

Information Systems & Project Methodology

TEAMS

LaSalle College
Summer 2020
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M

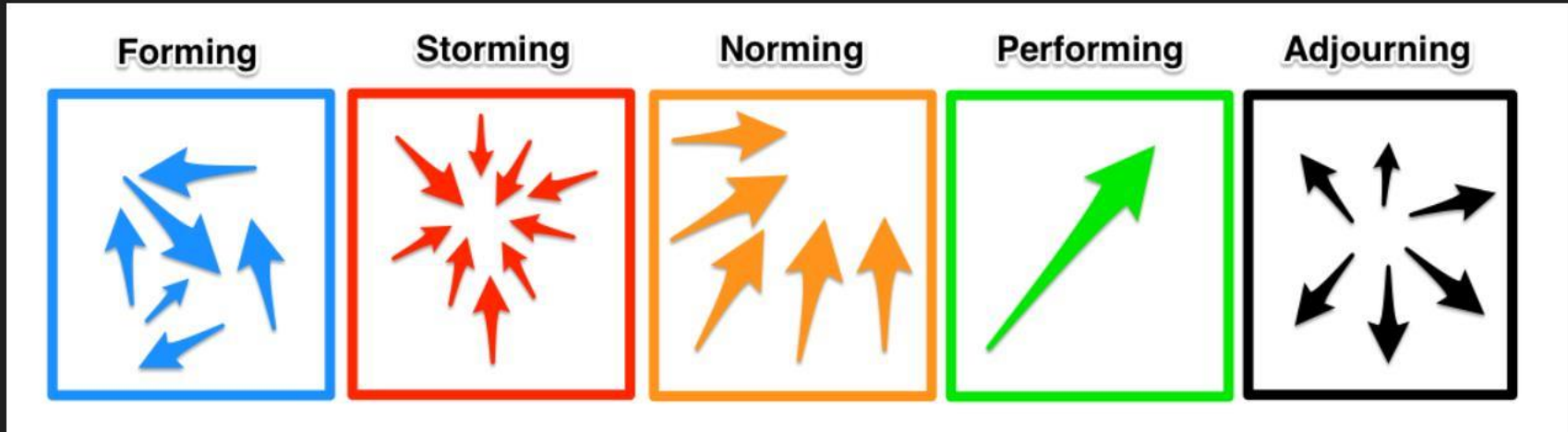
together

everyone

achieves

more

Bruce Tuckman's Team Stages



Reading: <https://courses.lumenlearning.com/suny-principlesmanagement/chapter/reading-the-five-stages-of-team-development/>
https://en.wikipedia.org/wiki/Tuckman's_stages_of_group_development#cite_note-1

Charles H. Green's Trust Equation



The diagram illustrates Charles H. Green's Trust Equation. On the left, a large blue letter 'T' is positioned above the word 'Trustworthiness' in blue text. To the right of the 'T' is a blue equals sign. Further right is a fraction. The numerator of the fraction consists of three terms: 'C' in brown followed by 'redibility' in brown, a blue plus sign, 'R' in green followed by 'eliability' in green, a blue plus sign, and 'I' in orange followed by 'ntimacy' in orange. A horizontal blue line separates the numerator from the denominator. The denominator consists of a large grey 'S' followed by 'elf-Orientation' in grey text.

$$T = \frac{C_{redibility} + R_{eliability} + I_{ntimacy}}{S_{elf-Orientation}}$$

Trustworthiness

Reading & Image Source:

<https://trustedadvisor.com/why-trust-matters/understanding-trust/understanding-the-trust-equation>

The Trust Formula: Simply Stated

Created by Maggie Frye
Inspired by Coach K

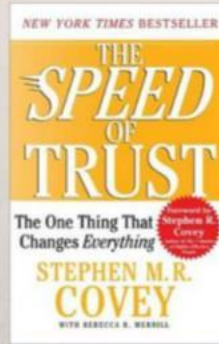
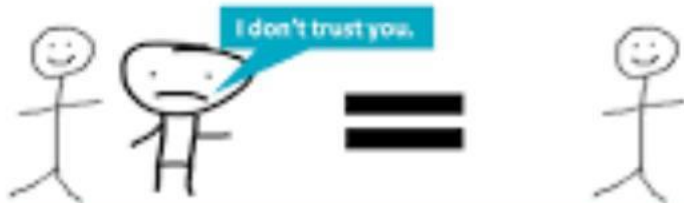
Your Team With Trust

2 is greater than 1



Your Team Without Trust

2 is really only 1



The Trust Equation

TRUST



=

SPEED



COST



TRUST



=

SPEED



COST



COMMUNICATION

The single biggest problem in communication is the illusion that it has taken place.

