



Single Sign-On Instructions for Customers

If you already have an external SSO ID created on microfocus.com then you can use the same SSO ID to login into Saba.

If you do not have an SSO ID, then you can create an SSO ID by registering on microfocus.com website: <https://www.microfocus.com/selfreg/jsp/createAccount.jsp> (follow the instructions provided below on how to create an SSO ID). Please use your work email address because if you are part of a particular group that has special access, you will need your work email to access it.

When you, as a customer, enter the Saba URL in the browser, you will be redirected to Micro Focus's SSO login page.

URL for Access to the Learning Catalog:

https://microfocus-education.sabacloud.com/Saba/Web_spf/NA2PRD0006/guest/guestlearningcatalog

Login with SSO ID

If you have an SSO Id already created on MicroFocus.com portal, then you will use the same id and password to login.

A screenshot of the Micro Focus SSO login page. The page has a blue header with the Micro Focus logo. Below the header is a white login form. The form contains the text 'Please sign in' in blue. There are two input fields: 'User Name' and 'Password'. Below the 'Password' field are three links: 'Forgot Password', 'Login Assistance', and 'Privacy Policy'. At the bottom of the form is a blue 'Login' button. The background of the page is a blurred image of a person's face.



Create SSO ID (by registering on microfocus.com)

If you don't have a SSO ID, then you can register to create a SSO ID. Follow the Steps outline below:

Step 1: Click on "Create an Account" button.

Don't have an account?

- Access your products
- Submit service requests
- Manage user access
- Download patches
- Get product keys

Create an Account

Step 2: Provide Basic Information, Login Information (Username and Password) and Security Question and Answer (to reset the password in future in case the password if forgotten).

Basic Information

First Name*	<input type="text"/>
Last Name*	<input type="text"/>
Job Title*	<input type="text"/>
Company*	<input type="text"/>
Street Address*	<input type="text"/>
Address 2	<input type="text"/>
Address 3	<input type="text"/>
City*	<input type="text"/>
Zip/Postal Code*	<input type="text"/>
Country*	Select a Country ▾
State/Province*	No states or provinces ... ▾
Telephone*	<input type="text"/>
Email Address*	<input type="text"/>

Login Information

Username*	<input type="text"/>
Password*	<input type="password"/>
Repeat Password*	<input type="password"/>

Your password must be at least 6 characters long, contain at least one letter, and at least one number or special character. Valid letters are A-Z or a-z, numbers are 0-9, and special characters are ~!@#\$\$%^&*()-_=[]|:;<>.,?.

Security Question*	<input type="text"/>
Security Answer*	<input type="text"/>
Repeat Security Answer*	<input type="text"/>

* ☐ I agree to Micro Focus [Terms of Service](#)

☒ I'd like to receive emails from Micro Focus to stay up-to-date on product news and promotions [Privacy Policy](#)

Create Login



Important

After you have created the account you will need to look for an email entitled *Micro Focus Login Success* sent by webmaster@microfocus.com . You will have to validate your account and will get an email to do so. If you don't follow this step, you will not see your courses in the Learning Management System.



LOGIN ACCOUNT:

Login Success

[Validate Email ›](#)

Thanks!

The information you entered has been added to your login. You can change this at any time by clicking Edit Account from any login page.

Some sites require that your email be validated before you can access them.

To validate your email address please do the following:

1) Click on this link

<https://wwwstage.microfocus.com/selfreg/jsp/protected/validateEmail.jsp?code=91555760994712>

2) Login using your username and password.

3) Your email address will then be validated.

Validation Code = 91555760994712 (example)

After logging in with SSO ID and password, you will be redirected to the Saba home page.



If your account is not working, please work with your local training coordinator to try to resolve the issue. Please do not create a second SSO account as that can create additional problems.

Need Support?

If you are facing issues with your SSO login, you will need to click on the appropriate link in the login screen. (Screenshot below)

FAQ's

1. What if my current Saba email ID is different than the email ID I assigned to my SSO account?

ANSWER: Login with your regular SSO ID and if you see that you don't have access to Saba (the LMS System), contact LMS_Team@microfocus.com. We encourage you to use your company email so that records can be easily reconciled.

2. What if I have a class and I cannot gain access, what do I do?

ANSWER: The support team is available from 7:00 AM PDT to 4:00 PM PDT and then from 9:00 AM to 5:00 PM IST. There is also a regional list of contacts that can be found here:
<https://microfocus.viewcentral.com/events/uploads/microfocus/contact.html>

3. Is the login screen case-sensitive?

ANSWER: When you logged into the Learning Management System in the past, yes it was. However, with the new SSO login, it is not case-sensitive.

