

Unit code	Unit title	Core/ Elect	Nominal Hours
HLTWHS003	Maintain work health and safety	Core	40
BSBWOR301	Organise personal work priorities and development	Elective	30
CHCPOL002	Develop and implement policy	Elective	90
CHCPRP003	Reflect on and improve own professional practice	Elective	120
CHCECE012	Support children to connect with their world	Elective	40
CHCECE014	Comply with family day care administration requirements	Elective	30
	Total Hours		1,968

Negotiation is to be conducted between the student, trainer and assessor and employer regarding the elective competencies to be undertaken, depending upon the pathway chosen.

A list of all elective units of competency available can be viewed at <http://training.gov.au/Training/Details/CHC50113>

National recognition

These competencies have been drawn from the nationally endorsed industry training package the Community Services Training Package (CHC). On successfully completing the training and assessment, the CHC50113 Diploma of Early Childhood Education and Care qualification will be issued. A transcript listing all units of competency will also be issued. The qualification and units of competency are nationally recognised and provide individuals with a valuable qualification that can be applied throughout Australia and the wider children’s services community. Optimistic Futures will issue a qualification within 30 days of the final assessment being completed.

Program outline

Training is delivered in a blended mode classroom based delivery which is trainer led combined with self-paced learning and periodic visits in the workplace. Written learning activities will reinforce theoretical knowledge, and skills will be practiced in the workplace where learning will be placed into context. Visits by Optimistic Futures trainers to the student’s workplace will be undertaken. The primary purpose of workplace visits is to undertake assessment and collect workplace evidence. Participants will be provided reference material to assist them to develop their knowledge of the subject.

Location

Classes will be delivered at: Optimistic Futures, 4 Lytton St Glenroy 3046.



Expected duration

The program is designed to be delivered over 78 weeks including 6 week break. Optimistic Futures is able to support participants that need additional time and can assist those participants that require assistance with LL&N.

Face to face in class (7 hours a day and one day a week for 72 weeks) (Note 6 week break is not taken into account)	504 Hours
Trainer / Assessor Contact time with student individually over a period of 72 weeks	54 Hours
Work placement	240 Hours
Home Study, research, Assessments etc.	1,170 Hours
Total	1,968 Hours

Assessment requirements

Optimistic Futures will train and assess the skills of learners by conducting a combination of realistic workplace tasks, projects, knowledge tests, response to case studies and feedback from supervisors. The following provides a brief explanation of the assessment methods that are to be applied:

- Demonstration / Role-Play.** The student is required to demonstrate a range of skills whilst being observed by, or interacting with, the assessor. These activities will be clearly explained and always relate to duties relevant to the workplace. These activities allow the assessor to observe the student apply their knowledge and skills during practical activity.
- Written Report / Case Study / Journal.** The student is required to produce a range of written records or reports based on real workplace scenarios or based on a case study that is provided by the assessor.
- Project.** The student is required to undertake a range of projects in the context of his or her own workplace or on a case study that is provided by the assessor. A project will require the creation of various workplace documents (reports, memos, etc). Projects will often have a practical presentation component where the student will be asked to present the outcomes of their project.
- Knowledge Test.** The student may be required to undertake a number of written knowledge tests over the course of his or her study. These tests will be provided to the student by the assessor at an arranged time and the student will be required to individually complete the test. The student may research their answers from the course training materials and notes as well as relevant workplace

Units of Competency

Unit code	Unit title	Core/ Elect	Nominal Hours
CHCLEG001	Work legally and ethically	Core	55
CHCECE001	Develop cultural competence	Core	70
CHCECE002	Ensure the health and safety of children	Core	63
CHCECE003	Provide care for children	Core	70
CHCECE004	Promote and provide healthy food and drinks	Core	35
CHCECE005	Provide care for babies and toddlers	Core	60
CHCECE007	Develop positive and respectful relationships with children	Core	70
CHCECE009	Use an approved learning framework to guide practice	Core	70
CHCECE016	Establish and maintain a safe and healthy environment for children	Core	50
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood	Core	240
CHCECE018	Nurture creativity in children	Core	80
CHCECE019	Facilitate compliance in an education and care services	Core	120
CHCECE020	Establish and implement plans for developing cooperative behaviour	Core	50
CHCECE021	Implement strategies for the inclusion of all children	Core	50
CHCECE022	Promote children’s agency	Core	80
CHCECE023	Analyse information to inform learning	Core	70
CHCECE024	Design and implement the curriculum to foster children's learning and development	Core	170
CHCECE025	Embed sustainable practices in service operations	Core	60
CHCECE026	Work in partnership with families to provide appropriate education and care for children	Core	70
CHCPRT001	Identify and respond to children and young people at risk	Core	40
HLTAID004	Provide an emergency first aid response in an education and care setting	Core	20
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural	Core	25

- Workplace Supervisor Report.** Workplace supervisors will be asked to provide feedback about the student’s performance during a module. The supervisor will receive a briefing at the time the student begins studying each module to inform them of the module requirements.

