

**Form 3** (For Research Funds)

Delivery Confirmation		Collaboration and Support Section

**Reimbursement Request Form for Advance Payments for Goods made by Faculty (立替払い tatekae-barai)**
Date: **12/31/2008**

TO: The Director of the Planning and Collaboration Division

Name: **Nijas Deemah**

Seal

Ext: **6372**

This is to request reimbursement of expenses described below which I have paid for.

**1. Details**

Reimbursement for	<b>Registration Fee for Improbable Research conference</b>	Amount	<b>JPY 8,473</b>
Delivery date	<b>05-November-2008</b>	Payment or bank draft date	<b>10-Dec-2008</b>
Reasons for this advance payment	<b>8. Entrance fees and registration fees for attendance at academic conferences, international conferences, etc.</b>		
Remarks	<b>"Bitzer," said Thomas Gradgrind. "Your definition of a horse." "Quadruped. Graminivorous. Forty teeth; namely, twenty-four grinders, four eye-teeth, and twelve incisive. Sheds coat in the Spring; in marshy countries, sheds hoofs, too. Hoofs hard, but requiring to be shod with iron. Age known by marks in mouth." Thus (and much more) Bitzer. "Now girl number twenty," said Mr. Gradgrind. "You know what a horse is." — Charles Dickens</b>		

**2. Budget Sources (please enter the Theme no.)**Theme No. **Pi-3.14**

Refer to the following regarding the types of research funding

Regular Research (R), Graduate School Research (G), Competitive Research Funding (P), Collaborative Research (A), Commissioned Research (B) Grant Donation (C/E), Research Subsidy from Fukushima Foundation (F), Grant-In-Aid for Scientific Research (H)

**3. Library Material Classification (Please check the relevant box if applicable.)**
☐ Periodicals etc. (Materials which do not fall under the category of Durable Library Materials above)

☐ Durable Library Materials (Publications to be in use for at least one year).

&lt;Necessary Attachments&gt;

☐ Cash payments: Receipts (original)

☒ Credit card payments: copy of the relevant card bill (irrelevant sections may be blacked out)

**(Note)** Credit card payments close January 31. Consult with the Planning and Collaboration Division beforehand if you are forced to make payments in February/March for some unavoidable reason. If you failed to contact the division beforehand, report such payments to the division within five days of the payment date.

**(Note)** "Less than JPY 100,000 and JPY 10,000 or less" refer to the total price of a single purchase, including tax and shipping.