



Since - 1995

**SUVIDHA FOUNDATION  
(SUVIDHA MAHILA MANDAL)  
REGISTRATION NO. MH/568/1995  
F. NO. 12669  
REGISTERED UNDER THE SOCIETY  
ACT OF 1860**

**H.NO. 1951, W.N.4, KHAPERKHEDA,  
SAONER, NAGPUR,  
MAHARASHTRA, INDIA -  
441102**

Date:

Ref. No.

**INTERNSHIP OFFER LETTER**

To,

We are pleased to offer you the position of " " at Suvidha Foundation (Suvidha Mahila Mandal) with the following terms and conditions:

- **Role:**
- **Internship Period:**
- **Position:** Work-from-home, six days a week
- This is an honorary position and does not entail any financial remuneration
- **Completion Certificate:** Issued upon fulfilling internship requirements, including daily time commitment

**Confidentiality and Conduct:**

- Maintain confidentiality during and after the internship.
- Misconduct may lead to termination without a completion certificate.
- All developed materials are the property of Suvidha Mahila Mandal.
- Return all organisation property upon completion.
- Legal action will be taken for piracy or information leakage.

**Acceptance: I accept the offer and agree to the terms and conditions.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Shobha Motghare*

**Mrs. Shobha Motghare  
Secretary, Suvidha Mahila Mandal**