



CHC50113 Diploma of Early Childhood Education and Care

Release 4

While doing what, you love! This Diploma course for child care is the next step in professional development for anyone seeking a fulfilling career in the early education and care industry. The Diploma of Early Childhood Education and Care course is designed to prepare students to be responsible for the planning and implementation of quality programs for children to best meet their developmental needs. This children's services course teaches skills in working with infants and children from birth to eight years of age, as well as skills for effective team work and leadership within a children's service context.

Optimistic Futures is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates.

Course Entry

- To complete optimistic futures CHC50113 Diploma of Early Childhood Education and Care, your Language Literacy and Numeracy (LLN) skills must meet required standards for Diploma level study
- Apply for a current working with children check (WWCC). To be able to undertake the practical component of this training.
- Apply for a police check. To be able to undertake the practical component of this training
- Completed Student enrolment form

Practical Work placement

Students in the diploma of Early Childhood Education and Care are required to participate in a minimum of 240 hours' practical placement with assessments required in all age groups. Optimistic futures guarantee placement at our childcare facility for students already employed with us. Students that are employed at other services will be able to complete their hours at their service providing it meets the requirements necessary to conduct assessment. Optimistic Futures can assist students who need to find an alternate placement.

Career Outcomes

After successful completion you may wish to apply for a range of career opportunities including

Group Leader in a Childcare Centre	Centre Coordinator/Supervisor
Child Development Worker	Centre Director/Manager
Children's Services Manager	Special needs worker

Course Structure

Completion of 28 units (Including 23 core units and 5 elective units)

Unit/Subjects

Unit Code	Unit Descriptor	Nominal Hrs
HLTAID004	Provide an emergency first aid response in an education and care setting	20
CHCLEG001	Work Legally and Ethically	55
CHCPRT001	Identify and respond to children and young people at risk	40
CHCECE002	Ensure the health and safety of children	63
CHCECE004	Promote and provide healthy food and drinks	35
CHCECE005	Provide care for babies and toddlers	60
CHCECE003	Provide care for children	70
CHCECE007	Develop positive and respectful relationships with children	70
CHCECE001	Develop cultural competence	70
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	25
CHCECE009	Use an approved learning framework to guide practice	70
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood	240
CHCECE018	Nurture creativity in children	80
CHCECE022	Promote children's agency	80
CHCECE023	Analyse information to inform learning	70
CHCECE024	Design and implement the curriculum to foster children's learning and development	170
CHCECE020	Establish and implement plans for developing cooperative behaviour	50
CHCECE026	Work in partnership with families to provide appropriate education and care for children	70
CHCECE021	Implement strategies for all children	50
CHCECE019	Facilitate compliance in an education and care service	120
CHCECE016	Establish and maintain a safe and healthy environment for children	50
HLTWHS003	Maintain work health and safety	40
CHCECE025	Embed sustainable practices in service operations	60

Elective Units

Unit Code	Unit Descriptor	Nominal Hrs
HLTWS001	Participate in Workplace Health and Safety	30
CHCECE014	Comply with family day care administration requirements	30
CHCPRP003	Reflect on and improve own professional practice	120
CHCECE012	Support children to connect to their world	40
CHCPOL002	Develop and implement policy	90

- **Note: Optimistic Futures has chosen these Electives based on industry consultation.**

Expected duration

The program is designed to be delivered over 88 weeks. Optimistic Futures is able to support participants that need additional time and can assist those participants that require assistance with LL&N (language, Literacy & Numeracy).

Face to face in class (6 hours a day (including half hour break) one day a week for 52 weeks)	558 Hours
Work placement	240 Hours
Home Study, research, Assessments etc.	1,165 Hours
Total	1,963 Hours

Study mode

Part time

Delivery mode

Blended mode. Classroom delivery, home study and placement.

Location

Optimistic Futures, 4 Lytton St Glenroy 3046.

Assessment requirement

Assessment is a necessary part of this program to show that you have achieved the skills and knowledge set out in the competency standards. Optimistic futures will be conducting of realistic workplace tasks, project, knowledge tests, case studies, feedback from supervisors.