George Bernard Shaw



Roles and Responsibilities



Source: <https://slidemodel.com/templates/raci-powerpoint-template/>
Reading Tips: <https://www.cio.com/article/2395825/project-management-how-to-design-a-successful-raci-project-plan.html>

TEAM CHARTER

- ☐ MAKE SURE WE TAKE TIME OUT TO PLAY
- ☐ BE PART OF MAKING BOOST AN ENJOYABLE PLACE TO WORK
- ☐ PUT YOURSELF IN YOUR TEAM MATE'S SHOES
- ☐ TAKE PRIDE IN SHARING KNOWLEDGE
- ☐ THE CLIENT IS PART OF THE TEAM
- ☐ SUPPORT EACH OTHER
- ☐ APPROACH R+D DAY WITH PURPOSE AND AN OPEN MIND
- ☐ RAISE CONCERNS PROMPTLY
- ☐ NO BLAME
- ☐ TAKE PRIDE IN YOUR WORK



Team Charter



Source and Reading:

<https://www.boost.co.nz/blog/2017/04/team-charter-building-better-teams>

Source: <https://seapointcenter.com/create-a-team-charter/>

Feedback & Retrospectives

The 3L's – Liked, Lacked, Learned

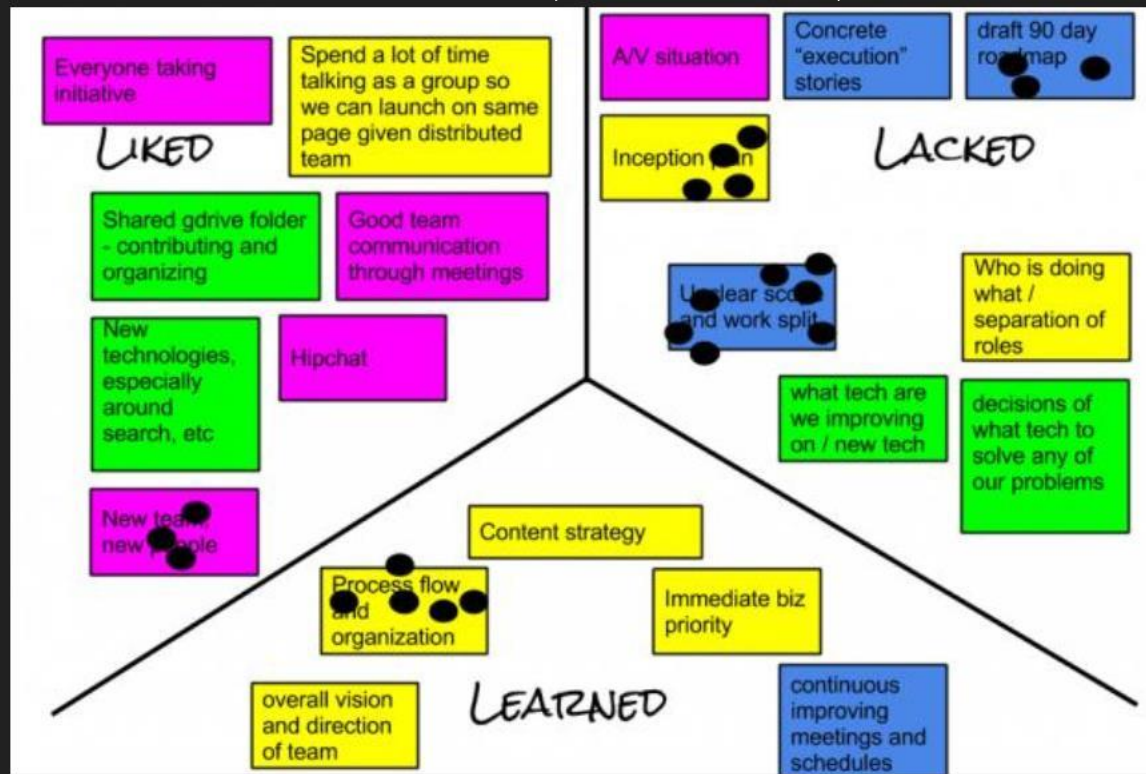




Image Source: Howard Public School



Image Source & Reading:
<https://blog.inkjetwholesale.com.au/office-efficiency/office-meeting-tips-how-to-make-office-meetings-more-productive/>





