

Enterprise Resource Planning

Of

ZAB

Training User Manual

(SV-12.3.0 | MV-1.0.0)

For

ASIATIC GROUP

Export LC

Page | 1

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Commercial Part

1. PI ENTRY

➤ PI Entry Header

- Step 1 Main Menu (Home Icon) > **Commercial** > **Export LC** > PI Entry
- Step 2 Write PI Reference, LC, Customer ID, Buyer, Advising Bank etc.
- Step 3 Click **Add**
- Step 4 Add Terms & Condition if required.

The screenshot shows the 'PI Entry Header' screen. On the left, there's a sidebar with buttons for Print PI, Show, Clear, Add, Update, Delete, and navigation arrows. The main area has tabs for 'Detail' (selected) and 'Terms & Condition'. The 'Detail' tab displays the following information:

Order Number	PI Date
CO-005241	28-04-2019

PI Reference: SFL/SG-28/PI-072/2019
R Value: R1
Currency: USD
LC No.: 215019232121
Customer Num: CUS-001222
Name: Arif Textile Mills Ltd
Buyer: CUS-001214
Buyer Name: "Noim Fabrics"
PO Number: PO-000437
Country of Origin: Bangladesh
Advising Bank Name: AGRANI BANK LIMITED
PRINCIPAL BRANCH
9/D, DILKUSHYA C/A, DHAKA- 1000
Advising Bank: BNK-07

A blue arrow points from the 'Print PI' button to the 'Print PI' button in the top right corner of the main window. An orange arrow points from the 'Add' button in the sidebar to the 'Add' button in the top right corner of the main window. Red arrows point from the 'PI Reference', 'LC No.', 'Buyer', and 'Advising Bank' fields to their respective counterparts in the 'Detail' tab.

On the right side, there are three tabs: 'PI Details For : CO-005241', 'PI Terms & Condition For : CO-005241', and 'PI Ammendments for : CO-005241'. The first tab is selected, showing a table with columns: Row No, Item Code, Construction, Composition, Width, GSM, Fabric Type, Color, Qty, and Line Amount. The second tab shows 'Totals' and the third tab shows 'PI Ammendments for : CO-005241'.

➤ PI Entry Detail

(Now Click **Detail** Button to add the products of PI)

Step 1 Choose Item Code, Fabric Type, Fabric Color, Width, Composition, Qty, Unit Price etc.

Step 2 Click **Add**

Step 3 Repeat steps 1 & 2 to add multiple Items.

Step 4 Click **Complete** to return Header

The screenshot shows a software interface for managing Purchase Invoices (PI). On the left, a main window titled "PI Detail For SFL/SG-28/PI-072/2019" displays various product details. A blue arrow points from the "Complete" button at the top right of this window to a red arrow pointing at the "Item Code" field, which contains "IC--6462". Another red arrow points from the "HS CODE" field to the "PI Rate" field, which contains "14.0000". A third red arrow points from the "PI Quantity" field, which contains "34.00", to the "Delivery Date" field, which shows "28-04-2019". On the right, a separate window titled "Detail List" shows a table of items added to the PI. The table includes columns for Row No., Item Code, Construction, Composition, Width, GSM, Fabric Type, Color, Qty, Balance Qty, and Line Amount. The data in the table is as follows:

Row No	Item Code	Construction	Composition	Width	GSM	Fabric Type	Color	Qty	Balance Qty	Line Amount		
1	IC--6467	20x20+40D/88x50	100% BCI COTTON	135 CM	1/1	PLAIN		44.000	44.00	1,496.00		
2	IC--6462	60x40+40D/120x68	100% BCI COTTON	135 CM	1/1	PLAIN		34.000	34.00	476.00		
Totals										78.000	78.00	1,972.00

2. EXPORT LC ENTRY

- Step 1** Main Menu (Home Icon) > Commercial > Export LC > Export LC Entry
Step 2 Write LC No., LC Type, Date, Customer ID , Expiry Date
Step 3 Choose Currency, LC Value, Applicant Bank, Advising Bank etc.
Step 4 Write Export LC/Sales Contract No., LC Date & Other Dates
Step 5 Click Add
Result A new LC added for the Customer

The screenshot shows the 'Export LC Info' page. On the left, there is a vertical toolbar with buttons for Show, Add (highlighted with an orange arrow), Update, Delete, and Clear. Above the main form, there is a blue button labeled 'Amendment'. The main form contains several input fields:

- LC No.**: 215019232121
- LC Type**: 120 Days
- Expiry Date**: 28-04-2019
- Customer Num**: CUS-001222
- LC Value**: 38000
- Applicant Bank Code**: BNK-04
- Bank Name**: (empty)
- Export LC/Sales Contract No.**: (empty)
- IRC No**: (empty)
- FDBC No**: (empty)
- FBP Date**: 01-01-2999
- Maturity Date**: 28-04-2019
- LC Issue Date**: 28-04-2019
- Shipment Date**: 28-04-2019
- Name**: (empty)
- Currency**: BDT
- Bank Name**: (empty)
- Advising Bank**: BNK-07
- Export LC Date**: 30-05-2019
- HS CODE**: (empty)
- FDBC Date**: 01-01-2999
- FBP No**: (empty)
- Status**: [Pick]

Red arrows point to the following fields: LC No., LC Type, Customer Num, LC Value, Applicant Bank Code, Expiry Date, Maturity Date, and Status. A blue arrow points to the 'Amendment' button.

For Export LC Amendment:

- a) Click on **Amendment** button.
- b) Select/Pick Date, Shipment Date, Expiry Date, Currency & Values
- c) Click **Add**
- d) To Confirm the Amendment, click **Apply** (After Apply, the LC will be Updated as per the Amendment)
- e) Click **Complete** to back to Export LC Info

The screenshot shows the 'LC Amendment' screen for LC No: 215019232121. On the left, there's a sidebar with buttons for Show, Clear, Add, Update, Delete, First, Prev, Next, and Last. The main area has 'Complete' and 'Apply' buttons at the top. Below them is a table with fields for Amendment Row (1), Date (28-04-2019), Amendment Shipment Date (28-04-2019), Amendment Expiry Date (28-04-2019), Currency (USD), Exchange Rate (85.000000), Amendment Value Increase (300.00), and Amendment Value Decrease (0.00). At the bottom, it shows Total LC Value (\$) 38,000.00 and Status Open. A blue arrow points to the 'Apply' button. An orange arrow points to the 'Add' button in the sidebar. Red arrows point to the 'Amendment Value Increase' and 'Exchange Rate' fields.

Amendment List For LC No 215019232121							
Row	Amendment Date	Amendment Shipment Date	Amendment Expiry Date	Amendment Value Increase	Amendment Value Decrease	Note	Status
1	28-04-2019	02-05-2019	29-05-2019	300.00	0.00		Open

If the LC not added to PI go back to
PI ENTRY option
And Write down the LC No. & click **Update**

Production Part

3. PLANNING APPROVAL

➤ PI Entry Header

- Step 1** Main Menu (Home Icon) > Production > Planning Approval
Step 2 Pick an Order Number from the side list & then click **Show**
Step 3 Click **Approve** (To Approve later click **Hold**)
Result The Order will be approved

The screenshot shows the 'Planning Status' screen for a selected order. The top bar includes 'Show' (with a red arrow pointing to it), 'Approve' (highlighted in blue), 'Hold', and 'Unhold'. The main area displays the 'Planning Status' grid with columns for Order No, Transaction Code, PI Reference, PI Date, Customer Number, Name, Buyer, Buyer Name, Order Status, PI Status, and Planning Status. The 'Order No' column shows 'CO-005241'. Below this is a 'Last 20 Approved PI' list and a 'PI For Approval' list.

Order No	PI / File Ref	Date
CO-005222	SE-247/19	17-04-2019
CO-004830	SFL/ABI/PI-916/2018	06-12-2018
CO-004201	BDP-03	14-07-2018
CO-004046	SFL/ABI-206/PI-341/2018	21-05-2018
CO-003972	ATM/ABI-179/PI-275/2018	13-04-2018
CO-003724	SFL/MOZ-003/PI-044/2018	21-01-2018
CO-003670	ATM/ARI-057/PI-604/2017	07-01-2018
CO-003624	SFL/ABI-200/PI-634/2017	26-12-2017

PI For Approval						
Order No	PI / File Ref	Date				
CO-005241	SFL/SG-28/PI-072/2019	28-04-2019				
CO-005240	SFL/ABI/PI-281/2019	27-04-2019				
CO-005234	SFL/RAZ/PI-279/2019	24-04-2019				
CO-005232	SFL/SUF/PI-277/2019	24-04-2019				
CO-005227	SE-253/19	23-04-2019				
CO-005226	HH/MOZ/PI-271/2019	21-04-2019				
CO-005223	SE-246/19	17-04-2019				
CO-005209	CF070/19	16-04-2019				
CO-005208	CF069/19	16-04-2019				
CO-005207		16-04-2019				
CO-005174	HH/ABI/PI-184/2019	09-04-2019				
CO-005161	SFL/MUR/PI-334/2019	04-04-2019				

Order Detail List For CO-005241						
Row	Item	Description	fabric color	Qty	Rate	Line Amount
1	IC-6467	20x20+40D/88x50		44.000	34.0000	1,496.00
2	IC-6462	60x40+40D/120x68		34.000	14.0000	476.00
Total				78.000		1,972.00