National recognition

These competencies have been drawn from the nationally endorsed industry training package the Community Services Training Package (CHC). Upon successful completion of the training and assessment, the qualification CHC50113 Diploma of Early Childhood Education and Care will be issued. A transcript listing all units of competency will also be issued. The qualification and units of competency are nationally recognised and provide individuals with a valuable qualification that can be applied throughout Australia and the wider children's services community.

Recognition of Prior Learning

Applicants can apply for recognition of their existing skills and knowledge that are relevant to the units of competency within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify Optimistic Futures of their interest or intention to apply for RPL prior to their enrolment.

Student information

Detailed student information is available within our Student Handbook which is supplied with the enrolment package. This Booklet contains important information about a student's rights and obligations such as their right to privacy, a safe training environment and the right to complaint or appeal an assessment decision. It is important that persons applying for enrolment must have had reviewed this information first.

Students are expected to keep a notebook and pen to take notes, may also bring a laptop.

Fees

See below for tuition fees.

Payment of Fees

TUITION FEES						
Qualification	Concession Card holder Fee (20% of the standard Tuition Fee)	Concession Hourly Tuition Fees	No Concession Card or Job Seeker Fee	No Concession Hourly Tuition Fees	Job Seeker with referral	Government Contribution (Approximate)
CHC30113 Certificate III in Early Childhood Education and Care	<i>Tuition=\$100</i>	<i>51c App.</i>	<i>Tuition=\$500</i>	<i>\$2.50 App.</i>	<i>Tuition=\$500</i>	\$9800
FEE FOR SERVICE – NON-GOVERNMENT SUBSIDIES TRAINING VICTORIA						
Indicative Fees: \$9800						

NOTE:

- Optimistic Futures requires a minimum deposit of \$150 to secure your enrolments.
- the above fees include student amenities and services
- all fees are paid upon enrolments
- the above fees are inclusive of GST
- The student tuition fees are indicative only and subject to change given individual circumstances at enrolment

For fee terms and conditions, payment plans and refund, please contact office or refer student handbook.

Funding availability

This training is delivered with Government funding. Are you eligible for Government Subsidised fees?

Check your eligibility at;

<http://www.skills.vic.gov.au/victorianskillsgateway/Students/Pages/vtg-eligibility-indicator.aspx?Redirect=1>

or alternatively please call our office for further information.

T: (03) 9917 2133

Payment plans are available

Progress payment, to be paid following commencement, will be 50% of the remaining fees

Midway Payment, to be paid at the halfway point of the course, will be 25% of the remaining fees

Final payment, to be paid prior to course completion, will be 25% of the remaining fees

Eligibility for Concession Rate

Eligibility for Concession Rate To be eligible for the concession rate, you must hold on of the following:

- Valid Health Care Card (HCC)
- Valid Pensioner Concession Card
- Veterans Gold Card

Please provide a copy of this prior to commencing the training. If you need to apply for a HCC, please ask us for a form or visit your local Centrelink office. You will need to apply as soon as possible and provide a copy to recruitment or the trainer before your course commences.

Concessions also apply for;

- Aboriginal or Torres Strait islander or
- An Asylum Seeker/Victim of Human Trafficking (ARC/ASRC referral must be presented)

Financial Hardship

If you are going through financial hardship, please download the form below.

Need further information please speak to one of our staff on (03) 9917 2133

Cooling Off Period

The standards for Registered Training Organisations require an RTO to inform the prospective students of their right to statutory cooling off period. A statutory cooling off period of 10 days is applicable under Consumer Law to withdraw from a consumer agreement, if the agreement has been through unsolicited marketing and sales tactics. However, it may be noted that we do not engage in any aggressive marketing tactics like door to door marketing, hence Statutory cooling off period will not as such be applicable to our students who have enrolled into a program. However, for refund options students may refer to our refund policy available in Student Handbook.

Refund policy

Please refer student handbook.

Manage Complaint and appeal

Need further information?

For further information about re-assessment, complaint and appeal process, enrolments, refer to student handbook or talk to one of our friendly staff.

(P) (03) 9917 2133

(M) 0425 853 732

Email: info@optimisticfutures.com.au

Web: www.optimisticfutures.com.au