**CUSTOMS SERVICES – CONTROL OF IMPORTING AND EXPORTING ACTIVITIES SAMPLE(DHL)**

Customs Services – Control of Importing and Exporting Activities

**Duty and Tax Collection**

**Advance Payment**

The service covers any import of a non-document shipment for which DHL has paid or used its customs credit line advancing customs duties, taxes or regulatory charges on behalf of those importers with whom DHL has no contract. The charge is based on the credit advanced or guaranteed and is subject to a standard minimum.

**Disbursements**

At the receiver’s request, DHL credit or cash is used to fund the clearance, duty and tax charges relating to a shipment or piece, instead of the receiver using their own bond or credit line. The customs process is accelerated, with DHL making prompt payment of relevant charges while the receiver defers payment until an agreed date.

**Bonded Storage**

Storage charges apply when the shipment cannot be released by customs due to inaccurate or missing paperwork. Charges take effect three calendar days after the freight arrival date or broker notification, whichever is later. The charge applies to the duty and taxes payer.

**Bonded Transit**

A bonded shipment occurs when DHL is requested to move non-document foreign-origin goods to a location other than the regular DHL gateway at destination. Bonded Transit is normally operated within a country or customs union, and is necessary prior to final clearance by the importer or designated broker. Bonded Transit applies to both export and import shipments whenever DHL is required to open, manage or report any form of transfer under bond using our own guarantee.

**Broker Notification**

At the customer’s request, DHL will provide the necessary paperwork to the customer’s designated broker to perform the import clearance and resume the delivery to the final destination once the clearance is completed. DHL is subsequently not responsible for the timeliness of the submission to customs or for the release of the shipment.

**Preferential Origin**

DHL can assist with the preparation or provision of a Certificate of Origin or other similar forms, to certify the goods in a particular export shipment have been produced, manufactured or processed in a particular country allowing preferential rates of duty to be claimed at destination. Common examples are EUR1, Form A, or ATR1.

**Clearance Authorization**

When the Importer of the shipment has specifically requested contact before the customs clearance process begins, DHL will intercept the shipment and contact the Importer for clearance authorization or further instructions. This often helps to ensure that all clearance paperwork is complete and correct.

**Export Declaration**

Applies in countries where an export declaration is required for shipments containing controlled commodities or exceeding a certain value threshold or weight. Depending on origin country, shippers that submit a declaration online may avoid the local charge.

**Formal Clearance**

Applied in selected countries, when importing goods with an aggregated declaration value or weight exceeding the limits set by destination Customs Authorities, or due to other regulatory requirements are excluded from routine clearance on a consolidated manifest and thus require clearance under an individual entry form.

**Multiline Entry**

For shipments containing more than five different commodities, a multiline entry charge is applied for every additional line item. All commodities require identification and must be classified under unique harmonized code tariff numbers. The charge applies to the duty and taxes payer.

**Other Government Agency**

At importers request, DHL may arrange and prepare related paperwork for any bio, health, phytosanitary, veterinary, quarantine, CITES or similar control procedures required by a regulatory authority, to facilitate the clearance of a shipment into a country or Customs Union. The agency charges will subsequently be invoiced to the importer.

**Permits & Licenses**

To accelerate import of selected controlled commodities, such as medical devices, pharmaceuticals, computer monitors, laser CD players, cosmetics, eyeglasses, food and food products, DHL is required to file specific information in order to obtain the required import permits or licenses. The charge applies to the duty and taxes payer.

**Release to Broker**

At shipper or importer request, the release of a DHL Express shipment to the customers designated customs broker of choice. DHL will transfer the responsibility for a shipment and related customs documentation to the customer’s nominated broker for clearance and last mile delivery.

**Temporary Import or Export**

When requested by the shipper or importer, DHL prepares the merchandise or goods for their temporary export and later import. Raw or semi-finished materials can be imported into a Customs’ approved Export Processing Zone or Free Trade Zone for value-adding activities, providing the finished goods are subsequently exported.