Date/Location: 27 September Discord

Attendees: Sakib (SH), Ornob (SIO), Shemonty (SFS), M.Shakib (MHS), Shahrukh (SRK)

Start Time: [9:00 PM]
End Time: [11:00 PM]

Decisions:

* JSDoc will be used as a documentation tool.
* Airbnb JavaScript Style Guide will be followed for coding standards.
* SRK will give Meeting Agenda 03.

Actions:

Action Allocated	Team member(s)	Deadline
Set up documentation structure in JSDoc	SFS, MHS, SRK	06/10/2025
Enforce Airbnb JavaScript Style Guide across the team	SIO, SH	06/10/2025