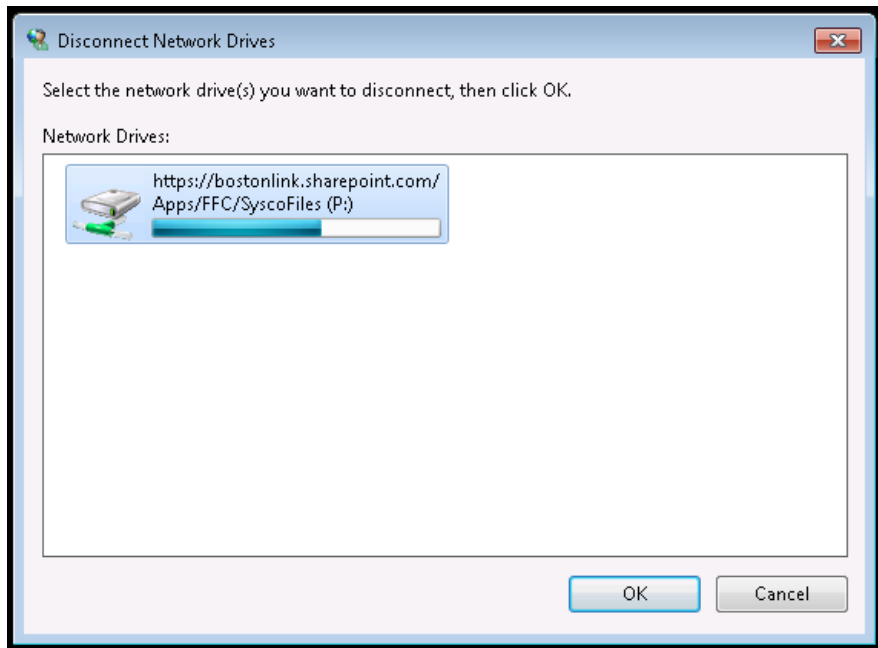
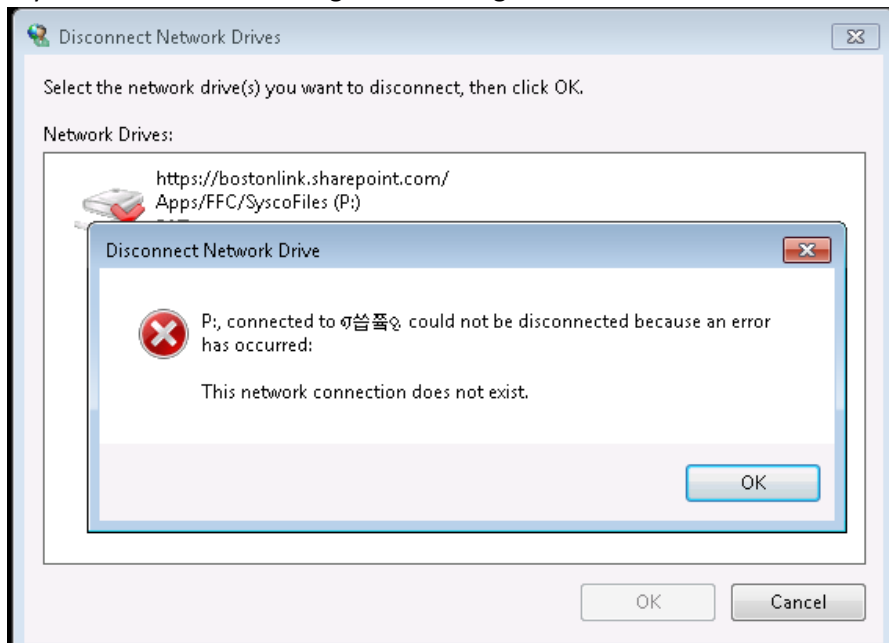


