Saleh Kaddoura

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OBJECTIVE

An apprentice web developer who is a conscientious, fast learner offering the ability to assess an organization's needs to create a complementary, robust web presence.

College student looking to gain experience in the web development field or related fields where it is offered. Experienced in the requisite stages of the basic web development process; information gathering, planning, design, development, testing & delivery, and maintenance. Proficiency in a variety of scripting languages and multimedia web tools as specified below.

EDUCATION

COMPUTER SCIENCE MAJOR
De Anza College, Cupertino, CA   2012 – 2014
  ➢ Working toward a Bachelor's of Science in Computer Science
  ➢ Specializing in Application Development, Web Development, and Data Analysis
  ➢ Currently Maintaining a 3.4 overall GPA

HIGHLIGHT OF SKILLS

  ➢ **Key Competencies, Skills, Qualities:**
      - Strong Leadership Skills
      - Versatile, adaptable, and flexible
      - Decision making
      - Desire to Learn
      - Organization and time management
      - Confident when facing difficult tasks
      - Attention to detail
      - Interpersonal interaction and relationship-building
      - Fluent in English and Arabic

  ➢ **Languages:**
      - HTML, CSS(LESS and Sass), C++(OOP), JavaScript (jQuery, Node)
  ➢ **OS/Software:**
      - Git, Microsoft Visual Studio, Adobe Photoshop CS6
      - MS Office Suite: 2003/2007/2010/2013/365

PROFESSIONAL EXPERIENCE

Freelance Web Developer   June 2013 – Present
Freelance Web Developer   Santa Clara, California
  ➢ Designed several professional websites for clients on a contract basis.
  ➢ Established practical and reliable skills in all aspects of front-end design, including but not limited to: Plans for project scope, development of interfaces and design concepts, specifically with HTML, CSS, JavaScript
  ➢ Maintained schedules and assured on-time delivery of content as per customer requests.

➢ Developed vibrant websites using interactive features and SEO best practices to optimize traffic, page views and the user experience (UX).

Corporate Security Guard   February 2013 – Present
Security Industry Specialists (SIS) Cupertino, CA
➢ Provide security guard services to contracted companies, specifically and almost exclusively Apple, Inc..
➢ Worked closely with Apple employees and executives to secure areas and protect sensitive information.
➢ Worked as part of a detail assigned to special projects requiring mid- to high-level security clearance at Apple, Inc.
➢ Created and issued badges as per verification procedures for visitors and contractors using ACME badging system.

Office Administrator   January 2012 – October 2012
Global Translation   San Bruno, CA
➢ Inbound and outbound calling – warm calls with current and prospective customers.
➢ Sent and received faxes, mainly court documents that required data processing and filing.
➢ Organized and maintained database data's accuracy and validity, namely contact information and nature of interest.
➢ Aided current customers in tedious translation services in regards to marriage licenses, citizenship applications, etc.

VOLUNTEERISM

Camp Counselor   March 2011 – August 2011
Walden West   Saratoga, CA
➢ Supervised and attended to several groups of 5th graders over the duration of a week.
➢ Go on nature hikes with the students and ensure the entire ecology curriculum I was assigned to teach was covered.
➢ Kept students organized and on task during classes and field trips.
➢ Coordinated and planned multiple activities to keep kids engaged over the week.

Officer   August 2010 – June 2011
M.E.S.A (Math Engineering Science Achievement)   Santa Clara, CA
➢ Planned trips with fellow officers to potential schools for students to transfer too that where majoring in engineering.
➢ Planned and coordinated field-trips to companies and learned about potential job opportunities.
➢ Tutored fellow members in math, science and other subjects.

Team Leader   June 2010 – August 2010
Arab Youth Organization (AYO)   San Francisco, CA
➢ Established under the umbrella organization AROC (Arab Resource and Organizing Center) with the intent of educating youth about, and working to mend, issues concerning Arabs within American society
➢ Began planning a research project on Arabs within the Bay Area (unequal treatment by government officials, family structures, identity, etc.)
➢ Conducted two workshops at a 3-day conference in Chicago.

INTERESTS

Watching sports, health and fitness, weightlifting, running, business and entrepreneurship, coaching, teaching