4. PRODUCTION PLANNING

➤ Production Planning Header

- Step 1 Main Menu (Home Icon) > Production > Production Planning
- Step 2 Write Customer Order No., Qty Yard/Meter etc.
- Step 3 Add fabric Construction, Grey Fabric Store, Recipe Store
- Step 3 Assign the Starting Process & Click **Add**
- Step 4 to Add Products Click **Detail**

Batch No BAT-000232 Created

Print Plan

Detail Required Tests & Parameters

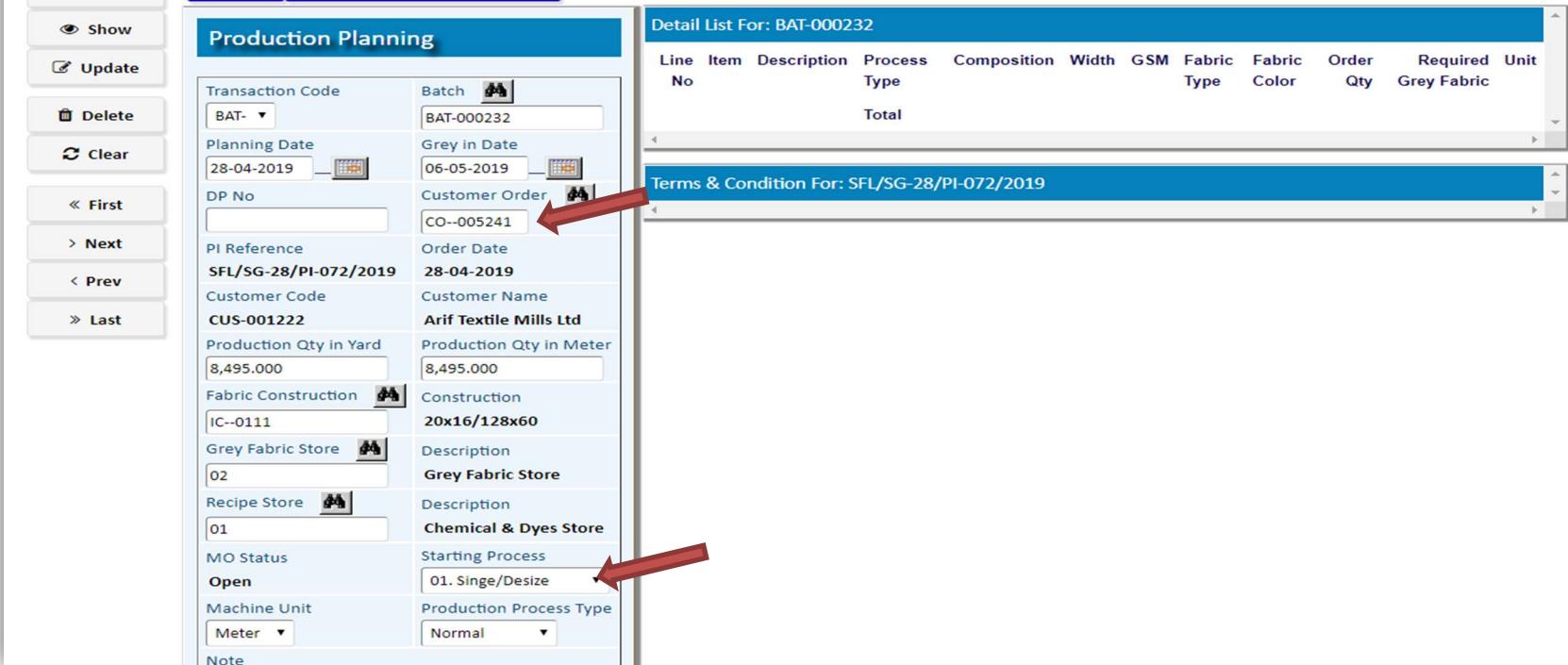
Production Planning

Transaction Code BAT- ▾	Batch	BAT-000232
Planning Date 28-04-2019	Grey in Date 06-05-2019	
DP No	Customer Order CO-005241	
PI Reference SFL/SG-28/PI-072/2019	Order Date 28-04-2019	
Customer Code CUS-001222	Customer Name Arif Textile Mills Ltd	
Production Qty in Yard 8,495.000	Production Qty in Meter 8,495.000	
Fabric Construction IC-0111	Construction 20x16/128x60	
Grey Fabric Store 02	Description Grey Fabric Store	
Recipe Store 01	Description Chemical & Dyes Store	
MO Status Open	Starting Process 01. Singe/Desize	
Machine Unit Meter ▾	Production Process Type Normal ▾	
Note		