PROCEDURE TO RESTORE THE SHAREPOINT DRIVE MAPPING FOR BOSTON PIZZA

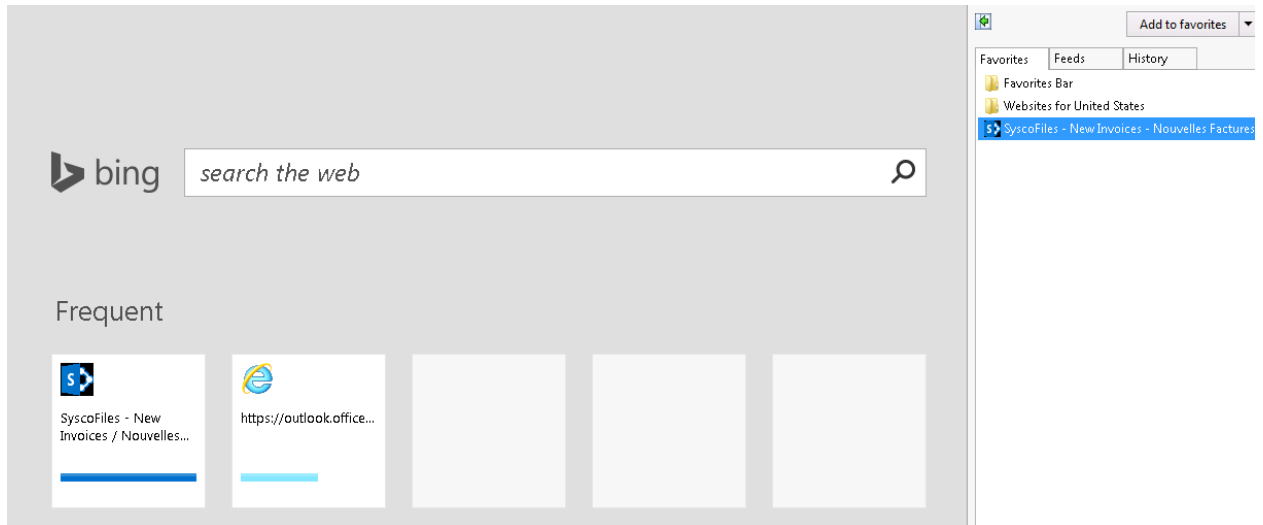
1. Open a remote desktop session to MS179BP01 and login with the `svc_bpsync_179` account.
2. Close all open windows.
3. Disconnect drive P:



4. Try to disconnect drive P: again. You will get this error:



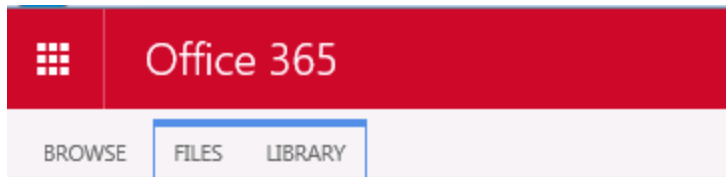
5. Open Internet Explorer and click the "**SyscoFiles**" frequent used tile or the bookmark with the same name



6. The browser should open the site using stored authentication. In case is it asking for login credentials, they can be found in the “**bpcred.txt**” file (found on the desktop).
7. The site will look like this:



8. Click on white area to the right of a folder name, as marked in the image above. A “**Library**” menu will appear:



Franchisee File Centre

SyscoFiles

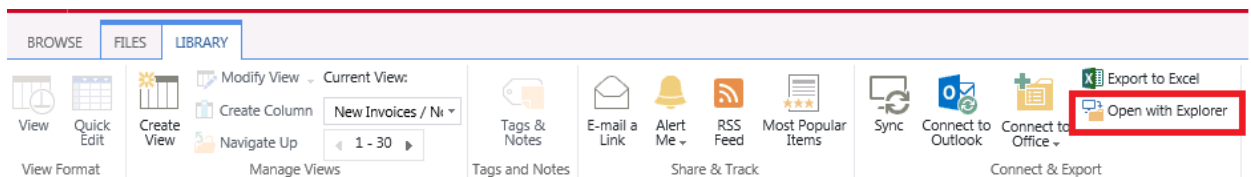
New Invoices / Nouvelles Factures

Downloaded Invoices

Find a file

	Name	Modified	Download and Archive
	0001	April 8	
	0002	June 19	
	0003	April 8	
	----	----	

