



## Contact Details

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## Hard Skills

- Financial Reporting Techniques
- Data Analysis Software
- Tax Compliance Regulations
- Accounts Payable Management
- Budgeting and Forecasting
- Microsoft Excel Proficiency
- Database Management Systems
- Statistical Analysis Tools
- Project Management Software
- Accounting Software Proficiency

## Soft Skills

- Effective Communication Skills
- Critical Thinking Ability
- Detail-Oriented Mindset
- Time Management Skills
- Adaptability and Flexibility
- Collaborative Team Player
- Strong Problem-Solving Skills
- Positive Attitude Towards Challenges
- Organizational Skills Proficiency

## Areas of Expertise

- Financial Reporting Standards
- Tax Compliance Regulations
- Budget Management Techniques
- Hospital Administration Practices
- Accounting Software Proficiency
- Team Collaboration Strategies
- Client Relationship Management
- Process Improvement Initiatives

## Digital Skills

- Tally Prime
- MS office
- SAP S/4 HANA
- QuickBooks
- Zoho Book

## Personal Information

- Gender: Male
- Nationality: Indian
- Marital Status: Single

# SALMANUL FARIS K

## SEEKING FOR ACCOUNTANTING PROFESSION

## Profile Summary

- A motivated graduate with a solid educational foundation, eager to apply theoretical knowledge in practical environments, and ready to contribute effectively to team dynamics in a professional setting.
- Industry Knowledge: Knowledgeable in computerized financial accounting and hospital administration, providing insight into both healthcare and financial sectors.
- Compliance Focused: Strong understanding of compliance standards and regulations, ensuring adherence to industry best practices in financial reporting and auditing.
- Passionate Learner: Committed to continuous professional development and staying updated on industry trends, tools, and technologies to enhance efficiency and accuracy in accounting processes.
- Team Collaboration: Proven ability to work collaboratively with diverse teams, fostering a positive work environment and contributing to organizational success through effective teamwork.

## Academic Qualification & Additional Certification

### Bachelor of Arts in Sociology | Co-operative College, Parappanangadi (2020 - 2023)

- Gained a comprehensive understanding of social dynamics and community structures.
- Developed critical analytical skills through research and coursework.

### Higher Secondary Education Graphic Designing and Printing Technology with Science | GVHSS Chelari (2018 - 2020)

- Acquired foundational knowledge in graphic design principles and printing technology.
- Engaged in practical projects to enhance design and technical skills.

## Additional Certification

### Hospital Administration | Learn Digital Academy (June 2023 - December 2023)

- Developed skills in managing hospital operations and patient care protocols.
- Learned about healthcare compliance and ethical considerations.

### Diploma in Computerized Financial Accounting | CIAT Accounts and Training, Chenmad (January 2024 - July 2024)

- Gained proficiency in using computerized accounting systems for accurate financial reporting.
- Developed skills in Tally Prime and other financial software for effective bookkeeping.

## Achievements

- Debate Champion:** Secured first place in the inter-school debate competition, showcasing strong public speaking and critical thinking abilities.
- Volunteer Recognition:** Acknowledged for dedicated volunteer work with local NGOs, contributing to community service initiatives focused on education and health awareness.

## Activities in School and College

- Student Council Member:** Actively participated in the student council, contributing to organizing events and promoting student engagement within the school community.
- Cultural Committee Member:** Contributed to organizing college cultural events, enhancing skills in event planning, teamwork, and communication.

## Declaration

I hereby declare that the information provided in this CV is true and correct to the best of my knowledge and belief. I understand that any misrepresentation or omission of facts may lead to disqualification or termination of my candidature.

Salmanul Faris K