

Asiah Crutchfield
Taoyuan City, Taiwan
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Work History

Tulane Technology Connection, New Orleans, LA – *IT Specialist*

October 2023 – August 2024

- Have solid comprehension of various Macintosh models and Dell laptops.
- Have experience guiding students and faculty in making a technology purchase decision for Mac, iPad and Dell products.
- Have experience using the PIMS POS system for sales, quotes receiving and creating purchase orders.
- Have experience in consumer electronic sales, product merchandising, and inventory management.
- Have experience counting and reconciling monthly inventories.
- Have experience gathering and submitting Excel reports to major companies such as Apple.

Special K Services, New Orleans, LA – *Car Detailing*

March 2023 – August 2023

- Cleaning and detailing cars
- Driving car detailing truck from site-to-site in order to clean vehicles
- Having to pay attention to details and work efficiently to ensure customer satisfaction

Pontchartrain Partners, New Orleans, LA – *Maintenance*

November 2017 – August 2022

- Maintaining cleanliness and orderliness of both inside and outside of building by cutting grass, collecting trash and debris around the building, cleaning restrooms, caring for plants, and mopping floors
- Performing light maintenance such as fixing leaking toilets

Canal Street Veterinary Hospital, New Orleans, LA – *Veterinary Assistant*

August 2015 – April 2017

- Routine cleaning of hospital
- Caring for sick and injured dogs and cats by feeding, walking, and bathing them
- Assisting doctor in exams and surgeries

Jani-King, New Orleans, LA – Custodian

March 2015 – July 2015

- Cleaning of businesses such as dental offices.

Ike's Snowballs, New Orleans, LA – Cashier

March 2014 – August 2015

- Opening and closing of snowcone stand
- Making and serving frozen and hot treats to customers
- Cleaning stand
- Running end-of-day on cash register

EDUCATION

Yuan Ze University, Taoyuan City, Taiwan – Bachelor's in Informatics

September 2024 – Present

Wenzao University of Languages, Kaohsiung City, Taiwan – Chinese Learning Certificate

September 2022 – February 2023

New Orleans Job Corps, New Orleans, LA – Carpentry Certification

May 2017 – November 2017

Delgado Community College, New Orleans, LA – Veterinary Technology

August 2014 – September 2015

New Orleans Science and Math, New Orleans, LA – Diploma

August 2008 – May 2012

New Orleans Center for Creative Arts, New Orleans, LA – Creative Writing Certificate

August 2011 – May 2012

Languages

English | Some Chinese

