

Checkpoint Meeting Minutes

Group Identifier: 7

Date of Meeting: 22 03 2016

Attendance Register:

Name	Present
Farrah Khan	X
Arzu Ucrak	X
Salman M Rahman	X
Zilan Su	X
Xuanyu Gu	

If present mark with (X), approved absence (A), otherwise leave blank

Progress review of last week

Name	Task Description	Task Status
Farrah Khan	Work on your gui/design	C
Farrah Khan	Work on the database	C
Farrah Khan	Start running/testing code and make sure the gui matches with all group members	C
Arzu Ucrak	Finish creating the database	C
Arzu Ucrak	Work on your gui/design	C
Arzu Ucrak	Work on the database	C
Salman M Rahman	Work on your gui/design	C
Salman M Rahman	Work on the database	C
Salman M Rahman	Start running/testing code and make sure the gui matches with all group members	C
Zilan Su	Work on your gui/design	C
Zilan Su	Work on the database	C
Zilan Su	Start running/testing code and make sure the gui matches with all group members	C
Xuanyu Gu	Work on your gui/design	C
Xuanyu Gu	Work on the database	C
Xuanyu Gu	Start running/testing code and make sure the gui matches with all group members	C

Max three rows per group member. Task status: (C) completed (O) ongoing (X) no report

Plan for next week

Name	Task Description	Task Status
Farrah Khan	Test completed criteria	N
Farrah Khan	Begin integration	N
Farrah Khan	Fix any found bugs/errors	N
Arzu Ucrak	Test completed criteria	N
Arzu Ucrak	Begin integration	N
Arzu Ucrak	Fix any found bugs/errors	N
Salman M Rahman	Test completed criteria	N
Salman M Rahman	Begin integration	N
Salman M Rahman	Fix any found bugs/errors	N
Zilan Su	Test completed criteria	N
Zilan Su	Begin integration	N
Zilan Su	Fix any found bugs/errors	N
Xuanyu Gu	Test completed criteria	N
Xuanyu Gu	Begin integration	N
Xuanyu Gu	Fix any found bugs/errors	N

Max three rows per group member. Task status: (N) new (O) ongoing (X) no report

Other Issues and Risks

Major issue with github crashing and deleting all the work. Backup was available so successfully retrieved in the end. One of the member's laptop being stolen meant all the work relating to that person's role had to be started from scratch.