9. Click on the “**Library**” menu to open it:



New Invoices / Nouvelles Factures

Downloaded Invoices / Factures Téléchargées

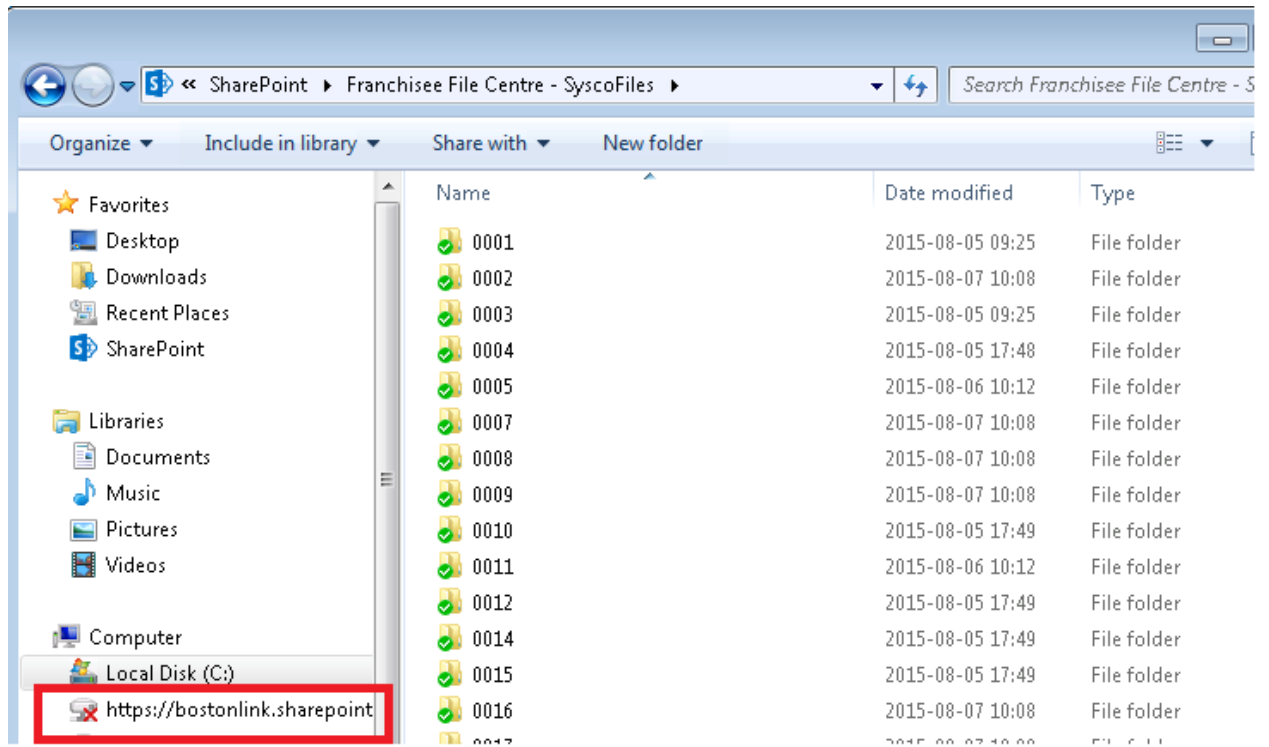
Find a file

	Name	Modified	Download and Archive / Télécharger et Archiver
	0001	April 8	
	0002	June 19	
	0003	April 8	
	0004	June 11	
	0005	June 11	