Detail List For: BAT-000232

Line No	Item	Description	Process Type	Composition	Width	GSM	Fabric Type	Fabric Color	Order Qty	Required Grey Fabric	Unit
Total											

Terms & Condition For: SFL/SG-28/PI-072/2019



to Add Products Click **Detail**

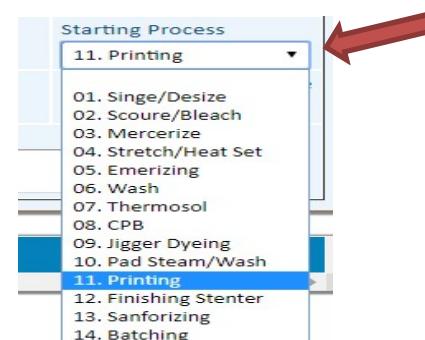
➤ Production Planning Detail

- Pick a product from the side list of PI Detail
- Write Qty of Production.
- Fill the other Info
- Click Add

The screenshot shows the 'Production Planning Detail' screen for item 'BAT-000232'. The main form includes fields for Line No (1), Selling Unit (Meter), Item Code (IC-6467), Composition (100% BCI COTTON), Season, Fabric Type (1/1 PLAIN), Fabric Color (1/1 S CANVAS), Fabric Finish (DIAMOND PEACH), Width (135 CM), GSM, Style Name (CKSBI-2002 & CKSBI-2006), Order No./PO Ref, Contract No./Reference No., HS CODE, L.D. Ref, Percent (0.00), Quantity On Production (44.00), Grey Fabric Required For Production (44.000), Note, and Delivery Date (28-04-2019). To the left is a toolbar with buttons for Add, Update, Delete, Clear, Show, First, Prev, Next, and Last. A blue arrow points to the 'Complete' button at the top right of the form. A purple arrow points to the 'PI Detail List For SFL/SG-28/PI-072/2019' and 'Detail List For : CO-005241' tables on the right, which show the product details.

After adding the products, Click **Complete**

Finish the all processes of **Production Planning**



After ending

The all Production processes:

Go to the option

INSPECTION

FINISHED GOODS

5. INSPECTION FINISHED GOODS

➤ Inspection Finished Goods Header

- Step 1 Main Menu (Home Icon) > Production > Inspection Finished Goods
- Step 2 Write Order Number, Reference, From Store, To Store
- Step 3 Click Add
- Step 4 to Add Products Click Detail

The screenshot shows the 'Inspection Order Entry Header' screen. On the left, there is a vertical toolbar with buttons for Add (highlighted with an orange arrow), Update, Delete, Clear, First, Next, Prev, Last, and Show. Below the toolbar is the header information:

Inspection Trn No:	Transfer Date	Order Number
FINS000848	28-04-2019	CO-005241

Below this are sections for PI Reference, Customer Number, and From Store. The 'From Store' section is highlighted with a red arrow and shows '05' selected. The 'To Store' section is also highlighted with a red arrow and shows '02' selected. To the right of the main header area are two lists: 'Open Inspection List' and 'Inspection Order Detail List'.

Chalan No	Chalan Date	Order No	PI No	PI Date
FINS000848	28-04-2019	CO-005241	SFL/SG-28/PI-072/2019	2019-04-28 00:00:00

Serial No	Item	Description	Quantity
1	IC-6467	20x20+40D/88x50	

➤ Inspection Finished Goods Detail

- Pick a product from the side list of PI Detail
- Write Qty of Production.
- Fill the other Info
- Click **Add**

Inspection Order Entry Detail For FINS000848

PI Detail List For SFL/SG-28/PI-072/2019

Item Code	Construction	New Code	New Construction	Composition	Fabric Type	Fabric Color	Color Process	Width	GSM	PI Qty
IC--6467	20x20+40D/88x50			100% BCI COTTON	1/1	PLAIN	1/1 S CANVAS	135 CM		44.000
IC--6462	60x40+40D/120x68			100% BCI COTTON	1/1	PLAIN	1/1 S CANVAS	135 CM		34.000
							Total			78.000

Transfer Order Detail List

Serial No	Item	Description	Fabric Type	Fabric Color	Width	GSM	Quantity Ordered
1	IC--6467	20x20+40D/88x50	1/1 S CANVAS		135 CM		0.000

After adding the products, Click **Complete**

To Confirm Click on **Confirm** Button

Sales Part

6. ORDER STATUS

- Step 1** Main Menu (Home Icon) > Sales & Delivery > Order Status
Step 2 Pick a product from the side list of PI For Approval
Step 3 Click **Show** and the Click **Approval**
Result The Order has been Approved to create Delivery Challan

The screenshot shows the 'Order Status' screen with several annotations:

- An orange arrow points to the 'Show' button on the left.
- Two blue arrows point to the 'Approval' and 'Hold' buttons at the top of the screen.
- A red arrow points to the 'Order Number' field in the main grid, which contains 'CO--005241'.
- A purple arrow points to the 'PI For Approval' grid on the right side of the screen.

