



RESUME

CAREER OBJECTIVES:To achieve good name & position
in the field of Finance/Accountancy by honesty & full effort.

PERSONNEL PROFILE

Name
Contact Information

:MOHAMMED SAJIDUL HAQUE
:Mobile No.054 751 1291 & 054 612 1499 .
e-mail sajidulhaque041@gmail.com

Father's Name

: Mohammed Serajul Haque

Religion

:Islam

Nationality

:Bangladeshi

Date of Birth.

:28-08-1967.

Permanent Address

Vill: Charkumira. P.O: Nayahat.P.S:Faridganj District:
Chand pur. Bangladesh.

Marital Status

:Married

Language

:Bengali,English,Urdu & Arabic.

Driving license

: Saudi Driving License

Iqama Status

: Transferable 216 43 98790.Contract Expire on
08 March 2026 .

Present Address

:Flat-2. Building # 4221. Nuzlah Al Sharqia.

Street:Bab Bani Al Zubair.Jeddah.K S A.

:- Bachelor of Commerce

EDUCATIONAL QUALIFICATION

Fromn The Dhaka University.

In the year of 1988.

:- ICMA-1st Part Completed.

PROFESSIONAL QUALIFICATION

In the year of 1989.

From The ICMA-Dhaka.Bangladesh.

: Air Ticketing & Tariff Course,in the year of 1993.

From the Grace Institute of
Technology,Karachi,Pakistan.

EDP-MS Excel, MS Word & Fox Base3+cotxsec From
The Delta Institute. Karachi.Pakistan.

EXPERIENCE

(1)Worked as a Chief Accountant in
(2) Worked as a Senior Accountant in

:M/s. Roomi Travels (pvt) Ltd.(IATA).

From the year 1989-1994.In Karachi.Pakistan.

: M/s. Farnas Travel & Tourism Co Ltd.(GSA-
Saudia)

From the year 1994 to 1998.Jeddah.K S A.

: M/s. Al Rajhi Aviation Co Ltd.(IATA).

From the year 1998 to 2025.Jeddah.KSA.

Inhouse Financial Statement (FS) for the Company.

(3) Worked as a Chief Accountant in

& Finalization of Financial Statement with Auditor.

The Head office staff (Admin & Accounts).

A bank account.(Among three banks).

End of service benefit (EOSB) with HR department.

Annual Leave salary with HR department.

Current Job Responsibility

1.Job responsibility is to prepare of
2.Preparation of monthly payroll for

3.Preparation of Bank Reconciliation for

4.Preparation & confirmation of staff

5.Preparation & confirmation of staff

