

Student Information

Detailed Student information is available within our student handbook which is supplied with the enrolment package. This booklet contains important information about students Rights and Obligation's, such as their rights to Complaints or Appeal an Assessment decision. It is important for the persons applying for enrolment must have had reviewed this information first.

Cooling Off Period

The standards for Registered Training Organisation require an RTO to inform the prospective students of their right to statutory cooling off period. A statutory cooling off period of 10 days is applicable under consumer law to withdraw from a consumer agreement, if the agreement has been through unsolicited marketing and sales tactics. However, it may be noted that we do not engage in any aggressive marketing tactics like door to door marketing, hence statutory cooling off period will not as such be applicable to our students who have enrolled into a program. However, for refund options students may refer to our refund policy available in student handbook.

Complaints & Appeal Process

For further information about the complaints and appeal process please refer to the student handbook or speak to one of our staff.

Refund Policy

For further information about the refund policy please refer to the student handbook or speak to one of our staff.



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4 Lytton Street, Glenroy Vic 3046

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TOID:41053

CHC50113

**Diploma of Early
Childhood
Education and Care**



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Diploma of Early Childhood Education and Care

Overview

While doing what, you love! This CHC50113 Diploma of Early Childhood Education and Care course for child care is the next step in professional development for anyone seeking a fulfilling career in the Early Education and Care Industry.

Optimistic Futures is responsible under the National vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in the course for the issuance of all AQF certificates.

Course Entry

- To complete Optimistic Futures CHC50113 Diploma of Early Childhood Education and Care, your Language Literacy and Numeracy (LLN) skills must meet required standards for Diploma Level study
- Apply for a current working with children check (WWCC). To be able to undertake the practical component of this training.
- Completed student enrolment form

Practical Work Placement

Students in the Diploma Of Early Childhood Education and Care are required to participate in a minimum of 240 hours' practical placement with assessment required in all age groups. Optimistic Futures guarantee's placement at our early childhood facility for students already employed with us. Students that are employed at other service will be able to complete their hours at their service providing the student meet the requirements necessary to conduct assessment. Optimistic Futures can assist students who need to find an alternate placement.

Location of Training

4 Lytton Street, Glenroy VIC 3046
9 Central Grove, Broadmeadows, Vic 3047

Mode/Duration of The Course

72 weeks, 1963 hours including face to face, home study, research, conduct work assessment/workplace task and practical work placement.

Assessment Requirements

Showing Competence in all assessment is a necessary part of this program to show that you have achieved the skills and knowledge set out in the competency standards. Optimistic Futures will be conducting realistic workplace tasks, project, knowledge test, case studies and feedback from supervisors.

Course Structure

Completion to 28 units (including 23 core units and 5 elective units)

Course Structure

HLTAID004	Provide an emergency first aid response in an education and care setting.
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
CHCECE002	Ensure the health and safety of children
CHCECE004	Promote and provide healthy food and drinks
CHCECE005	Provide care for babies and toddlers
CHCECE003	Provide care for children
CHCECE007	Develop positive and respectful relationship with children
CHCECE001	Develop cultural competence
CHCDIV002	Promote Aboriginal and / or Torres Strait Islander cultural competency
CHCECE009	Use an approved learning framework to guide practice
CHCECE017	Foster the holistic development and wellbeing of the child in early childhood
CHCECE018	Nurture creativity in children
CHCECE022	Promote children's agency
CHCECE023	Analyse information to inform learning
CHCECE024	Design and implement the curriculum to foster children's learning and development
CHCECE020	Establish and implement plans for developing cooperative behavior
CHCECE026	Work in partnership with families to provide appropriate education and care for children
CHCECE021	Implement strategies for all children
CHCECE019	Facilitate compliance in an education and care service
CHCECE016	Establish and maintain a safe and healthy environment for children
HLTWHS003	Maintain work health and safety
CHCECE025	Embed sustainable practices in service operations

Electives

HLTWHS001	Participate in work health and safety
CHCECE014	Comply with family day care administration requirement
CHCPRP003	Reflect on and improve own professional practice
CHCECE012	Support Children to connect to their world
CHCPOL002	Develop and implement policy

Note: Optimistic Futures has chosen these electives based on industry consultation

Funding Availability

Funding is available, for further information please call us on T: (03) 9917 2133 or visit our webpage at www.optimisticfutures.com.au

Fees

course fee: \$9800 **RPL: \$100 each unit** **Deposit: \$150**

Financial Hardship

If your going through financial hardship, please contact us for further information

Career Outcomes

After successful completion you may wish to apply for a range of career opportunities including.

Group leader in a childcare	Special needs worker
Child development worker	Centre coordinator/supervisor
Centre director/manager	Child services manager

National Recognition

These competencies have been drawn from the nationally endorsed industry training package the Community Services Training Package (CHC). Upon successful completion of the training and assessment, the qualification CHC50113 Diploma of Early Childhood Education and care will be issued. A transcript listing all unit of competency will also be issued. The qualification and units of competency are nationally recognised and provide individual with a valuable qualification that can be applied throughout Australia and the wider children's service community

Credit Transfer

Applicants can apply for a credit transfer for any units successfully completed at any other Registered Training Organization (RTO) or institution. Credit transfer will be granted upon the receipt of sufficient evidence of support the application prior to the commencement of training.

Recognition of Prior Learning

Applicants can apply for recognition of prior learning of their existing skills and knowledge that are relevant to the units of competency within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify Optimistic Futures of their interest or intension to apply for (RPL) prior to their enrolment.

Note:

For further information about credit transfer and Recognition of Prior Learning, please contact us on (03) 9917 2133