Order Status Grid (Left):

Order Number	Transaction Code	PI Reference	R Value
CO--005241	[Pick]	SFL/SG-28/PI-072/2019	R1
PI Date	Customer Number	Name	Buyer
28-04-2019	CUS-001222	Arif Textile Mills Ltd	CUS-001214
Buyer Name	Order Status	PI Status	
"Noim Fabrics "	MO Created	Open	

PI For Approval Grid (Right):

Order No	PI / File Ref	Date
CO--005241	SFL/SG-28/PI-072/2019	28-04-2019
CO--005240	SFL/ABI/PI-281/2019	27-04-2019
CO--005239	SFL/ABI/PI-280/2019	25-04-2019
CO--005238	ATM/ABI/PI-276/2019	24-04-2019
CO--005237	ATM/ABI/PI-275/2019	24-04-2019
CO--005236	ATM/ABI/PI-269/2019	04-05-2019
CO--005235	ATM/ABI/PI-267/2019	20-04-2019
CO--005234	SFL/RAZ/PI-279/2019	24-04-2019
CO--005232	SFL/SUF/PI-277/2019	24-04-2019
CO--005230	SFL/ABI/PI-272/2019	24-04-2019
CO--005229	WO-075/19	23-04-2019
CO--005228	CF074/19	23-04-2019

Order Detail List For CO-005241 (Bottom):

Row	Item	Description	fabric color	Qty	Rate
1	IC--6467	20x20+40D/88x50		44.000	34.0000 1,496.00
2	IC--6462	60x40+40D/120x68		34.000	14.0000 476.00
			Total	78.000	1,972.00

7. DELIVERY CHALLAN ENTRY

➤ Delivery Challan Entry Header

Step 1 Main Menu (Home Icon) > Sales & Delivery > Delivery Challan Entry

Step 2 Pick a product from the side list of Order Approved List

Step 3 Click Create DO

Result A new DO will be created & shows on side list of Delivery Order

The screenshot illustrates the workflow for creating a Delivery Order (DO) from an approved order. On the left, a sidebar provides navigation options: Show, Clear, First, Next, Prev, and Last. In the center, the 'Delivery Challan' screen is displayed, featuring a 'Create DO' button at the top. The form includes fields for Order Number (CO-005241), PI Date (28-04-2019), Transaction Code ([Pick]), PI Reference (SFL/SG-28/PI-072/2019), R Value (R1), Currency (USD), Customer Number (CUS-001222), Name (Arif Textile Mills Ltd), Buyer (CUS-001214), Buyer Name ("Noim Fabrics"), Order Status (MO Created), and PI Status (DO Created). To the right, the 'Order Approved List' is shown, listing various orders with their respective PI references and dates. Below the list is a 'Delivery Order For: CO-005241' summary, which displays the DO Number (DO-000406), Date (28-04-2019), and Delivery Status (Open). Colored arrows highlight specific steps: an orange arrow points to the 'Create DO' button, a red arrow points to the 'Order Number' field, a blue arrow points to the 'Order Approved List' table, and a purple arrow points to the 'Delivery Order For' summary.

Order No	PI / File Ref	Date
CO--005241	SFL/SG-28/PI-072/2019	28-04-2019
CO--005233	SFL/RAZ/PI-278/2019	24-04-2019
CO--005178	CF064/19	09-04-2019
CO--005166	CF058/19	07-04-2019
CO--005153	CF057/19	02-04-2019
CO--005151	ATM/ABI/PI-222/2019	31-03-2019
CO--005150	ATM/ABI/PI-220/2019	30-03-2019
CO--005149	ATM/ABI/PI-216/2019	28-03-2019
CO--005148	ATM/ABI/PI-214/2019	28-03-2019
CO--005143	ATM/ABI/PI-211/2019	27-03-2019

Delivery Order For: CO-005241		
DO Number	Date	Delivery Status
DO-000406	28-04-2019	Open

Pick the Created DO Number from the Delivery Order List & go to Delivery Order Header

➤ Delivery Order Header

- a) Pick a product from the side list of PI Detail
- b) Write Store, Reference & Click **Update**
- c) Click **Detail** to add Products details