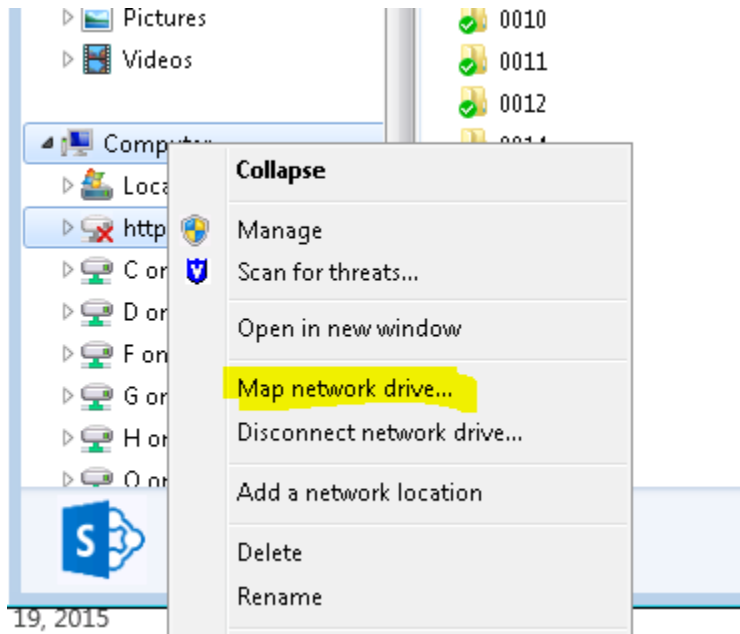
Download Instructions I

1. Click on your store folder c (If you do not see any folder with the Bostonlink Account access)
2. Once you have clicked in y
3. For each new invoice that y (Note that you must select
4. After you have selected "D for "SAVE AS"
5. The location you want to s

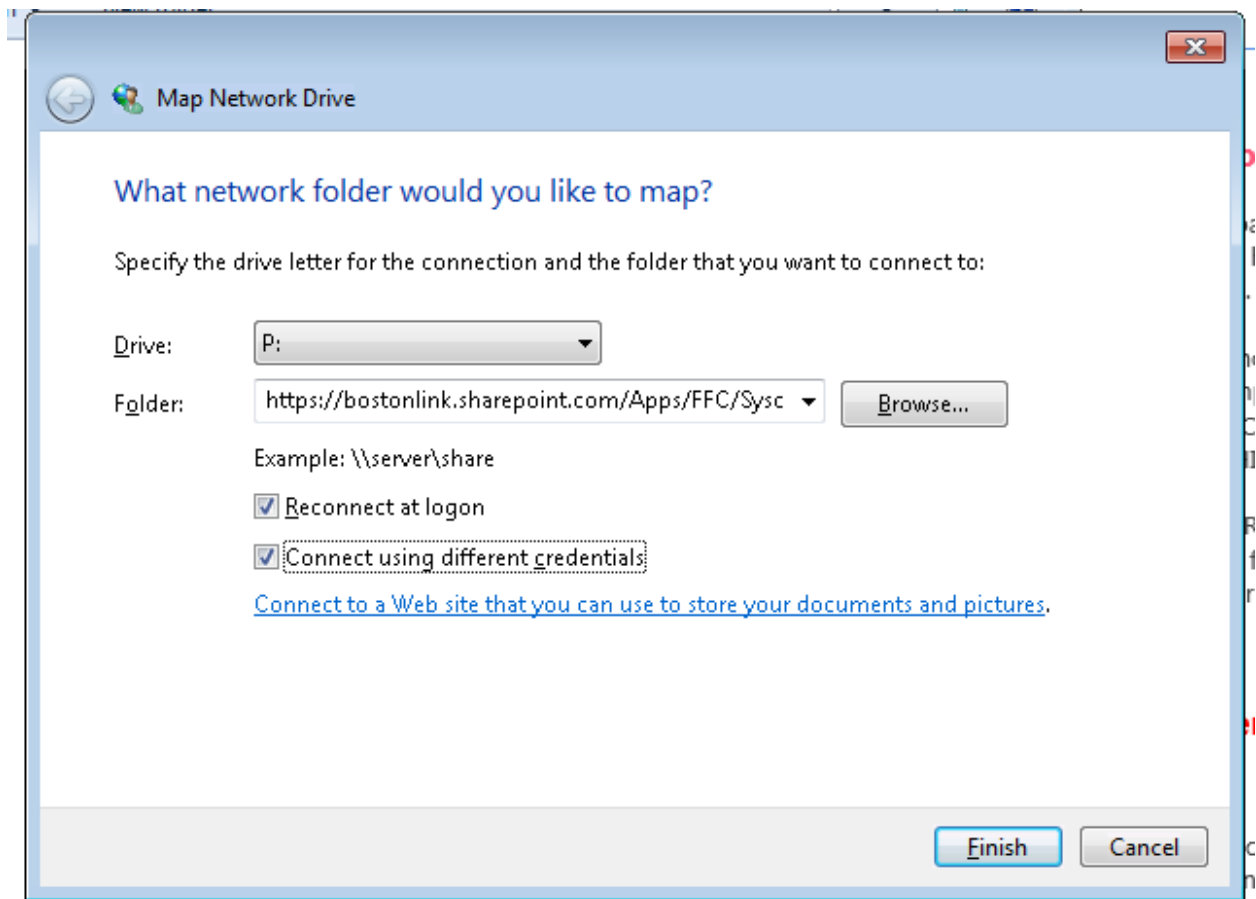
10. Click on the “**Open with Explorer**” option (marked). An Explorer window will open in a few seconds:



