



CHC30113 Certificate III in Early Childhood Education and Care

Release 4

Overview

If you love working with children and want to learn more about providing quality education and care in a range of environments, this course is for you. The CHC30113 Certificate III in Early Childhood Education and Care is the entry level qualification for anyone who wants to work in the Early Childhood Education industry.

Upon completion of the qualification you will have the skills and knowledge required to provide care for individual and groups of children. This includes planning activities facilitating their leisure and play, enabling children to achieve their developmental outcomes. You will learn to support the implementation of an approved learning framework; organisational policies procedures and profiles support, children's wellbeing, learning and development.

Optimistic Futures is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuance of all AQF certificates.

Course Entry

- To complete optimistic futures CHC30113 Certificate III in Early Childhood Education and Care, your Language Literacy and Numeracy (LLN) skills must meet required standards for Certificate III level study
- Apply for a current working with children check (WWCC). To be able to undertake the practical component of this training
- Apply for a Police check. To be able to undertake the practical component of this training
- Completed Student enrolment form

Practical Work Placement

To students enrolled in the CHC30113 certificate III Early Childhood Education and Care are required to participate in a minimum of 120 hours' unpaid practical work placement with assessment required in all age group.

Career Outcomes

After successful completion, you may wish to apply for a range of career opportunities including

Early Childhood Educator	Family day care worker
Outside school hours care assistant	Nanny, reliever
Playgroup supervisor In-home respite worker	Childcare educator community worker
Recreation assistant	Childcare educator assistant

Further studies

Successful completion of this course, students are eligible to enrol in CHC50113 Diploma of Early Childhood Education and Care.

Course structure

Completion of 18 units (including 15 core units and 3 elective units)

Unit Code	Unit Descriptor
HLTAID004	Provide an emergency first aid response in an education and care setting
CHCLEG001	Work legally and ethically
HLTWHS001	Participate in workplace health and safety
CHCPRT001	Identify and respond to children and young people at risk
CHCECE002	Ensure the health and safety of children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE003	Provide care for children
CHCECE010	Support the holistic development of children in early childhood
CHCECE013	Use information about children to inform practice
CHCECE009	Use an approved learning framework to guide practice
CHCECE011	Provide experiences to support children's play and learning
CHCECE007	Develop positive and respectful relationships with children
CHCECE001	Develop cultural competence + CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety

Elective Units

Unit Code	Unit Descriptor
CHCECE014	Comply with family day care administration requirements
CHCPRP003	Reflect on and improve own professional practice
CHCECE012	Support children to connect with their world

Note: Optimistic Futures has chosen these Electives based on industry consultation

Duration

The program is designed to be delivered over 52 weeks. Optimistic Futures is able to support participants that need additional time and can assist those participants that require assistance with LL&N (language, Literacy & Numeracy).

Face to face in class (6 hours a day (including half hour break) and one day a week for 52 weeks)	286 Hours
Trainer / Assessor Contact time with student individually over a period of 52 weeks	23 Hours
Work placement	120 Hours
Home Study, research, Assessments etc.	791 Hours
Total	1,220 Hours

Study mode

Full time (day)

Delivery mode

The delivery mode for our student's is classroom delivery and practical work placement

Assessment requirements

Showing Competence in all assessment is a necessary part of this program to show that you have achieved the skills and knowledge set out in the competency standards. Optimistic futures will be conducting of realistic workplace tasks, project, knowledge tests, case studies, feedback from supervisors.

Each unit comprises of assessment tasks such as written questions, case studies and practical assessments which must be completed in full before being submitted for marking. Assessments for qualifications are competency based, which means students are assessed against the unit of competency (unit) requirements

Assessment marking system:

- Satisfactory (S) result: the student's submitted work satisfies the learning requirements and all competency standards for the unit (in accordance with the National Register www.training.gov.au).
- Not Yet Satisfactory (NYS) result: the student's submitted work does not demonstrate their understanding of all competency standards in the unit. If a student receives a 'not yet satisfactory' outcome, he or she will receive written feedback from a trainer/assessor, clearly outlining where the gaps are. The student will then be required to rectify these gaps and re-submit their assessment for marking.

Once a student receives a satisfactory result for all required assessment tasks a competent (C) outcome will be awarded for the entire unit. The student must demonstrate their understanding of all competency standards in each unit before receiving a competent outcome.