The screenshot shows a software interface for managing delivery orders. On the left, there's a sidebar with buttons for 'Show', 'Clear', and 'Update' (which has a checked checkbox). Below these are tabs for 'Detail' and 'Confirm'. A blue arrow points from the 'Detail' tab to a main panel titled 'DO Header'. This panel contains various fields: DO Number (DO-000406), DO Date (28-04-2019), PI No (SFL/SG-28/PI-072/2019), PI Date (28-04-2019), Customer Number (CUS-001222), Name (Arif Textile Mills Ltd), Store (05), Store (QC and Inspection Store), Delivery Status (Open), Reference (CO-005241), Order Number (215019232121), LC No. (215019232121), Invoice Number, MO Status (Open), and Voucher Number. A red arrow points to the 'DO Number' field. On the right, there are two tables: 'DO Detail List For DO-000406' and 'Customer Order LC'. The 'DO Detail List' table shows one item: Row 1, Item IC-6467, Description 20x20+40D/88x50, Color, Delivery Mode, Qty 44.000. The 'Customer Order LC' table shows one row: CO-005241, SFL/SG-28/PI-072/2019, 28-04-2019, CUS-001222, Arif Textile Mills Ltd. At the bottom, there's a 'Sample Order' section.

Row	Item	Description	Color	Delivery Mode	Qty
1	IC-6467	20x20+40D/88x50			44.000
Total					44.000

Row No	PI No	PI Date	Customer Code	Name
CO-005241	SFL/SG-28/PI-072/2019	28-04-2019	CUS-001222	Arif Textile Mills Ltd

➤ Delivery Order Detail

- Pick a product from the side list of PI Detail
- Write Qty , Rate of Production.
- Fill the other Info
- Click **Add**
- Repeat a to c to add more Items

Item Code	Construction	Fabric Type	Fabric Color	Width	GSM	Process Type	Order Qty	Order Row
IC--6467	20x20+40D/88x50	1/1 PLAIN		135 CM		1/1 S CANVAS	0.000	1
IC--6462	60x40+40D/120x68	1/1 PLAIN		135 CM		1/1 S CANVAS	34.000	2

Row No	Item Code	Construction	Composition	Width	GSM	Fabric Type	Color	Delivery Mode	Qty	Unit
1	IC--6467	20x20+40D/88x50	100% BCI COTTON	135 CM		1/1 PLAIN			44.000	
Totals										44.000

After adding the all products, Click **Complete**

To Confirm Click on **Confirm** Button of DO Header

Commercial Part (CI)

8. COMMERCIAL INVOICE

➤ Commercial Invoice Header

Step 1 Main Menu (Home Icon) > **Commercial** > **Export LC** > Commercial Invoice

Step 2 Write **Invoice Number**, LC No, Date, Buyer etc.

Step 3 Click **Add**

Result A new Commercial Invoice will be Created

The screenshot shows the 'Commercial Invoice Header' form. On the left, there is a vertical toolbar with buttons for Show, Clear, Add, Update, Delete, and navigation (First, Prev, Next, Last). A blue arrow points to the 'Details' tab at the top. Three red arrows point to the following fields: 'Invoice Number' (containing 'SFL/EXP/072/2019'), 'LC No.' (containing '215019232121'), and 'Buyer/Applicant' (containing 'CUS-001214'). The main form area contains the following data:

Commercial Invoice Header	
Invoice Number	SFL/EXP/072/2019
Date	28-04-2019
Customer/Delivery To	CUS-001222
Buyer/Applicant	CUS-001214
Currency	USD
Open Bank	BNK-04
Advising Bank	BNK-07
Truck No	
Cause of Discount	
LC No.	215019232121
Delivery Date	28-04-2019
Name	Arif Textile Mills Ltd
Buyer Name	"Noim Fabrics "
Exchange Rate	0.000000
Bank Name	Natioinal Credit & Commerce Bank Ltd Malibagh Branch Dhaka
Bank Name	AGRANI BANK LIMITED PRINCIPAL BRANCH 9/D, DILKUSHA C/A, DHAKA- 1000
Invoice Value	0.00
Discount - Fixed	0.00

To add nvoice Items Click **Detail**

➤ Commercial Invoice Detail

- Pick a product from the side list of PI Detail
- Write Rate, Quantity Invoiced of Products.
- Fill the other Info
- Click **Add**
- Repeat a to c to add more Items
- After adding Items Click **Return**

Commercial Invoice Detail For SFL/EXP/072/2019

Invoice Row	1	Unit	Meter
Item Code	IC--6467	Construction	20x20+40D/88x50
PI Reference	SFL/SG-28/PI-072/2019	PI Date	28-04-2019
Composition	100% BCI COTTON	Season	
Fabric Type	1/1 PLAIN	Fabric Color	
Process Type	1/1 S CANVAS	Fabric Finish	DIAMOND PEACH
Width	135 CM	GSM/Weight	
Style/Stroke No		Style Name	
Size		Work Order No.	
Order No./PO Ref		Contract No. /Reference No.	
HS CODE		Rate	34.0000
Quantity Invoiced	44.000	Line Amount	1,496.00
No Of Rolls	0.	Order Number	CO--005241

