

## Self Introduction

Learning how to introduce yourself is an essential part of learning how to converse in English. Introductions are also an important part of making small talk at parties or other social events. In this unit, you are going to learn how to introduce yourself both in formal and informal ways. In general, after studying and practicing the material you are expected to be able to introduce yourself both in formal and informal ways.

### FORMAL SITUATIONS

Read the dialogues as many times as possible. Then find a partner and practise them.

#### DIALOGUE 1

Two people greet each other politely in an airport's boarding room. It sounds formal and friendly.

- Peter : Good afternoon.
- Jane : Good afternoon.
- Peter : My name is Peter. What's your name?
- Jane : My name is Jane. Nice to meet you.
- Peter : It's a pleasure. This is a great party!
- Jane : Yes, it is. Where are you from?
- Peter : I'm from Amsterdam. Where are you from?
- Jane : I'm from Spain.
- Peter : That's very interesting. Spain is a beautiful country.
- Jane : Thank you. It is a wonderful place.

#### DIALOGUE 2

One Monday morning in a large hall of a hotel, two people started a conversation formally. Similar to dialogue above, they introduce each other's name before talking more.

- John : Good morning.
- Alan : Good morning. How are you?
- John : I'm very well, thank you. And you?
- Alan : I'm fine. Thank you for asking.
- John : I don't believe we've met before, I'm John.
- Alan : Pleased to meet you. I'm Alan.
- John : Do you have a meeting this morning?
- Alan : Yes, I do. Do you have a meeting as well?

John : Yes. It was a pleasure seeing you.

Alan : Goodbye.

John : Goodbye.

A teacher wants to introduce herself in the first meeting of her class. She introduced herself before starting to get to know her students and before starting the lesson.

Teacher : Good morning class.

Students : Good morning, mam.

Teacher : How are you today?

Students : Very well, thank you. And you?

Teacher : I am great, thanks. Let me introduce myself.

My name is Jasmine and I am from

#### DIALOGUE 4

This conversation took place in front of a classroom at the beginning of new academic year. The two people are new students and wish to be good friends.

Sarah : Hello, how are you?

Mary : Hi, I'm very well, thanks. How are you?

Sarah : Great, thanks! My name is Sarah, what's yours?

Mary : I'm Mary. Nice to meet you, Sarah.

Sarah : Nice to meet you too. I'm a new student here.

Mary : You are? Me too. Where do you live?

Sarah : I live in the dormitory of the university.

Mary : So do I. In which floor is your room?

Sarah : My room is number 305, third floor. You?

Mary : Mine is fourth floor, room number 400.

Sarah : Our rooms are quite close. We can walk to campus together then.

Mary : Sure, why not. Let's make good friends, Sarah.

Sarah : Yeah, of course.

Mary : Anyway I need to meet with my brother now. See you later

Sarah : See you.

## DIALOGUE 5

A person wanted to know the way to get to a place so he asked a person around him. He started to talk informally because the person he met looked younger.

Adam : Hi, I'm Adam. What's your name?

Ben : Hello, my name is Ben. Good to see you.

Adam : Good to see you too.

Ben : Are you a student here?

Adam : No, I'm just a visitor. What about you?

Ben : I'm a junior student of this university.

Adam : What a luck! Can you show me the way to get to the faculty building?

Ben : Sure. I can take you there. Let's go.

Adam : Thank's a lot.

## Common Expression

In English, there are two ways of introducing one self. The first one is formal way. This way of speaking is done when you are interacting with new people in seminars, business, offices, etc. The other one is informal way. It is used when you talk with people younger than you or new people you meet in a bus, supermarket, beach, etc.

### INFORMAL

- Colleagues
- Friends, family members

### FORMAL

- Employee-boss, teacher-student
- Strangers
- Younger people, older people

From the dialogues above, you can see the different expressions used in formal and informal contexts, especially the ones used to start and to end the conversations. These expressions are called *greeting and leave taking*. When you begin talking and stop talking with someone, you must use these expressions.

Learn more about expressions of *greeting and leave taking* from the table below.



	Formal	Informal (Less formal)
	Good morning / afternoon / evening.	Hi / Hello
Response:	Good morning / afternoon / evening.	Hi / Hello
	Hello, how are you?	How are you?
Response:	Very well, thank you. How are you?	Fine thanks, and you?
	Good day Sir / Madam (very formal)	How are you doing?
Response:	Good day	Great!
	It was a pleasure seeing you.	Nice seeing you!
Response:	My pleasure too.	Me too.
	Goodbye.	Bye
Response:	Goodbye.	Bye
	See you later	Later (very informal)
Response:	See you	Later

The table below shows expressions used when we do self-introduction and whether it sounds more formal or less.

	Self	Response
<b>More formal</b>	Hello, I'm ... (name).	How do you do? I'm ... (name).
	Hello. My name is ... (name).	Pleased to meet you. I'm ... (name).
	I don't think we've met. I'm ... (name).	Nice to meet you. I'm ... (name).
<b>Less formal</b>	Hi. I'm ... (name). What's your name?	Hi. I'm ... (name).

Additionally, we sometimes do introduction in our speech, in front of some audience or some friends. In this case, some starting phrases normally added, such as:

1. I'd like to introduce my self
2. Allow me to introduce my self
3. Let me introduce my self
4. I want to introduce my self

Apart from mentioning your name, you can also include some personal details about yourself when doing self introduction. It depends on the flow of the conversation or situations. As we found in the previous dialogues, there are several important phrases to ask questions and to learn more about each other, including:

Where are you from?

I'm from... (city, state, or country)

Are you... (Spanish, American, German, etc.) Are you ... (a student, a visitor, etc.)

Look at some more examples below.

Hi, I'm Maharani. You can call me Rani. I am a new student at this school

Hello, I am Fedira. My nick name is Peppy. I just moved from Pontianak.

Hi, I'm Rossa. I'm originally from Malang, East Java.