

# Credit Transfer Form



Student to Complete	
FIRST NAME	
LAST NAME	
COURSE	
DATE	
As a student of Optimistic Futures Pty Ltd, I wish to apply for a Credit Transfer for the following unit/s. Please find attached a certified copy of my transcript with the relevant unit/s highlighted	
UOC Code	UOC Title
<b>Assessor to Complete (tick appropriate box below)</b>	
<input type="checkbox"/> Transcript has been checked, units are current or equivalent and student is eligible for "Credit Transfer" of all units listed above	
<input type="checkbox"/> Transcript has been checked and student is eligible for Credit Transfer of SOME of the units and the explanation is below	
<input type="checkbox"/> Transcript has been check and the student is NOT eligible for Credit Transfer. An explanation of the reason why is below.	
<b>If student is NOT eligible for a unit or units to be recognised for a Credit Transfer, please write your reasons why below:</b>	

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<b>Checklist</b>			
<b>DATE:</b>			
<input type="checkbox"/>	Units of competency are equivalent – COMMENT:		
<input type="checkbox"/>	Eligible units have been entered into the data base as CT (Credit Transfer)		
<input type="checkbox"/>	Student has been notified in writing as to the outcome of Credit Transfer		
<input type="checkbox"/>	Trainer has been notified in writing that student has received a Credit for eligible units		
<b>Checked by</b>		<b>Date</b>	
<b>Signed:</b>		<b>Date</b>	