Goods List By PI

Item Code	Order Row	Description	Unit	PI No	PI Date	Order No	Composition	Season	Fabric Type	Fabric Color	Process Type
IC--6467	2	60x40+40D/120x68	Meter	SFL/SG-28/PI-072/2019	28-04-2019	CO--005241	100% BCI COTTON		1/1 PLAIN		1/1 S CANVAS

Detail List

Row No	Item	Description	Qty	Rate	Line Amount	Fabric Type	Fabric Color	Width	GSM	Process Type
1	IC--6467	20x20+40D/88x50	44.000	34.0000	1,496.00	1/1 PLAIN		135 CM		1/1 S CANVAS

Totals

Accounts Part

9. TRANSFER TO A/R

- Step 1 Main Menu (Home Icon) > Financial Accounts> Accounts Receivable > Transfer TO A/R
Step 2 Select an **Invoice Number (CI)** & then click **Show**
Step 4 If **CI No.** not linked with DO, then Click on **DO Update** button.

The screenshot shows the 'Transfer To A/R' screen. At the top right, there are three buttons: 'Show' (with an eye icon), 'Clear' (with a circular arrow icon), and 'DO Update' (highlighted with a blue arrow). Below these are two lists: 'DO List' and 'Local DO List'. The 'DO List' table has columns: DO No., DO Date, DO Status, DO Amount, Proforma Invoice No., LC No., and Voucher. It shows one entry: '0 Total:'. The 'Local DO List' table has columns: DO No., DO Date, DO Status, and Order NO. It shows five entries:

DO No.	DO Date	DO Status	Order NO
DO--000399	24-04-2019	Confirmed	CO--005108
DO--000397	24-04-2019	Confirmed	CO--005202
DO--000394	24-04-2019	Confirmed	CO--005127
DO--000392	23-04-2019	Confirmed	
DO--000391	21-04-2019	Confirmed	

- Select a DO Number & an Order Number for the DO
- Click **Save**
- Click on **Return** button.

The screenshot shows a software interface for 'Delivery Order Entry'. On the left, there are three buttons: 'Show' (with an eye icon), 'Return' (highlighted in blue), and 'Save'. Below these are two more buttons: 'Clear' (with a circular arrow icon) and 'Print' (with a printer icon). The main area is titled 'Delivery Order Entry' and contains the following fields:

DO Number	DO-000406	DO Date	28-04-2019
Order Number	CO-005241	Delivery Status	
Customer Number	CUS-001222	Name	Arif Textile Mills Ltd
Invoice Number	SFL/EXP/072/2019	Voucher Number	
LC No.	215019232121		

To the right of the main entry screen are two detail lists:

- DO Detail List For**: A table with columns Row, Item, Description, and Qty. It shows a single row labeled 'Total'.
- PI -Detail List**: A table with columns Row No, Item Code, Description, Color, and Qty. It shows a single row labeled 'Totals'.

After Clicking on **Return** button of **Delivery Order Entry** screen,

Click on **Transfer To A/R** button to generate a voucher of the DO

The screenshot shows a software interface for managing a Delivery Order (DO). The main window is titled "DO Header". At the top, there are three buttons: "Show" (with an eye icon), "Transfer To A/R", and "Return". An orange arrow points to the "Show" button, a blue arrow points to "Transfer To A/R", and a purple arrow points to "Return".

DO Header

DO Number	Order Number
DO--000406	CO--005241
DO Date	LC No.
28-04-2019	215019232121
Customer Number	Name
CUS-001222	Arif Textile Mills Ltd
Store	Store
05	QC and Inspection Store
Invoice Number	Delivery Status
SFL/EXP/072/2019	Confirmed
Mode of Payment	Voucher Number
Status	Status GL
Open	Open
Note	

DO List

DO No.	DO Date	DO Status	DO Amount	Proforma Invoice No.	Letter of Credit (LC) No.
DO--000406	28-04-2019	Confirmed	1,012.00	CO--005241	215019232121
Total		1	1,012.00		

CI No.

Invoice Number	DO Number	Date
SFL/EXP/072/2019	DO--000406	28-04-2019

DO Detail List For DO--000406

Row	Item	Description	Color	Delivery Mode	Qty
1	IC--6467	20x20+40D/88x50			44.000
Total					44.000

Voucher Detail List:

Line No	Acc Code	Description	Sub Code	Description	Debit	Credit
Total						

A voucher of the DO has been generated.

