



Builder: return\_pdf

Community: return\_pdf

Inspected By: return\_pdf

Date: 2023-09-06

## General Community Conditions

Off-site signs & billboards in good condition with accurate information	1	2	3	4	5
Good signage directing traffic to community	1	2	3	4	5
Community entrance maintained with fresh landscaping	1	2	3	4	5
On-site billboard & flags in good condition	1	2	3	4	5
Common areas & available homesites well maintained (mowed, graded)	1	2	3	4	5
Lot signs are accurate and in good condition	1	2	3	4	5
Streets clean	1	2	3	4	5

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## Model Home

Flags in good condition	1	2	3	4	5
Model signage, in yard, in good condition	1	2	3	4	5
Welcome mat present and in good condition	1	2	3	4	5
Lawn & landscape well kept, properly planted for the season	1	2	3	4	5
Model clean: free of bugs, dust and cobwebs	1	2	3	4	5
Smell: fresh and welcoming	1	2	3	4	5
Bathrooms stocked (tissues, soap, hand towels, air freshener) and clean	1	2	3	4	5
All closets clean and free of trash/clutter	1	2	3	4	5
All lights in working condition (working bulbs)	1	2	3	4	5
Electrical cords hidden	1	2	3	4	5
Model temperature comfortable, upstairs and downstairs	1	2	3	4	5
Countertops free of 3rd party material	1	2	3	4	5
All cabinets and drawers clean (not used for storage)	1	2	3	4	5
Business cards displayed near registration card (with pen)	1	2	3	4	5
Fridge: refreshments stocked for customers (Personal items hidden)	1	2	3	4	5

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## Sales Team & Sales Center

Sales professional present and easily identified	1	2	3	4	5
Sales professional dressed professionally	1	2	3	4	5
Office/Design Center clean, organized and inviting	1	2	3	4	5
Marketing materials in stock, organized, current and easy to locate	1	2	3	4	5
Brochures assembled, current and with accurate info	1	2	3	4	5
Blank contracts ready	1	2	3	4	5
Resources with homesites sold, spec sheets and floor plans	1	2	3	4	5
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## Finished Inventory

Inventory is listed on website with accurate information	1	2	3	4	5
Electricity to homes on and light bulbs operational	1	2	3	4	5
Individual flyers for inventory placed in kitchen with business card	1	2	3	4	5
Finished inventory: Landscape manicured, free of construction trash	1	2	3	4	5
Available and sold signs straight and clean	1	2	3	4	5
Inside Homes: Clean, inviting, free of dirt, trash, cobwebs, etc	1	2	3	4	5
Homes under construction: Trash contained and garage free of debris	1	2	3	4	5
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## Summary Notes

*Summary Notes:Notes typed:return\_pdf*