National recognition

These competencies have been drawn from the nationally endorsed industry training package the Community Services Training Package (CHC). Upon successful completion of the training and assessment, the qualification CHC30113 Certificate III in Early Childhood Education and Care will be issued. A transcript listing all units of competency will also be issued. The qualification and units of competency are nationally recognised and provide individuals with a valuable qualification that can be applied throughout Australia and the wider children's services community.

Recognition of Prior Learning

Applicants can apply for recognition of prior learning of their existing skills and knowledge that are relevant to the units of competency within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify Optimistic Futures of their interest or intention to apply for RPL prior to their enrolment.

Student information

Detailed student information is available within our Student Handbook which is supplied with the enrolment package. This Booklet contains important information about a student's rights and obligations such as their right to privacy, a safe training environment and the right to complaint or appeal an assessment decision. It is important that persons applying for enrolment must have had reviewed this information first.

Students are expected to bring along notebook and pen to take notes, may also bring a laptop.

Fees

See below for tuition fees

TUITION FEES						
Qualification	Concession Card Holder Fee (20% of the standard Tuition Fee)	Concession Hourly Tuition Fees	No Concession Card or Job Seeker Fee	No Concession Hourly Tuition Fees	Job Seeker with referral	Government Contribution (Approximate)
CHC30113 Certificate III in Early Childhood Education and Care	<i>Tuition=\$100</i>	<i>82c Approx.</i>	<i>Tuition=\$500</i>	<i>\$4.09 Approx.</i>	<i>Tuition=\$500</i>	\$6000
FEE FOR SERVICE – NON-GOVERNMENT SUBSIDIES TRAINING VICTORIA						
Indicative Fees: \$6000						

NOTE:

- Optimistic Futures requires a minimum deposit of \$150 to secure your enrolments.
- the above fees include student amenities and services
- all fees are paid upon enrolments
- the above fees are inclusive of GST
- The student tuition fees are indicative only and subject to change given individual circumstances at enrolment

For fee terms and conditions, payment plans and refund, please contact office or refer student

Funding availability

This training is delivered with Government funding. Are you eligible for Government Subsidised fees?

Check your eligibility at;

<http://www.skills.vic.gov.au/victorianskillsgateway/Students/Pages/vtg-eligibility-indicator.aspx?Redirect=1>

or alternatively please call our office for further information.

T: (03) 9917 2133

Payment plans are available

Progress payment, to be paid following commencement, will be 50% of the remaining fees

Midway Payment, to be paid at the halfway point of the course, will be 25% of the remaining fees

Final payment, to be paid prior to course completion, will be 25% of the remaining fees

Eligibility for Concession Rate

Eligibility for Concession Rate to be eligible for the concession rate, you must hold on of the following:

- Valid Health Care Card (HCC)
- Valid Pensioner Concession Card
- Veterans Gold Card

Please provide a copy of this prior to commencing the training. If you need to apply for a HCC, please ask us for a form or visit your local Centrelink office. You will need to apply as soon as possible and provide a copy to recruitment or the trainer before your course commences.

Concessions also apply for;

- Aboriginal or Torres Strait islander or
- An Asylum Seeker/Victim of Human Trafficking (ARC/ASRC referral must be presented)

Financial Hardship

If you are going through financial hardship, please download the form below.

Need further information please speak to one of our staff on (03) 9917 2133

Cooling Off Period

The standards for Registered Training Organisations require an RTO to inform the prospective students of their right to statutory cooling off period. A statutory cooling off period of 10 days is applicable under Consumer Law to withdraw from a consumer agreement, if the agreement has been through unsolicited marketing and sales tactics. However, it may be noted that we do not engage in any aggressive marketing tactics like door to door marketing, hence Statutory cooling off period will not as such be applicable to our students who have enrolled into a program. However, for refund options students may refer to our refund policy available in Student Handbook.

Refund policy

Please refer student handbook.

Manage Complaint and appeal

Need further information?

For further information about re-assessment, complaint and appeal process, enrolments, refer to student handbook or talk to one of our friendly staff.

(P) (03) 9917 2133

(M) 0425 853 732

Email: info@optimisticfutures.com.au

Web: www.optimisticfutures.com.au