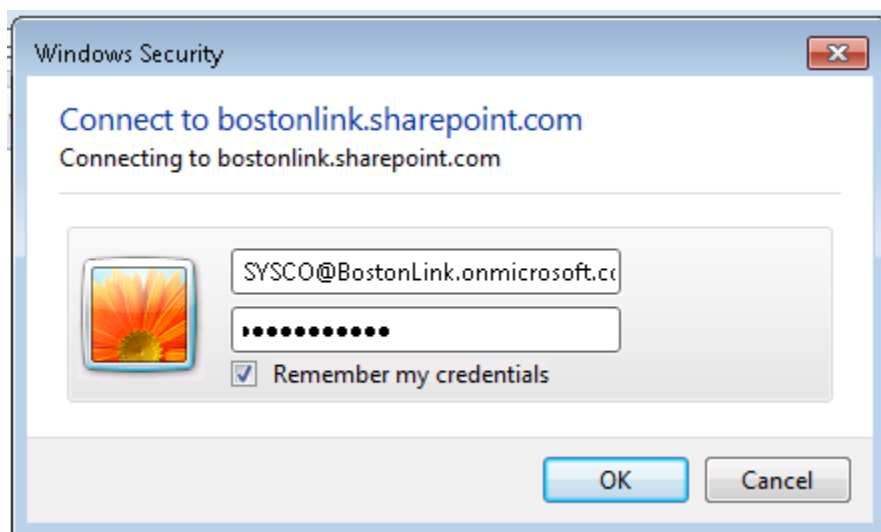
11. Map the P: drive again: right-click on “Computer” and select “Map network drive...”.



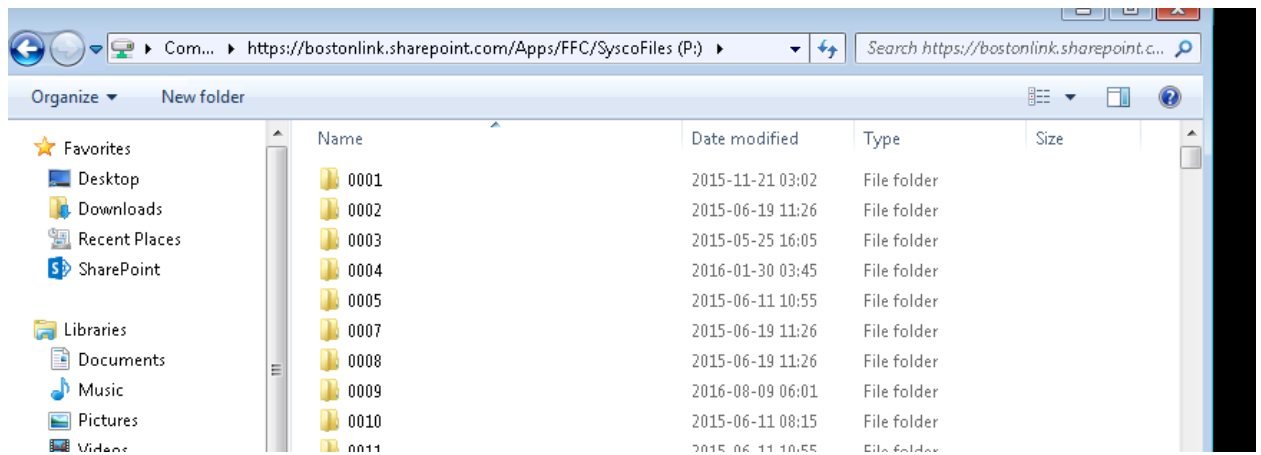
12. In the next screen, select drive P:, select the remote folder (starting with “https://” in the drop-down list) and check the “Connect using different credentials” box, then click “Finish”.



13. Confirm credentials as needed (just check the box and click “OK”).



14. Now the drive is mapped and you can close all the windows.



15. You can close the remote desktop session, but DO NOT LOGOUT!