



Information about Mr. MohammadJavad Norouzi semi-virtual defense

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Dear members of the committee,

I'm contacting you on behalf of the Academic Committee of the Doctoral Program to give you some information about the process of the defense and evaluation of MohammadJavad's thesis.

The defense will take place on January 15, at 11am and it will be semi-virtual. The virtual part will be done using Microsoft Teams. Please make sure that you have the software. Here you have the link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MGQyMzk2YTAtNDRIzC00NDRjLWJmOTYtOTY5MjMxNjhmOTE4%40thread.v2/0?context=%7b%22Tid%22%3a%22f311296b-3e82-4c4e-82a9-a8e403a42b11%22%2c%22Oid%22%3a%2245a7bcbe-5c59-4625-a6a5-cb0724b827f7%22%7d

The jury should meet 30 minutes before the defense with the supervisors. The meeting will take place in the meeting room of the Mechanical Engineering Department (1st floor of the ETSEQ building). Since one of the members of the jury will not be present, we will contact him through Teams:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDk4MGM2ZmMtNzU4ZS00ZmRmLTlkY2YtZmE4YmFjOGYzM2Yx%40thread.v2/0?context=%7b%22Tid%22%3a%22f311296b-3e82-4c4e-82a9-a8e403a42b11%22%2c%22Oid%22%3a%2245a7bcbe-5c59-4625-a6a5-cb0724b827f7%22%7d

I will also join this meeting to explain and clarify any doubts.

After the jury asks the questions they might have, the supervisors will leave so the jury can plan the evaluation and, when they are finished, they will join the defense room, both in person and virtually.

At 11am, MohammadJavad will start with his dissertation. When he finishes, the committee will start asking the questions. The order will be: first the secretary (Dr. Martínez), then the member (Dr. Salehi) and finally the president (Dr. Salueña). After that, the committee will leave the Teams session to deliberate on the grade. You can use the same Teams meeting as earlier (name of the room: "Jury meeting: MohammadJavad Norouzi"). For the evaluation, I will provide the members of the jury who will be in Tarragona the minutes of the defense. Since Dr. Salehi will not be present, his name will be signed by the president, Dr. Salueña. For that, I am attaching a form to delegate the signature, which has to be signed by Dr. Salehi.

If the grade you give MohammadJavad is Excellent, then you can decide whether you give him the Cum Laude mention. For that, Dr. Fragoso, the coordinator of the program, will send you a link where you can vote. This vote is secret and anonymous. However, it has to be unanimous in order for him to get the distinction. Once we receive

the result of the vote, the coordinator will sign on the second part of the minutes and the Academic Committee will inform the student of the result.

Finally, you will go back to the Teams meeting/Aula Seminari 111 and inform the candidate of your decision (just the grade, not the mention) and to close the event.

Do not hesitate to contact me if you have any doubts or questions.

Best,

Núria

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