

Check List for Tax monthly or review

Company Name YTF (THAILAND) CO.,LTD.

Assign date					
Name	Fern	Pao	Ammy	Eiw	
Month	PIC1	Cross check	Senior	leader (responsibility)	Leader check date
Feb-23	✓	✓	✓	✓	8-Mar-23
Mar-23	✓	✓	✓	✓	7-Apr-23
Apr-23	✓	✓	✓	✓	9-May-23

1. Withholding Tax. Please see the details as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount					Tax base		
	TCF Application form/Report	GL	Diff (0)	Client Report	Diff (0)	TCF Application form/Report	Client Report	Diff (0)
PND.3	842.11	842.11	-	842.11	-	16,842.11	16,842.11	-
PND.53	4,590.82	4,590.82	-	4,590.82	-	130,427.20	130,427.20	-
PND.54	8,823.53	8,823.53	-	8,823.53	-	58,823.53	58,823.53	-
PP.36	4,117.65	4,117.65	-	4,117.65	-	58,823.53	58,823.53	-
Remark (Explanation)								

2. Payroll. Please see the details as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount					Tax base		
	TCF Application form/Report	GL	Diff (0)	Client Report (Payroll table)	Diff (0)	TCF Application form/Report	Client Report (Payroll table)	Diff (0)
PND.1	1,600.00	1,600.00	-	1,600.00	-	113,501.48	113,501.48	-
SSO	4,500.00	4,500.00	-	4,500.00	-	87,620.00	87,620.00	-
Remark (Explanation)								

3. PP.30 as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount					Tax base		
	TCF Application form/Report	GL	Diff (0)	Client Report	Diff (0)	TCF Application form/Report	Client Report	Diff (0)
Output VAT 7%								
Check 7%								
Output VAT 0%								
Output VAT 0%								
Total Income VAT								
Please check below point and if already please put tick mark.								
- Running Number. (Please put tick mark)								
- The Number tax invoice continue from last month.								
Input VAT								
Check 7%								
Net excess tax payable of last month. (You can check the amount on PP.30 in last month.)								
Remark (Explanation)								

4. Reconcile income in GL with PP.30 is as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

Acc code	Acc name	Amount
GL information		
Total GL		
PP.30		
Diff		
Remark (Explanation)		

Signature

Prepare PIC1

Checker1 PIC2

Checker 2 Leader

Manangement

Jiranan
9/5/23

Siraprapa T.
9/5/2023

Eiw
10/5/23

10/5/23