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	Horowith I have analoged required a	documents along	with application f	or roady reference	
1. Copy of lost ID card (If available)	•	_	with application i	or ready reference	; .
2. Copy of as I.D. proof.		,	as ID_proof		
(Govt. approved ID proofs such as Aadhar card, Voter ID card, Driving License, Passport copy etc.)	• •	Aadhar card, Vote	•	cense, Passport co	ov etc.)
	,	,	,	, , ,	,
An early action on this matter would be highly appreciated.	An early action on th	is matter would	be highly apprecia	ated.	
Yours sincerely,			3 7 11 1		
Full Name					_
Designation:				ours sincerely,	-)
Employee ID No.:			Y	ours sincerely,	-
Organization: IIT Hyderabad		E	Y (Designation:	ours sincerely,)
Contact No.:		E	Y (Designation: Employee ID No.:	Full Name	-)
Email:		E	Y Designation: imployee ID No.: Organization:	Full Name)

Address:

APPLICATION FOR MISSING / LOST DOCUMENTS / ARTICLES

Applicant's Detail	
Name:	
Surname:	
Gender:	
Age:	
Occupation:	
Father/Mother/Spouse Details	
Relationship With Applicant:	
Relative's Last Name :	
Relative's First Name :	
Address and Contact Deatials	
Address Line 1: Add	Iress Line 2:
State/UT:Dist	rict :
City: Pin	Code:
Email Address(If any):	
Contact Number :	
Service Details	
Missing/ Lost Document/ Article :	
District/Commissionerate :	
Police Station Jurisdiction Known :	
Service Fee :	
Reason for missing document/article:	
Nearest Landmark/ Area Description:	



Indian Institute of Technology Hyderabad

Ordnance Factory Estate, <u>Yeddumailaram 502205</u>

IDENTITY CARD

	(FOR Staff & Faculty) Date:
1.	Name of person requesting Identity Card (must be less than 25 characters)
2.	Designation (must be less than 25 characters)
3.	Department/Section :
4.	Date of Birth :
5.	Employee No. :
6.	Emergency Contact number :
7.	Blood Group :
8.	Date of Joining(faculty)/Term Expiry(staff) :
9.	E-mail address :
10.	Challan number of the fine (if applied) :
11.	Type of Issue(Tick the option)
	 New Card (New Joining) Card Exchange (Old card must be submitted where you collect the new one.)
2	Reason for Exchange
	3. Card Lost/Replacement (Complain in PS, submit the F.I.R copy along with this form.) F.I.R No

Please send the softcopy of your photo & signature in .jpg format with your Employee NO as the filename to : idcards@iith.ac.in (e.g P123.jpg and P123.sign.jpg or F123.jpg and F123.sign.jpg)

Signature of the Applicant