**Step 1: Create a GitHub Account (if not done already)**

* Visit [GitHub.com](https://github.com/) and sign up for an account if you don't have one.

**Step 2: Create a Repository**

1. **Log in to GitHub** and click on your profile picture in the top-right corner.
2. Select **"Your repositories"** from the dropdown.
3. Click the **"New"** button to create a new repository.
4. Fill out the necessary information:
   * **Repository name**: Choose a name like case-studies.
   * **Description**: (Optional) Add a description.
   * **Public/Private**: Decide whether the repository should be public or private.
5. Click **"Create repository"**.

**Step 3: Upload Case Study (via GitHub Website)**

1. **Open your repository**:
   * Go to the repository you just created.
2. Click the **"Add file"** button, and then select **"Upload files"**.
3. **Drag and drop your case study** file (PDF, Word document, or other formats), or click **"Choose your files"** to browse and select it from your computer.
4. **Commit the changes**:
   * Write a commit message (e.g., "Added case study").
   * Click **"Commit changes"** to upload the file.

**Step 4: Organize Your Files (Optional)**

* You can create folders to organize different case studies. To do this:
  1. Click **"Add file"** > **"Create new file"**.
  2. In the file name field, type the folder name followed by a / (e.g., CaseStudy1/filename).
  3. Then upload your case study to the specific folder.

**Step 5: Share Repository Link**

* After uploading, share the link to your repository with the instructor or team members. You can find the link in the repository's address bar.