Practical (work) placement

Students in the Diploma of Early Childhood Education and Care are required to participate in a minimum of 240 hours’ practical placement with assessments required in all age groups. Optimistic Futures guarantees placement at our childcare facility for students already employed with us. Students that are employed at other services will be able to complete their hours at their service providing it meets the requirement’s necessary to conduct assessment. Optimistic Futures can assist students who need to find an alternate placement.

Entry requirements

All students will need to have a current Working with Children check to be able to undertake the practical component of this training. This course has been designed with the target client being an existing worker in the child care sector. The assessment model and timeframe assumes that the student has an existing workplace to apply context and has some experience.

Working with Children Check

All persons working in an early childhood services must have a current Working with Children Check issued by the relevant State or Territory in which they work.

Recognition of Prior Learning

Applicants can apply for recognition of their existing skills and knowledge that are relevant to the units of competency within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify Optimistic Futures of their interest or intention to apply for RPL prior to their enrolment.

Student Information

Detailed student information is available within our Student Handbook which is supplied with the enrolment package. This Booklets contains important information about a student’s rights and obligations such as their right to privacy, a safe training environment and the right to complaint or appeal an assessment decision. It is important that persons applying for enrolment must have had reviewed this information first.

Students are expected to keep a notebook and pen to take notes.



CHC50113 Diploma of Early Childhood Education and Care

Introduction

Optimistic Futures is a Registered Training Organisation (RTO code :41175) registered with the Australian Skills Quality Authority. Optimistic Futures is proud to offer the CHC50113 Diploma of Early Childhood Education and care. This program provides learners with skills and knowledge required to provide care for individual and groups of children. This includes planning activities facilitating their leisure and play, enabling them to achieve their developmental outcomes. If you work in or wish to pursue a career within the child care industry, this is the course for you.

This qualification reflects the role of workers in a range of early childhood education settings. Students will learn to support the implementation of an approved learning framework, and support children’s wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously in a range of child care facilities such as full day care center, occasional care facilities, crèches and early learning center as an Early Childhood Educator.

Optimistic Futures is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuing of all AQF certificates.

Possible Job Outcomes

- Children's Services Co-ordinator
- Family Day Care Co-ordinator
- Team Leader or Room Leader in a service
- Early Childhood Educator
- Playgroup Co-ordinator
- Assistant Director of Early Childhood Services
- Early Childhood Educator - Team Leader
- Early Childhood Educator – Recreation
- Reliever in Early Childhood Programs
- Nanny
- Deliver 3 years old Kinder Program
- Pathway into the Bachelor of Education (Early Childhood/Primary)

Dress and Appearance

Students are required to present to class in neat, casual attire suitable for participation in practical activities.

Specific clothing may be required at work placement and depends upon specific requirements of that work place. For more information please talk to your trainer / assessor.

Cost

Course Fee: \$9,800 **RPL: \$100 each unit**

Deposit (administration fee): \$150

Funding is available, check your eligibility at;

<http://www.skills.vic.gov.au/victorianskillsgateway/Students/Pages/vtg-eligibility-indicator.aspx?Redirect=1>

or alternatively please call our office for further information.

Cooling Off Period:

The standards for Registered Training Organisations require an RTO to inform the prospective students of their right to statutory cooling off period. A statutory cooling off period of 10 days is applicable under Consumer Law to withdraw from a consumer agreement, if the agreement has been through unsolicited marketing and sales tactics. However, it may be noted that we do not engage in any aggressive marketing tactics like door to door marketing, hence Statutory cooling off period will not as such be applicable to our students who have enrolled into a program. However, for refund options students may refer to our refund policy available in Student Handbook

For refund policy please refer student handbook.

Need further information?
For further information about re-assessment, complaint and appeal process, enrolments, refunds please refer student handbook or talk to us at

Contact us!

Phone: Mohammad Ayad on 0425 853 732
Email: info@optimisticfutures.com.au
Web: www.optimisticfutures.com.au

