

ADDRESS PROOF LETTER

Date: _____

Place: _____

To,

Designation

Organization Name

Address

Sub: Letter for Address Proof

Dear Sir/Madam,

This is to certify that <<Name of the Employer>> working in our
<<Organization Name>> as <<Designation>> since past <<No. of years>>. He
is residing in the below address as per the records mentioned in the office file.

Name of the Employee

Address _____

With regards,

For <<Organization Name>>

Manager HR