

Dear Hiring Manager,

I am thankful to you for taking the time to review my resume. I have recently graduated from University of..... (Write Down your University Name but if you haven't finished graduation yet, please skip this line) and I am currently looking for a position in the... (Write down your preferred working area) area.

I am interested in an entry level position with you company, The "Triple M Productions" (made up name, write down the name of your client's company here). I always have heard that the "Triple M Productions" is a wonderful company to work for, and I hope that I can be considered for the team.

If you have questions regarding my credentials or anything else about myself, please feel free to call or email me or to make a call via Skype. I'm always available in both sides.

Again, I would like to thank you for reviewing my resume. I really look forward to hearing from you in the near future.

Thank you for your consideration .
Sincerely,
sajjad abdollahi