Image Source: currently n/a





Image Source & Off-topic Reading:
<https://www.themuse.com/advice/9-questions-you-have-about-coffee-meetings-but-were-too-afraid-to-ask>



**"Aren't you glad we had this meeting
to resolve our conflict?"**



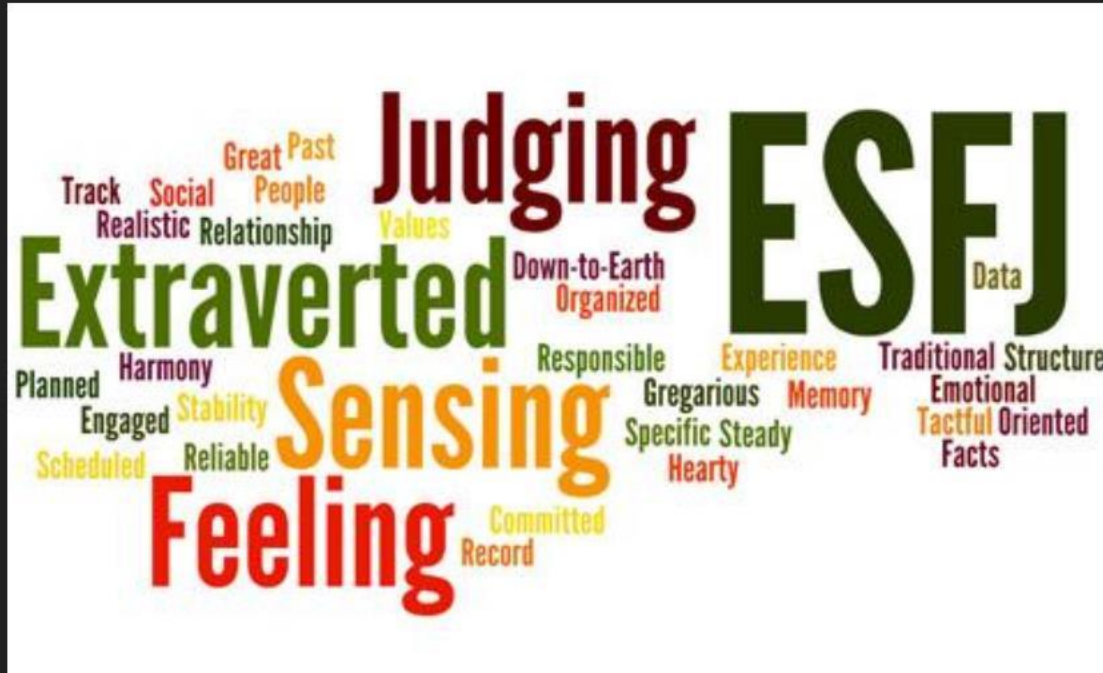


DISC Assessment Workshop



<https://www.123test.com/disc-personality-test/>

Myers-Briggs Type Indicator (MBTI)



EXTRAVERSION

Typically enjoys lively, interactive group discussions. May need to ask questions 'in the moment', not at set times

INTROVERSION

May prefer one to one discussion or value the chance to read the information. Typically wants to think through questions; may ask questions some time later

SENSING

Wants facts, details, concrete examples. Prefers practical, straightforward language

INTUITION

Wants to know the big picture and vision. Enjoys metaphors, analogies, symbolic language

THINKING

Wants to know the logical pros and cons. Wants objective information and criteria

FEELING

Wants to know effects on people and values. Appreciates personal information

JUDGING

Prefers structured, clear, organised, efficient communication. Wants clear timelines, definite decisions, closure

