# Olatunde Salami *Project Manager*

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↗ https://salamituns.github.io

## Personal Summary

- 3+ years of experience in Project Management with ability to articulate business values and facilitate creation of technical solutions.
- Excellent knowledge of different phases of Software Development, Agile and Waterfall methodologies.
- Proficiency in Data analysis, Management of Software and internet applications, managing performance issues, development of custom solutions, and maintenance.
- Ability of performing Risk analysis, Cost/Benefit analysis, FIT/GAP analysis, SWOT analysis to understanding of the existing project goals and propose systems.
- Experience in project management software (MS Project), MS Office (Excel, Word, PowerPoint)/G-suites, Asana, Jira, Trello, Notion.
- Excellent knowledge in designing and developing Power BI Dashboards, Scorecards and KPI reports.

## Employment History

**11/2021 – present**
Berlin, Germany

**Project Manager - Branch Development Manager,** *Getir Germany GmbH*
- Working in Agile environment, -50+ members, in a capacity to accommodate and test newly propose changes at any point in time during releases.
- Performing cost-benefit analysis and GAP analysis, enumerating associated benefits, to further assist in decision making process.
- Creating project plans, style sheets and templates to analyze and estimate feasibility, cost, time, and general guidelines for my team.
- Participate in JAD Sessions to develop architectural solutions and ensure that business application meets the business requirements, also ensured all parties are clear of the expectations and deliverables from each stakeholder.
- Working as liaison between Technical SAP Consultants and my organization to validate business requirements.
- Managed all communication with portfolio management team and project stakeholders, and maintained all data according to government policies and processes to ensure accuracy of data with required feedback provided accordingly.

**09/2021 – 04/2022**
Remote, Germany

**Project Coordinator - Market research & Business development (Volunteer),**
*Tokunbo GmbH*
- Communicated changes, enhancements and modifications of business requirements-verbally or through written documentation - to team members, sponsors, and other stakeholders so that issues and solutions are understood.
- Created process models, specifications, diagrams, and charts to provide direction to developers and/or the project team.
- Translated conceptual customer requirements into functional requirements in a clear manner that is comprehensible to developers/project team.
- Developed and conducted peer reviews of the business requirements to ensure that requirement specifications are correctly interpreted.
- Create defect tracking using Jira and review them in subsequent iterations of the application development process.

| 08/2019 – 09/2020<br>Bremen, Germany | **Technical Project Associate - Research & Analysis,** *Marum Institute (Part-time)* |
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| | • Worked in Agile team, comprising of 6 technical expert and interdisciplinary specialists- removed barriers, and facilitate flexibility in the execution of long & short cycle projects. |
| | • Researched, reviewed, and analyzed the effectiveness and efficiency of existing requirements-gathering processes and develop strategies for enhancing & further leveraging these processes. |
| | • Communicated changes, enhancements, and modifications of business requirements - verbally or through written documentation — to team members, sponsors, and other stakeholders so that issues and solutions are understood. |
| | • Developed project work flow, diagrams, charts, and ensured efficient project implementation and delivery of project milestones in due time. |

## Education

| 10/2017 – 09/2020<br>Bremen, Germany | **M.Sc. Marine Geoscience,** *Universität Bremen* |
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| 09/2010 – 08/2014<br>Ilorin, Nigeria | **B.Sc. Geology,** *University of Ilorin* |

## Stakeholders Management

| **Stakeholders Management** | **Methodologies** | **Analysis** | **Soft skills** |
|---|---|---|---|
| *Project Management, Team Management, Risk Management, Logistics Management, Time Management, Task Management, Cost Management, Quality Management* | *SDLC, Agile/Scrum, Waterfall* | *Risk analysis, SWOT analysis, Cost/Benefit analysis, FIT/GAP analysis,* | *Critical Thinking, Risk, Budget & Procurement, Planning, Professional Negotiating, Leadership, Scheduling, Communication, Brainstorming* |

## Certifications

| **Google Project Management** | **Data Science Professional** | **Prince2 PM Accredited** |
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| *Google, 2022 - No expiry* | *IBM Certified, 2021 - No expiry* | *Issued by Axelos, 2020- No expiry* |

## Languages

• English

• Deustch

## Awards

| 2017 | **Scholarship Awards Funding,**<br>*PTDF-Daad Scholarship Awards Funding through Masters degree program* |
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