

Michael Hogan

Chicago, IL 60707

m.hogan3445@gmail.com

+16233329856

Professional Summary

- Experienced with Microsoft Word, Excel, PowerPoint, and Outlook.
- Typing Speed: 40 words per minute.
- customer service experience
- Demolition experience
- Stocking experience

Willing to relocate to: Cook County, IL - Chicago, IL

Authorized to work in the US for any employer

Work Experience

Caregiver/Personal Assistant

Destiny Healthcare Services, Inc-Westchester, IL

February 2023 to March 2025

- Cook
- Clean
- Transferring
- Administering meds

Floor Technician

Loyola University Medical Center-Trinity Health Systems-Maywood, IL

September 2022 to January 2023

- Stripping and waxing floors
- Maintained floor care
- Solo or team based floor projects
- Use of side by side and other floor care machines

Care Giver Partner

Artis Senior Living-Elmhurst, IL

June 2021 to September 2022

Clean rooms when needed
Hourly rounds checking and turning residents
Help with resident's laundry
Checked vitals when needed

Warehouse Amazon

Integrity Staffing solution-Phoenix, AZ

January 2020 to April 2021

Receiving returned product
Placing the returned product back on shelving for redistribution
Stocking and stowing packages
Used Rf scanner

Tech Support/ Customer Service Representative

Credo cellular-Phoenix, AZ

January 2019 to October 2020

- Used trouble shooting to repair cell service issues
- Handled inbound calls.
- Diagnosed and documented cellular issues.
- Update customer files through data entry

Trash Collector

GN Demo brothers-Phoenix, AZ

January 2018 to December 2019

. Clear sites of debris and concrete. Handled power tools and jack hammer concrete demolition

Tech Support/ Customer Service Representative

Emperion-Phoenix, AZ

January 2017 to December 2018

- Used trouble shooting to repair internet issues
- Handled inbound calls.
- Diagnosed and documented web issues
- Update customer files through data entry.

Housekeeping/ Floor Tech

Loyola Hospital-Maywood, IL

January 2014 to December 2017

- Maintained cleanliness within the hospital quarters.
- Stripped, buffed and waxed floors.
- Prepared rooms for patients.

Education

Some college in Biology

Glendale Community College-Phoenix, AZ

August 2019 to December 2019

High School Diploma

Corliss High School-Chicago, IL, US

February 2010 to June 2014

Skills

- Customer service
- Hospital Experience (5 years)
- Technical support (3 years)
- Caregiving (5 years)
- Time Management
- Packaging
- Supervising experience
- Hotel experience
- Vital signs
- Order entry
- Order Picking
- Leadership
- Landscape Maintenance
- Warehouse Experience
- Cooking
- Laundry (1 year)
- Computer Operation
- Typing
- Personal assistant experience
- Floor care
- Data entry
- Personal Assistant Experience
- Home Care
- Load & Unload
- Pallet Jack
- Custodial experience
- Commercial construction
- Buffing
- Hospital experience
- Technical Support
- Shipping & receiving
- Construction
- Hospitality
- Mowing
- Environmental Services
- Heavy lifting
- Commercial cleaning
- RF Scanner