓN GENERAL DE MIGRACIÓN Y EXTRANJERÍA DE COSTA RICA, since August 2014, with its offices in CONDOMINIO PARQUE EMPRESARIAL FORUM I, TORRE G, PISO 2, Pozos, Santa Ana, San Jose. Visit us at: <https://www.ltimindtree.com/global-footprints/>

SAI JAYA CHANDRA RAJU RATNAKARAM holder of India Passport No. **V9445534** is required to attend series of business meetings in the offices of **CONDOMINIO PARQUE EMPRESARIAL FORUM I, TORRE G, PISO 2, Pozos, Santa Ana, San Jose, Costa Rica** for the next one year and each visit would not be exceeding for more than 30 days.

The first visit would be during the period from **30-05-2025** to **28-06-2025**.

Accordingly, we would appreciate you granting **SAI JAYA CHANDRA RAJU RATNAKARAM** a multiple entry business visa.

Meeting's Agenda –

- Attend meetings with stakeholders for requirement gathering
- Participate in workshops for application overview
- Attend meetings to discuss project strategies

During his stay in Costa Rica, **SAI JAYA CHANDRA RAJU RATNAKARAM** will continue to be employed with, report to and receive compensation from LTIMindtree Limited, India. He will not receive any other compensation or fees from LTIMindtree Limited, Costa Rica for his participation in these meetings, and he will return to his normal duties in India upon completion of his Business visit.

LTIMINDTREE Limited

Parque Empresarial Forum I, Edif. E, piso 1, San José, Costa Rica
T +506 4081-0207, +506 4081-0208

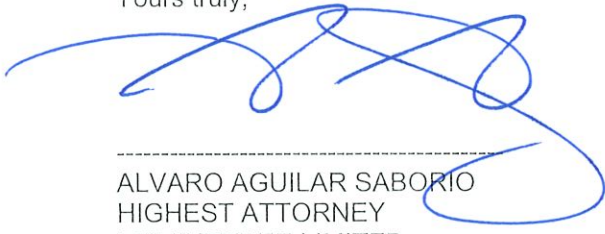
Registered Office: L&T House, Ballard Estate, Mumbai 400 001, India

www.ltimindtree.com | E-mail: info@ltimindtree.com | CIN: U72900MH1996PLC104693

LTIMindtree Limited, India guarantees the expense of such trips including return airfares to India, stay in Costa Rica and medical insurance.

We request you to kindly issue him the necessary business visa.

Yours truly,



ALVARO AGUILAR SABORIO
HIGHEST ATTORNEY
LTIMINDTREE LIMITED

LTIMINDTREE Limited

Parque Empresarial Forum I, Edif. E, piso 1, San José, Costa Rica
T +506 4081-0207, +506 4081-0208

Registered Office: L&T House, Ballard Estate, Mumbai 400 001, India

www.Ltimindtree.com | E-mail: info@Ltimindtree.com | CIN: U72900MH1996PLC104693