Voucher No JV--00001365 Created

Print Voucher

Print Bill

Show

Return

DO Header

DO Number	DO--000406	Order Number	CO--005241
DO Date	LC No.		
28-04-2019	215019232121		
Customer Number	Name		
CUS-001222	Arif Textile Mills Ltd		
Store	Store		
05	QC and Inspection Store		
Invoice Number	Delivery Status		
SFL/EXP/072/2019	Confirmed		
Mode of Payment	Voucher Number		
	JV--00001365		
Status	Status GL		
Confirmed	Confirmed		
Note			

DO List

DO No.	DO Date	DO Status	DO Amount	Proforma Invoice No.	Letter of Credit (LC) No.
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Total	0
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CI No.

Invoice Number	DO Number	Date
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SFL/EXP/072/2019	DO--000406	28-04-2019
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DO Detail List For DO--000406

Row	Item	Description	Color	Delivery Mode	Qty
1	IC--6467	20x20+40D/88x50			44.000
Total					44.000

Voucher Detail List: JV--00001365

Line No	Acc Code	Description	Sub Code	Description	Debit	Credit
1	10402001	Accounts Receivable	CUS-001222	Arif Textile Mills Ltd	1,012.00	0.00
2	40100001	Fabrics sales (Finished)	CUS-001222		0.00	1,012.00
Total					1,012.00	1,012.00

To transfer to A/R For a Local DO :

- a) Pick a DO Number from the side list of **Local DO List**

The screenshot shows a software interface with two main components. On the left is a dialog box titled "Transfer To A/R". It contains fields for "Invoice Number" (with a browse icon), "Delivery Date" (set to 28-04-2019), "AR Status", "CUS./SUP. ID.", "Name", "Voucher No", "LC No.", "Balance Status" (set to N/A), and "Total Amount (Prime)" (set to 0.00). On the right is a "DO List" window and a "Local DO List" window. The "DO List" window shows a single entry with DO No. 0, DO Date 28-04-2019, DO Status Total:, and Proforma Invoice No., LC No., Voucher all blank. The "Local DO List" window displays a list of 15 entries, each with DO No., DO Date, DO Status, and Order NO. The entries are:

DO No.	DO Date	DO Status	Order NO
DO-000399	24-04-2019	Confirmed	CO--005108
DO-000397	24-04-2019	Confirmed	CO--005202
DO-000394	24-04-2019	Confirmed	CO--005127
DO-000392	23-04-2019	Confirmed	
DO-000391	21-04-2019	Confirmed	
DO-000390	23-04-2019	Confirmed	CO--004980
DO-000378	21-04-2019	Confirmed	CO--005208
DO-000372	20-04-2019	Confirmed	
DO-000371	20-04-2019	Confirmed	CO--005214
DO-000370	20-04-2019	Confirmed	CO--005178
DO-000368	20-04-2019	Confirmed	CO--005175
DO-000367	20-04-2019	Confirmed	CO--005168

Click on Transfer To A/R button to generate a voucher of the DO

The screenshot shows a software application window with a blue header bar containing three buttons: 'Show', 'Transfer To A/R' (which is highlighted with a blue arrow), and 'Return'. Below the header is a section titled 'DO Header' which displays various details of a delivery order. To the right of the header is a large grid titled 'DO List' showing a list of multiple delivery orders with columns for DO No., DO Date, DO Status, DO Amount, Proforma Invoice No., and Letter of Credit (LC) No.

DO Header

DO Number	DO-000397	Order Number	CO-005202
DO Date	24-04-2019	LC No.	
Customer Number	CUS-001179	Name	Worthy Textile Mills Ltd
Store	03	Store	Finished Fabric Store
Invoice Number	SFL/021/KIUJY/14	Delivery Status	Confirmed
Mode of Payment		Voucher Number	
Status	Open	Status GL	
Note			

DO List

DO No.	DO Date	DO Status	DO Amount	Proforma Invoice No.	Letter of Credit (LC) No.
DO-000374	21-04-2019	Confirmed	23,519.00	CO-005183	
DO-000375	21-04-2019	Confirmed	5,850.00	CO-005112	
DO-000377	21-04-2019	Confirmed	75,796.00	CO-005047	
DO-000378	21-04-2019	Confirmed	22,364.00	CO-005208	
DO-000379	23-04-2019	Confirmed	315,346.00	CO-005083	
DO-000380	23-04-2019	Confirmed	47,190.00	CO-005130	
DO-000382	23-04-2019	Confirmed	197,312.00	CO-005156	
DO-000383	23-04-2019	Confirmed	393,504.00	CO-005163	
DO-000384	23-04-2019	Confirmed	22,432.00	CO-005150	
DO-000386	23-04-2019	Confirmed	119,510.00	CO-005157	
DO-000387	23-04-2019	Confirmed	1,004,254.00	CO-005158	
DO-000388	23-04-2019	Confirmed	1,850.00	CO-005186	

CI No.