PERCEIVING

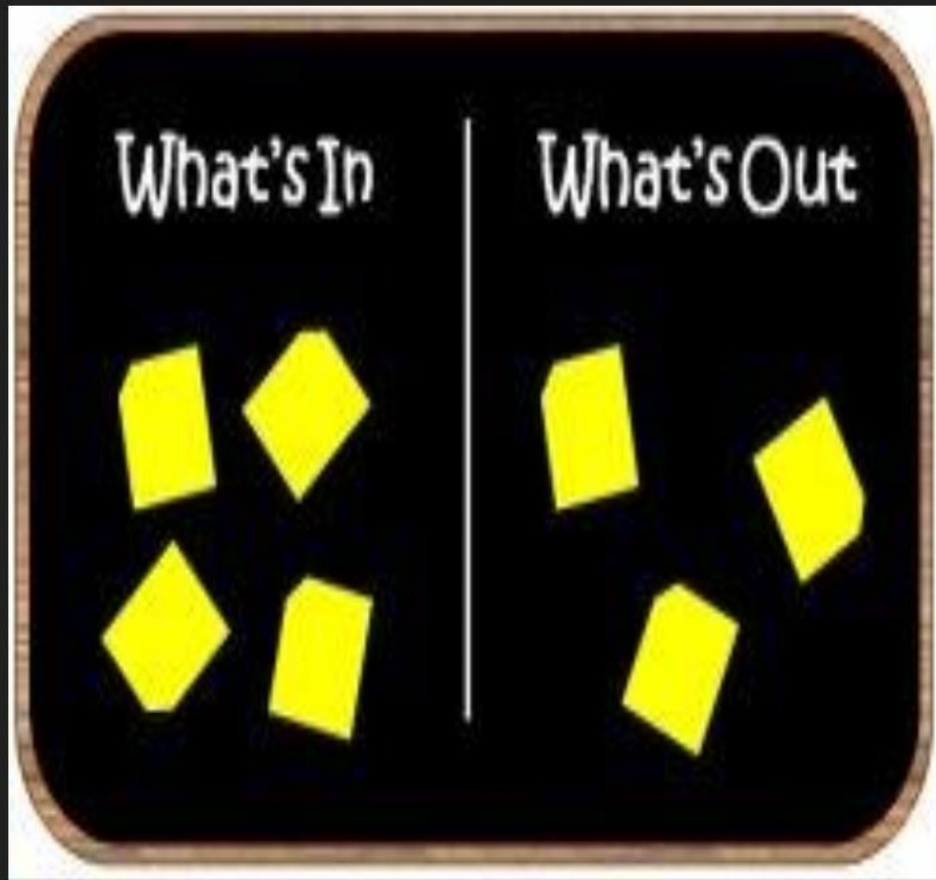
Enjoys open-ended discussions and language in communications. Doesn't want possibilities closed down too soon

