Checkpoint Meeting Minutes

Group Identifier: | 7 |

Date of Meeting: | 08 | 03 | 2016 |

Attendance Register:

Name	Present
Farrah Khan	X
Arzu Ucrak	X
Salman M Rahman	X
Zilan Su	
Xuanyu Gu	

If present mark with (X), approved absence (A), otherwise leave blank

Progress review of last week

Name	Task Description	Task Status
Farrah Khan	Work on your gui/design	O
Farrah Khan	Work on the database	C
Farrah Khan	Start running/testing code and make sure the gui matches with all group members	O
Arzu Ucrak	Finish creating the database	C
Arzu Ucrak	Work on your gui/design	O
Arzu Ucrak	Work on the database	C
Salman M Rahman	Work on your gui/design	O
Salman M Rahman	Work on the database	O
Salman M Rahman	Start running/testing code and make sure the gui matches with all group members	O
Zilan Su	Work on your gui/design	O
Zilan Su	Work on the database	X
Zilan Su	Start running/testing code and make sure the gui matches with all group members	O
Xuanyu Gu	Work on your gui/design	O
Xuanyu Gu	Work on the database	X
Xuanyu Gu	Start running/testing code and make sure the gui matches with all group members	O

Max three rows per group member. Task status: (C) completed (O) ongoing (X) no report

Plan for next week

Name	Task Description	Task Status
Farrah Khan	Merge work with the database	N
Farrah Khan	Work on the database	O
Farrah Khan	Start running/testing code and make sure the gui matches with all group members	O
Arzu Ucrak	Merge work with the database	N
Arzu Ucrak	Work on your gui/design	O
Arzu Ucrak	Work on the database	O
Salman M Rahman	Work on your gui/design	O
Salman M Rahman	Merge work with the database	N
Salman M Rahman	Start running/testing code and make sure the gui matches with all group members	O
Zilan Su	Work on your gui/design	O
Zilan Su	Merge work with the database	N
Zilan Su	Start running/testing code and make sure the gui matches with all group members	O
Xuanyu Gu	Work on your gui/design	O
Xuanyu Gu	Merge work with the database	N
Xuanyu Gu	Start running/testing code and make sure the gui matches with all group members	O

Max three rows per group member. Task status: (N) new (O) ongoing (X) no report

Other Issues and Risks