

# SAINA M N

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## Objective

Skilled in Tally Comprehensive and Advanced Excel, seeking an IT-related or accounting role where I can utilize my technical, analytical, and data management abilities to improve business operations and financial processes.



## Education

G-TEC EDUCATION

2025-2026

Advanced Excel

G-TEC EDUCATION

2025

TallyEssential Comprehensive

A+

Sree Sankara Vidyapeetom College, Valayanchirangara

2019-2022

B.Sc Mathematics

B+

HSS Valayanchirangara

2017-2019

+2 science

80%

HSS Valayanchirangara

2017

SSLC

93%



## Skills

Good communication skill

Problem Solving

Decision making

Multitasking

Patience

Time management



## Interests

Reading

Gardening

Music



## Languages

Malayalam

English



## Personal Details

Date of Birth : 24-01-2001

Nationality : Indian