



Incentive for Publication in Pre-Selected High Impact Journal

_____Term, AY _____ - _____

Name of Faculty Member _____ Department: _____

Date Hired: _____ Rank: _____ Status: ☐ Permanent ☐ Probationary

Average teaching performance for the last 3 academic years: _____

Title of Paper/Publication: _____

Title of Journal where paper was published: _____

Date paper was submitted for publication: _____

Date paper was accepted for publication: _____

Name of Conference: _____

Title of paper to be presented: _____

Date of Conference: _____ Place & Venue: _____

Date of Departure: _____ Date of Return : _____

Date of expected return to work: _____

Date incentive was last availed of: _____

Application should be accompanied by the following (pls. check)

- ☐ Application letter
- ☐ Proof of acceptance from the journal editor
- ☐ Call for papers of conference/symposium
- ☐ Copy of journal paper
- ☐ Proof of paper acceptance for the conference
- /or
- ☐ Copy of invitation to deliver keynote presentation as an invited speaker
- ☐ Updated DLSU Faculty webpage (please attach printout of updated faculty webpage) <https://www.dlsu.edu.ph/wp-content/uploads/2018/08/individual-faculty-web-form.pdf>

🔗 Faculty Development Guidelines: <http://intranet.dlsu.edu.ph/downloads/forms/pdf/faculty-development-program.pdf>

Note: Kindly submit the following upon return:

- ❖ Report/summary of activities to the VCA Office within two (2) weeks along with the liquidation form. Please attach a list of contact details/business cards of researchers/professors you met for university’s records in a separate sheet.

Signature of Faculty

Date

Department Chair/Unit Head

Dean/AVC-Academic Services

Vice Chancellor for Academics



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