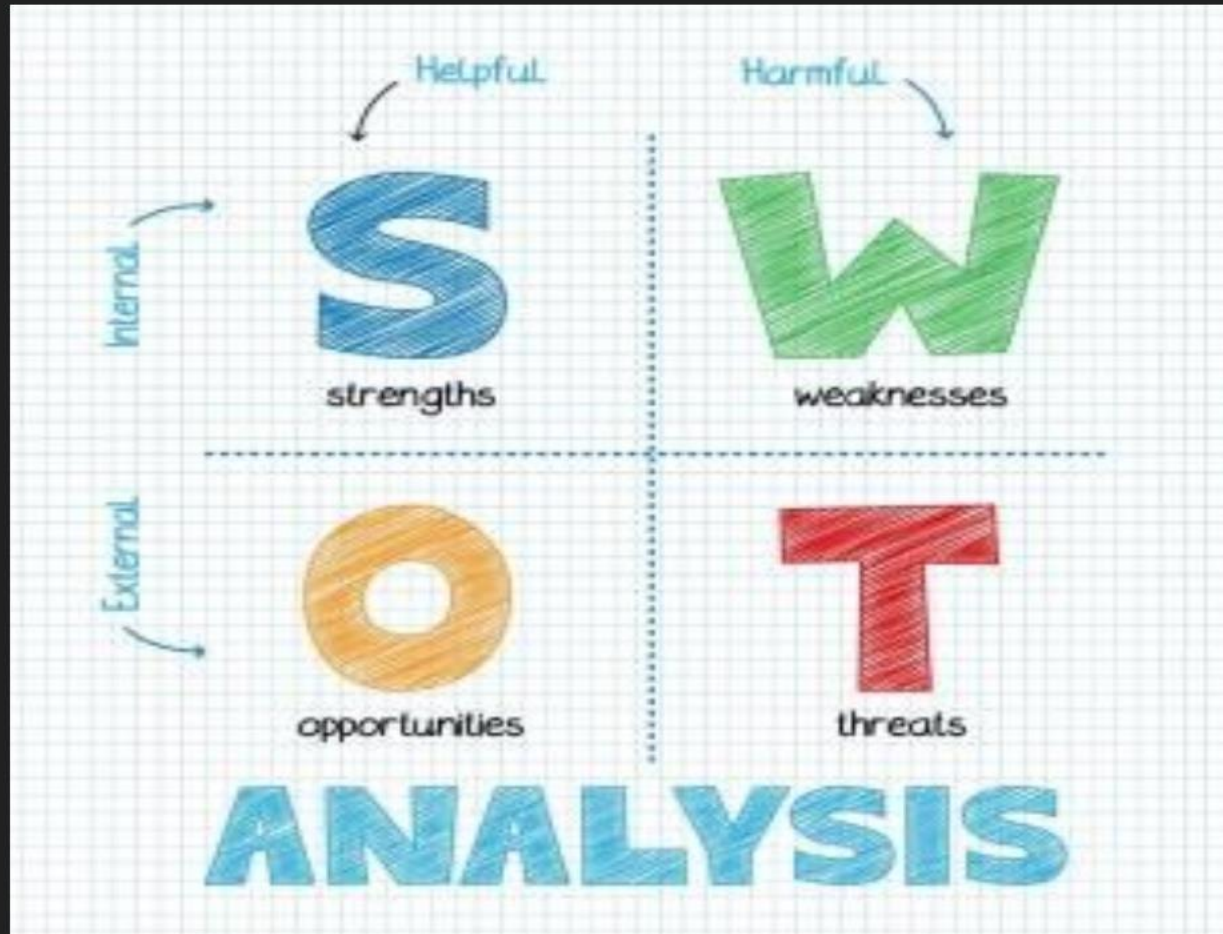


Image Source: rabbisacks.com
https://www.mheducation.ca/college/mcshane4/student/olc/4obm_sa_13.html

Project Goals

S	M	A	R	T
Specific	Measurable	Attainable	Realistic	Timely
<p>Your goals should be as specific as possible and answer the question:</p> <p>What is your goal?</p> <p>How often or much?</p> <p>Where will it take place?</p>	<p>How will you measure your goals?</p> <p>Measurement will give you specific feedback and hold you accountable.</p>	<p>Goals should push you, but it is important that they are achievable.</p> <p>Are your goals attainable?</p>	<p>Is your goal and timeframe realistic for the goal you have established?</p>	<p>Do you have a timeframe listed in your SMART goal?</p> <p>This helps you be accountable and helps in motivation.</p>





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Simon Sinek

To inspire people to do what inspires them so that, together, we can change our world for the better.

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Simon Sinek

To inspire people to do what inspires them so that, together, we can change our ...
6d

When we feel stress our bodies release cortisol. Cortisol impairs rational thinking & decision making. In a toxic culture we are biologically more likely to make a bad decision or do something that is ethically questionable. Healthy corporate cultures matter.

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Simon Sinek (1973) is a leadership guru, professor at Columbia University, founder of SinekPartners (Corporate Refocusing) and author. He is best known for popularizing the concept of “the golden circle” and to “Start With Why”. **Simon Sinek** is also an adjunct staff member of the RAND Corporation.

The Eisenhower Matrix



**IF IT DOESNT
CHALLENGE
→ YOU ←
IT DOESNT
CHANGE YOU**

Image Source: Tech Beacon



Dear Team
You're All
Amazing
Keep up the
Great work!

WAY
TO
GO!

GOOOD
JOB

WELL
DONE

YOU'RE
THE MAN

THUMBS
UP

YOU
ROCK