

## Cooling Off Period

The standards for Registered Training Organisation require an RTO to inform the prospective students of their right to statutory cooling off period. A statutory cooling off period of 10 days is applicable under consumer law to withdraw from a consumer agreement, if the agreement has been through unsolicited marketing and sales tactics. However, it may be noted that we do not engage in any aggressive marketing tactics like door to door marketing, hence statutory cooling off period will not as such be applicable to our students who have enrolled into a program. However, for refund options students may refer to our refund policy available in student handbook.

## Complaints & Appeal Process:

For further information about the Complaints and Appeal process please refer to the student handbook or speak to one of our staff.

## Refund Policy:

For further information about the refund policy please refer to the student handbook or speak to one of our staff.

**4 Lytton St Glenroy Vic 3046**

Our office is open from Monday to Friday  
at 9am- 5pm.

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Office Hours:

Monday – Friday

9am – 5pm



**TOID:41053**

**CPP30411**

**Certificate III**

**in**

**Security Operations**



## CPP30411

# Certificate III in Security Operations

### Are you ready to offer a secure pair of safe hands?

When you complete the certificate III in Security Operations you will be looking at a rewarding career as a security officer in banking, property management, and industrial and commercial organisations

## COURSE AIMS & OBJECTIVES

If you wish to progress your security career or build on your existing security knowledge, then our Certificate III in security operations is geared towards a supervisory role within the security industry. This qualification can be used as a stepping stone to advance into different security industry employment stream.

## Entry Requirements & Prerequisites

All students are to be 18 years and over and are required to complete a Language, Literacy & Numeracy (LLN) test upon enrolment, they must also be physically able to perform First Aid. You will also be required to complete an "Application for Enrolment" form.

**Location of Training:** 4 Lytton Street Glenroy 3046

**Mode/Duration of Course:** 21 evenings sessions (excludes weekends) with Monthly intakes 105 Nominal hours face to face classroom based training, 5.00pm – 10.30pm evenings.

## WORK PLACEMENT

There is no mandatory workplacement but upon successful completion of CPP30411 Certificate III in Security Operations you might be instructed by the industry professionals to take further training on the correct use of batons and handcuffs. After successful completion of security course you can further add to your studies to become a firearm and cash in transit officer.

## UNIQUE STUDENT IDENTIFIER

Each participant enrolling in a course will need a Unique Student Identifier (USI) number to obtain their certificate or qualification when studying nationally recognised training in Australia. A USI gives you access to your online USI account which will help keep all your training records together. Certificates and Statements of Attainment cannot be issued without this number.

## Units of Study

There are 14 units which students must demonstrate competency in, to achieve a successful qualification at completion.

## CORE UNITS:

- CPPSEC3004 Lead small teams in the security industry
- CPPSEC3009A Prepare and present evidence in court
- CPPSEC3017A Plan and conduct an evacuation of premises
- CPPSEC3013A Control persons using empty hand techniques
- CPPSEC2017A Protect self and others using basic defensive techniques
- HLTFA311A Apply first aid

## ELECTIVES

- BSBFLM303C Contribute to effective workplace relationships
- BSBWOR301A Organise personal work priorities
- CPPSEC3006A Coordinate a quality security service to clients
- CPPSEC3001A Maintain workplace safety in the security industry
- CPPSEC3007A Maintain security of environment
- CPPSEC3003A Determine response to security risk situation
- CPPSEC3005A Prepare and present evidence in court
- CPPSEC3002A Manage conflict through negotiation

## ASSESSMENT

Optimistic Futures will train and assess the skills of learners by conducting a combination of tasks i.e. demonstration, written work, case study, log books and reports; to show that they have achieved the skills and knowledge set out within the unit.

## COURSE FEES

Fee for service cost is \$1,100, this includes all workbooks/material and/or equipment.

Both **cash & card** are accepted.

A deposit of \$150 is required on the first night to secure your vacancy, unless paying in full.

## CAREER PATHWAYS

Upon successful completion of the course CPP30411 In Security in Armed Guard or Bodyguard. You can also continue training CPP40707 Certificate IV in Security and Risk Management.

Security Operations. This course may lead to employment in as an:

|               |                               |
|---------------|-------------------------------|
| Armed Guard   | Cash in transit officer       |
| Monitoring    | Crowd Control                 |
| Body Guarding | Security officer (monitoring) |

## NATIONAL RECOGNITION

Optimistic Futures is responsible under the National Vocational Education and Training Regulator Act 2011 for the quality of the training and assessment being delivered in this course and for the issuing of all AQF certificates.

A transcript listing all units of competency will also be issued. The qualification and units of competency are nationally recognised and provide individuals with a valuable qualification that can be applied throughout Australia.

## RECOGNITION OF PRIOR LEARNING

Applicants can apply for recognition of prior learning of their existing skills and knowledge that are relevant to the units of competency within the program.

These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify Optimistic Futures of their interest to apply for RPL prior to their enrolment.

## CREDIT TRANSFER

Applicants can apply for a credit transfer for any units successfully completed at any other Registered Training Organisation (RTO) or institution. Credit transfers will be granted upon the receipt of sufficient evidence to support the application prior to the commencement of training

