

29 January 2024

Subject: Training & Absorption Programme Offer Letter

Dear Saleeja,

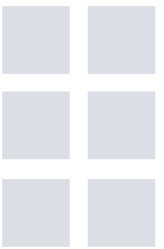
On behalf of **Beinex Consulting Pvt. Ltd.**, I am excited to offer you a **Training & Absorption Programme enrolment** with our **Back-End Web Development Team**. This training will commence on **01 Feb 2024** and will be a **three-month programme** ending on **15 May 2024**.

The programme to which you will be admitted to is offered free of cost even as its original cost is INR 4.25 lakhs.

Terms & Conditions

- The work schedule for this position is as given below:

Monday-Friday, from 9 AM to 6 PM IST. The standard working hours may vary depending on the company's client commitments.
- You are entitled to avail of one day's leave during the training period with prior permission from the Manager concerned.
- Please be advised that as you are in a trainee role, you will not be eligible for company-sponsored benefits during your training with **Beinex Consulting Pvt. Ltd.**
- If you decide to leave during the training period, you will be responsible for paying the company a proportionate amount of the training costs incurred by the company and as notified by the company.
- If you decline the employment offer from the company after completing the training, 50% of the training costs shall be paid by you to the company as notified by the company.
- During the training period with the company, you shall not secure or try to secure other job/s without the company's prior consent in writing.
- By accepting this offer, you acknowledge that all the confidential and/or proprietary business information belonging to the company must remain confidential, and you agree to refrain from using it for your purposes or disclosing it to anyone outside of **Beinex Consulting Pvt. Ltd.**
- When you accept this offer, you acknowledge that participating in this training programme does not guarantee you employment with Beinex Consulting Pvt. Ltd in any form. However, if you successfully complete your training and you maintain outstanding performance throughout the continuous evaluation process, you will be considered for employment with the company. If offered an employment position, the initial salary package would be INR 2,58,000 per annum.



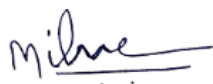
- The management reserves the right to terminate the enrolment if your performance does not meet the criteria set by the management.
- Also, during the training period, your services are liable to be terminated without being assigned any reason, notice, compensation, or payment by the management.
- You shall not take any presents, commission, gratification, or benefit in cash or in any other form from any person, party or firm connected with the company. If you are offered any of the items as given above, you will receive them only with the prior consent of the company in writing.
- Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time as required by the company's management.
- At the time of joining, you are required to produce certificates of qualification, proof of age, and a passport-size photograph. The original certificates will be returned to you after verification. Any false or malicious information from your side will disqualify your Admission and Absorption.
- This appointment letter is based on the information in your application for the Training & Absorption Programme and your performance in the interviews you had with us. If, at any given point in time during your enrollment and/ or training, it comes to light that any of the information provided is incorrect or any relevant information has been suppressed, then this offer is liable to be terminated without notice.

Please go through this Letter thoroughly, and sign and return it via email to confirm your acceptance of the offer at the earliest or before 30 January 2024.

We look forward to having you start your career at Beinex Consulting Pvt. Ltd. and wish you a successful and meaningful tenure with us.

Welcome to our team!

For Beinex,



Milna Abraham
HR Business Partner

I hereby confirm my acceptance of the Terms and Conditions as outlined in this document.

Name:.....

Signed:.....

Date:.....