USER INTERFACE DESIGN

USER ANALYSIS

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TOPIC: TASK NOTIFIER.

PROJECT NUM.: 20.

Task notifiers enables the notifications for new tasks, reassigned tasks, task overdue etc. They notify the users to not miss any tasks and can get reminders for the tasks which need immediate attention. The task notifier webpage keeps track of important tasks in everyday life. The application design should be elegant, simple and help users organize their tasks effectively. You can create tasks, make to-do lists, and make notes to capture important information so that you do not have to remember everything.

Task Notifier is an all-in-one task management tool with customizable features to help you organize and manage simple to complex tasks more efficiently. Get access to hundreds of features for checklists, task tracking, documentation, data reporting, team collaboration, and more to help you stay on top of your tasks and always aligned with your team.

The task notifier web page allows the user to set reminders on user day to day tasks and helps the user to keep a track on it.

It also allows the user to prioritise the tasks and schedule important events as a reminder.

It helps the user to organise their tasks and finish their work on time and not forget about any important meetings or work during their busy schedule.

It reminds the user frequently hence, the user does not forget to complete his task in any instance.

And from my experience it is not always possible to have a note with ourselves and note down the things-to-be done or stick sticky notes at workstations whenever we get reminded of a new task, since we are so connected to the digital world we always linger around with our hand set.

So this is where task notifiers help us with out day to day routine.

Task Notifiers:

- Google tasks
- Microsoft to do list: Lists & Tasks
- Task Mate
- Notepin
- Microtasks
- Taskito

Based on the sample task notifier page we have

Features list for task notifiers:

- ***Birthday remainders.***
  The task notifier allows the users to set different kinds of reminders such as birthday reminders , event reminders , meeting reminders etc.
  It also shows the reminder dates highlighted in the calendar under specified week or month so that the user can see reminders altogether under current week or month.

The task notifier has a mini calendar where the user can click the dates and check the events and reminders under the specific date.

- ***To-do lists:***

This feature allows user to note down each of their tasks.

- ***Prioritization of tasks:***

Sometimes because of more number of tasks several time it can lead us to forget the high priority tasks.

So tasks needs to be prioritized by adding tags or different colour to define priority levels.

- ***Multiple app integration***:

Any task notifier should be integrated with other calendar applications such as Outlook calendar such that user does not have to navigate between apps and can check their calendar in one application.

- ***Prepare notes:***

It would be helpful to facilitate users to add notes within task list.

- ***Push notifications:***

Task notifier webpage are useless without the push notifications feature. The webpage should remind the users tasks beforehand. The registered user can set a reminder of the tasks so that they do not miss any deadlines or due dates of the tasks.

- ***Notifications:***

While setting the reminder , it asks for details from the user such as date of the remainder and time for the task to be finished.

It also asks for the frequency to remind the user which can be customised.

The reminders will be put in the notification box where the user can check for the reminders.

It also reports the activity of users tasks and how much yet to be completed and gives a report on that.