Olatunde Salami *Project | Operations Manager*

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🏹 https://salamituns.github.io

Profile Summary

- I am a proactive, result-oriented, & self-motivated team player, with experience in Operations, Team, and Project Management, across different sectors: E-Commerce, Logistics, IT, and Environmental industry.
- Possessing ability to articulate business values and facilitate creation of technical solutions.
- Proficiency in Data analysis, People planning & team development, Managing performance issues, and development of custom solutions.
- Excellent knowledge of different phases of Software Development, Agile and Waterfall methodologies.
- Ability of performing Risk analysis, Cost/Benefit analysis, FIT/GAP analysis, SWOT analysis to understanding of the existing project goals and propose custom systems.
- Experience in project management software (MS Project), MS Office (Excel, Word, PowerPoint)/G-suites, Asana, Jira, Trello, Notion.
- Excellent knowledge in designing and developing BI Dashboards, Scorecards and KPI reports.

Professional Experience

11/2021 – present
Nuremberg, Germany

Branch Operations Manager, *Getir Germany GmbH*
- Creating business operational plans, workflow style sheets to analyse, estimate feasibility, cost, time, and general guidelines for my team.
- Applying project Management skills in liaison with diverse support teams and project stakeholders, - ensuring operational excellence and budget controls, according to business goal.
- Monitor KPIs, make projections, and implementing strategies that ensures daily and accumulated operational success.
- Performing cost-benefit analysis and GAP analysis, enumerating associated benefits, to further assist in decision making process.
- Coordinates training and onboarding of technical partners
- Communicate changes, enhancements and modifications of business requirements-verbally or through written documentation - to team members, up-line management teams and other stakeholders so that issues and solutions are understood.

09/2021 – 04/2022
Remote, Germany

Product Manager - Market research & Business development, *Tokunbo*
- Developed and conducted peer reviews of the business requirements to ensure that requirement specifications are correctly interpreted.
- Created process models, specifications, diagrams, and charts to provide direction to developers and/or the project team.
- Translated conceptual customer requirements into functional requirements in a clear manner that is comprehensible to developers/project team.
- Participated in JAD Sessions to develop architectural solutions and ensure that business application meets the business requirements, also ensuring that all parties are clear of the expectations and deliverables from each stakeholder.

08/2019 – 09/2020 Bremen, Germany	**Project associate - Research and Development,** *Marum Institute* • Worked in Agile team, comprising of 6 technical expert and interdisciplinary specialists- removed barriers, and facilitated flexibility in the execution of long & short cycle projects. • Developed project work flow, diagrams, charts, and ensured efficient project implementation and delivery of project milestones in due time. • Participated in Spatial & Subsea core data analysis, - articulating Energy and Environmental explorations and reporting assets discoveries to stakeholders using vast range of MS applications for data analysis and visualisation.
04/2018 – 09/2019 Bremen, Germany	**Operations Support,** *Koeltrans Logistics* • My job roles includes managing in-flow and out-flow transport deliveries and ensuring that operational standards are fulfilled. • Keeping track of daily operations, while ensuring health & safety of associated logistic partners • Managing stakeholders, analysing operational procedures for process optimisation, and ensuring overall service efficiency in due time.

Education

03/2021 – 09/2021 Berlin, Germany	**Artificial Intelligence Engineering,** *Strive School*
10/2017 – 09/2020 Bremen, Germany	**M.Sc. Marine Geoscience,** *Universität Bremen*
09/2010 – 08/2014 Ilorin, Nigeria	**B.Sc. Geology,** *University of Ilorin*

Skills

Stakeholder Management	**Methodologies**	**Soft skills**
Project Management *Team Management,* *Risk Management,* *Logistics Management,* *Task Management,* *Cost Management,* *Quality Management*	*Agile/Scrum,* *Waterfall,* *SDLC*	*Critical Thinking,* *Risk, Budget & Procurement,* *Leadership,* *Planning & Scheduling,* *Communication, Brainstorming* *Time Management,*

Certifications

Google Project Management	**Data Science Professional**	**Prince2 PM Accredited**
Google, 2022 - No expiry	*IBM Certified, 2021 - No expiry*	*Issued by Axelos, 2020- No expiry*

Languages

• English	• German

Awards

2017	**Scholarship Awards,** *PTDF-Daad Scholarship Awards* Funding through Masters degree program