



Mercedes-Benz

DATA FORM

PART A

PERSONAL DETAILS

Full Name (First/Middle/Last):		Photograph	
Mobile Number:	Alternate Number:		
Email ID:			
Nationality:	Passport Number:		
Date of issue:	Date of expiry:		
Social Security Number (If worked/studied in the US/Any other Country):			
<u>Change of Name</u> (if Applicable)			
Former Name/Maiden Name:		Date of Name Change:	
Current Address:		Permanent Address:	
City:		City:	
Telephone:	Pin code:	Telephone:	Pin code:
Date & Place of birth:			

EDUCATION DETAILS (10th ONWARDS)

Course/ Degree	University/ Board	School/College (Name, City, Pin code)	Student ID No./ Enrolment No./ Seat No.	Duration of Course (Yrs.)	Specialization	Percent age	Course Type (Full time/Part Time/ Correspondence)
				From-To (MM/YYYY)			

EMPLOYMENT DETAILS (Start from the current company)

Name of Company:	Where are you employed? <input type="checkbox"/> Registered Corporate Office <input type="checkbox"/> Branch Office	
Company Address (Where you are employed):	Period of employment: (DD/MM/YY to DD/MM/YY):	Designation:
	Department:	Emp. Code:
	Employment Type: <input type="checkbox"/> Permanent <input type="checkbox"/> Temporary <input type="checkbox"/> Contractual	Total CTC: (Fixed + Variable)

(Supervisor Details)	Name:	Designation:
	Email id:	Landline:

State your reason for leaving:

Details of any existing service contract/bond:

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Previous Experience

Name & Address of organization	From	To	Position held	Gross Salary (Per Month)		Reason for leaving
	(MM/YYYY)			Start	Last	

Any gaps in education or employment? (If yes, please mention details with month and year):

Details of two persons (excluding relatives) for reference:

Name:	Name:
Address:	Address:
Occupation:	Occupation:
Contact No.:	Contact No.:
Email Id:	Email Id:

PART B

Post applied for:		Department:			
Parents' Name & Occupation:		Siblings' Name & Occupation:			
Marital Status:		No. of Children & Age:			
Spouse Name, Profession & Nationality:		Languages Known	Speak	Read	Write
Whether working with MBRDI:					
Particulars of relatives who are Directors or Employees of MBRDI (specify relationship):		Particulars of previous Tests / Interviews with MBRDI (if any):			
Vision related ailments (if any):		Physical Disability (if any):		Details of any major illness/accident/operation:	
TRAINING UNDERGONE					
Institution	From	To	Stipend (if any)	Training Contents	
Details of Extra Curricular Activities / Hobbies:			Membership and office held in any organization / association including any professional body relevant to the job applied for:		

Details of noteworthy work done and results achieved in the last three positions:

Other facts (special skills / activities) relevant to the position applied for which have not been covered earlier:

Career Goal:

Break-up of minimum expected salary:

Justification:

Willingness to be transferred to any place on Company's service (India or abroad):

☐

Yes

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No

Time required to join:

Authorization/ Declaration and Undertaking

If shortlisted by **Mercedes-Benz Research and Development India Private Limited (MBRDI)**, I agree to provide self-attested copies of all relevant certificates as requested by MBRDI. I understand that employment with **Mercedes-Benz Research and Development India Private Limited** is governed by their employment policies and other applicable relevant guidelines, including satisfactory information from background checks.

I hereby certify that all information provided herein, is true and complete to the best of my knowledge and belief. During the process of selection and in course of my employment with **Mercedes-Benz Research and Development India Private Limited**, I authorize the HR department of **Mercedes-Benz Research and Development India Private Limited** to authenticate/share information that I have provided in my resume and various other documents and this Data Form by sharing it with various internal/external departments/agencies for purely official purposes as deemed fit by MBRDI. I also authorize MBRDI or its partner agencies to conduct enquiries as may be necessary at the company's discretion; I authorize all who may have information relevant to this enquiry to disclose it to **Mercedes-Benz Research and Development India Private Limited** and/or its representatives. I release all concerned from any liability on account of such disclosures.

I also declare that the information provided by me in my resume and application for employment to **Mercedes-Benz Research and Development India Private Limited** and its representative is authentic and if any of this information is found to be false / incorrect, the Company would be free to terminate my services / cancel my selection / appointment or take any legal action deemed fit by MBRDI.

I consent to extend total co-operation and provide relevant documents required.

Full Name of the Candidate: _____

Current Location: _____

Date: _____

Signature of the Candidate