



## RESUME

CAREER OBJECTIVES: To achieve good name & position  
in the field of Finance/Accountancy by honesty & full effort.

### PERSONNEL PROFILE

Name : MOHAMMED SAJIDUL HAQUE  
Contact Information : Mobile No. 054 751 1291 & 054 612 1499 .  
e-mail [sajidulhaque041@gmail.com](mailto:sajidulhaque041@gmail.com)  
Father's Name : Mohammed Serajul Haque  
Religion : Islam  
Nationality : Bangladeshi  
Date of Birth. : 28-08-1967.  
Permanent Address Vill: Charkumira. P.O: Nayahat. P.S: Faridganj District:  
Marital Status Chand pur. Bangladesh.  
: Married  
Language : Bengoli, English, Urdu & Arabic.  
Driving license : Saudi Driving License  
Iqama Status : Transferable 216 43 98790. Contract Expire on  
Present Address 08 March 2026 .  
: Flat-2. Building # 4221. Nuzlah Al Sharqia.  
Street: Bab Bani Al Zubair. Jeddah. K S A.  
:- Bachelor of Commerce

### EDUCATIONAL QUALIFICATION

From The Dhaka University.  
In the year of 1988.

### PROFESSIONAL QUALIFICATION

:- ICMA-1st Part Completed.

### OTHER QUALIFICATION

In the year of 1989.  
From The ICMA-Dhaka. Bangladesh.  
: Air Ticketing & Tariff Course, in the year of 1993.  
From the Grace Institute of  
Technology, Karachi, Pakistan.  
EDP-MS Excel, MS Word & Fox Base3+cotxsec From  
The Delta Institute. Karachi. Pakistan.

### EXPERIENCE

(1) Worked as a Chief Accountant in  
(2) Worked as a Senior Accountant in

: M/s. Roomi Travels (pvt) Ltd. (IATA).  
From the year 1989-1994. In Karachi. Pakistan.  
: M/s. Farnas Travel & Tourism Co Ltd. (GSA-  
Saudia)

(3) Worked as a Chief Accountant in

From the year 1994 to 1998. Jeddah. K S A.  
: M/s. Al Rajhi Aviation Co Ltd. (IATA).

### Current Job Responsibility

From the year 1998 to 2025. Jeddah. KSA.  
Inhouse Financial Statement (FS) for the Company.

1. Job responsibility is to prepare of
2. Preparation of monthly payroll for
3. Preparation of Bank Reconciliation for
4. Preparation & confirmation of staff
5. Preparation & confirmation of staff

& Finalization of Financial Statement with Auditor.  
The Head office staff (Admin & Accounts).  
A bank account. (Among three banks).  
End of service benefit (EOSB) with HR department.  
Annual Leave salary with HR department.

