

Check List for Tax monthly or review

Company Name Mercuria (Thailand) Co.,Ltd.

Assign date					
Name	BAM	AMY	TOEI	EW	
Month	PIC1	Cross check	Senior	Leader (responsibility)	Leader check date
Jan-23	✓	✓	✓	✓	14-Feb-23
Feb-23	✓	✓	✓	✓	13-Mar-23
Mar-23					

1. Withholding Tax. Please see the details as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount				Tax base		
	TCF Application form/Report	GL	Diff (0)	Client Report	Diff (0)	TCF Application form/Report	Client Report
PND.3	3,462.90	3,462.90	-	3,462.90	-	115,430.00	115,430.00
PND.53	10,229.39	10,229.39	-	10,229.39	-	326,932.71	326,932.71
PND.54 Dropbox	773.40	773.40	-	773.40	-	15,468.02	15,468.02
PND.54 Chatwork	129.68	129.68	-	129.68	-	864.51	864.51
PP.36 Dropbox	1,028.62	1,028.62	-	1,028.62	-	14,694.62	14,694.62
PP.36 Chatwork	51.44	51.44	-	51.44	-	734.83	734.83
PT.40			-		-		
Remark (Explanation)							

2. Payroll. Please see the details as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount				Tax base		
	TCF Application form/Report	GL	Diff (0)	Client Report (Payroll table)	Diff (0)	TCF Application form/Report	Client Report (Payroll table)
PND.1	89,423.23	89,423.23	-	89,423.23	-	1,155,529.62	1,155,529.62
SSO	34,500.00	34,500.00	-	34,500.00	-	1,098,816.00	1,098,816.00
Remark (Explanation)						-66	-66

3. PP.30 as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount				Tax base		
	TCF Application form/Report	GL	Diff (0)	Client Report	Diff (0)	TCF Application form/Report	Client Report
Output VAT 7%			-		-		
Check 7%			-		-		
Output VAT 0%			-		-		
Output VAT 0%			-		-		
Total Income VAT			-		-		
Please check below point and if already please put tick mark.							
- Running Number. (Please put tick mark)	✓						
- The Number tax invoice continue from last month.							
Input VAT			-		-		
Check 7%			-		-		
net excess tax payable or last month. (You can check the amount on PP.30 in last month.)	✓						
Remark (Explanation)							

4. Reconcile income in GL with PP.30 is as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

Acc code	Acc name	Amount
GL information.		
4100-02	Services Income	
4200-01	Interest Income	
1130-01	Accounts Receivable - Trade	Before 7% (31/12/2022)
1130-01	Accounts Receivable - Trade	Before 7% (31/01/2023)
Total GL		-
PP.30		-
Diff		-
Remark (Explanation)		

Signature

Prepare PIC1

Checker1 PIC2

Checker 2 Leader

Manangement

Josephaporn J.
13/03/2023

Hathairat T.
13/03/2023

Ein
13/3/23

14/3/23

Check List for Tax monthly or review

Company Name Mercuria (Thailand) Co.,Ltd.

Assign date	BAM	AMY	TOEI	ETW	
Name	PIC1	Cross check	Senior	Leader (responsibility)	Leader check date
Jan-23	✓	✓	✓	✓	14-Feb-23
Feb-23	✓	✓	✓	✓	20-Mar-23
Mar-23	✓	✓	✓	✓	

1. Withholding Tax. Please see the details as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount				Tax base			
	TCF Application form/Report	GL	Diff (0)	Client Report	TCF Application form/Report	Client Report	Diff (0)	
PND.3	3,462.90	3,462.90	-	3,462.90	115,430.00	115,430.00	-	
PND.53	10,229.39	10,229.39	-	10,229.39	326,932.71	326,932.71	-	
PND.54 Dropbox	773.40	773.40	-	773.40	15,468.02	15,468.02	-	
PND.54 Chabwork	129.68	129.68	-	129.68	864.51	864.51	-	
PP.36 Dropbox	1,028.62	1,028.62	-	1,028.62	14,694.62	14,694.62	-	
PP.36 Chabwork	51.44	51.44	-	51.44	734.83	734.83	-	
PT.40			-				-	
Remark (Explanation)								

2. Payroll. Please see the details as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount				Tax base			
	TCF Application form/Report	GL	Diff (0)	Client Report (Payroll table)	TCF Application form/Report	Client Report (Payroll table)	Diff (0)	
PND.1	89,423.23	89,423.23	-	89,423.23	1,155,529.62	1,155,529.62	-	
SSO	34,500.00	34,500.00	-	34,500.00	1,098,816.00	1,098,816.00	-	
Remark (Explanation)								

3. PP.30 as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

	Tax Amount				Tax base			
	TCF Application form/Report	GL	Diff (0)	Client Report	TCF Application form/Report	Client Report	Diff (0)	
Output VAT 7%	445,931.06	445,931.06	-	445,931.06	6,370,441.69	6,370,441.69	-	
Check 7%	(0.00)							
Output VAT 0%			-				-	
Output VAT 0%			-				-	
Total Income VAT	445,931.06	445,931.06	-	445,931.06	6,370,441.69	6,370,441.69	-	
Please check below point and if already please put tick mark.								
- Running Number. (Please put tick mark)	✓							
- The Number tax invoice continue from last month.								
Input VAT	50,226.87	50,226.87	-	50,226.87	717,526.49	717,526.49	-	
Check 7%	0.00							
Net excess tax payable or last month. (You can check the amount on PP.30 in last month.)	✓							
Remark (Explanation)								

4. Reconcile income in GL with PP.30 is as follows;

*If the amount difference, please check carefully and discuss with supervisor and describe below.

Acc code	Acc name	Amount
GL information.		
4100-02	Services Income	6,540,776.69
1130-01	Accounts Receivable - Trade	3,858,401.22
1130-01	Accounts Receivable - Trade	(4,045,391.22)
1130-08	Accounts Receivable - Car	16,655.00
Total GL		6,370,441.69
PP.30		6,370,441.69
Diff		-
Remark (Explanation)		

Signature

Prepare PIC1

Checker1 PIC2

Checker 2 Leader

Manangement

Suphaphon J.
20/03/2023

Hathakarn T.
20/03/2023

GIN

21/3/23
21/3/23