

DELIVERY NOTE

DN Number: DN-2026-001
Date: 2026-01-15
PO Reference: PO-2026-001

FROM:

Your Company Name
456 Commerce Street
Jeddah
VAT: 310987654300003

TO:

Customer Company
123 Business Park, Suite 400
Riyadh
VAT: 310123456700003

DELIVERED ITEMS:

Description	Qty	Unit	Unit Price
Dell Laptop XPS 15 - i7, 16GB RAM, 512GB SSD	3	pcs	SAR 4500.00
Logitech MX Master 3 Wireless Mouse	5	pcs	SAR 350.00
Samsung 27" 4K Monitor	2	pcs	SAR 1800.00

Subtotal:
SAR 18850.00

VAT (15%):
SAR 2827.50

Total:
SAR 21677.50

Delivery Information:
Delivery Date:
2026-01-15
Carrier: Express
Logistics
Tracking Number:
TRK-2026-001234

Received by: _____

Signature: _____