

Summarize Yourself

# About Website

- A website which help Children and Adults to know about Biodata , Resume and Curriculum Vitae using COMICS.
- The website is made using PHP, HTML and CSS.
- The difference about Biodata , Resume and Curriculum Vitae.
- To download the templates design.
- To add details of Biodata , Resume and Curriculum Vitae via online form.
- To give the user different words to use in them. Providing a thesaurus.
- Adding an audio to pronounce Biodata , Resume and Curriculum Vitae for childrens.

# Bio Data

Hi, Imagine yourself in a situation where a stranger comes and talk to you.

**Hello! What is your  
name ?**



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**Hi, I am Levi Watson.**



Hi Levi, you have got a  
nice name..



Thankyou,



Where do you live ?



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I live in seattle.



How old are you ?



I am 10 years  
old.



What are your hobbies ?



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I like reading Books.





What is your Father's name?

My fathers name is George  
watson.



What does he do ?

My father is a  
businessman.



What is your mother's  
name and what does  
she do ?

My mothers name  
is Emma and she is  
a Journalist.



So, the conversation you just had with a strangers is what you put in a bio data. you generally face these questions whenever you meet a new person.

Bio data has been shown to be a valid and reliable means to predict future performance based on an applicant's past performance. A well-constructed Bio data instruments is legally defensible and unlike the interview, is not susceptible to error due to rating biases or the halo effect. It has proven its worth in personnel selection as a cost effective tool.

**BIO - DATA**

Please affix  
your  
photograph  
here.

(ALL IN CAPITAL)

1. NAME : \_\_\_\_\_  
(Surname) (Name) (Middle Name)
2. FATHER'S NAME : \_\_\_\_\_
3. a) DATE OF BIRTH : \_\_\_\_\_  
b) AGE IN YEARS : \_\_\_\_\_
4. NATIONALITY : \_\_\_\_\_
5. MARITAL STATUS : \_\_\_\_\_
6. a) ADDRESS (PERMANENT) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
CITY : \_\_\_\_\_ PINCODE : \_\_\_\_\_  
b) ADDRESS FOR COMMUNICATION : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
CITY : \_\_\_\_\_ PINCODE : \_\_\_\_\_
7. CONTACT DETAILS : RESIDENCE : \_\_\_\_\_  
OFFICE : \_\_\_\_\_  
MOBILE : \_\_\_\_\_  
E-MAIL ID: \_\_\_\_\_

**8. EDUCATIONAL QUALIFICATIONS** : (Please use separate sheet if required.)

Exam Passed	Year of passing	University/Board	Name of Institution	Main Subject / Specialization	%age / Marks

# Bio - Data

Paste your photo  
here...

NAME : Aatman Kothari  
DATE OF BIRTH : 08<sup>th</sup> June 1994 (18 years)  
BLOOD GROUP : A (-) Negative  
EMAIL : [aatman.kothari@ymail.com](mailto:aatman.kothari@ymail.com)  
MOBILE : 09630831787

**EDUCATIONAL QUALIFICATION :**

Standard	Percentage (%) Scored	Institution (C.B.S.E)
10 (2009-2010)	7.0	Delhi Public School, Raipur
12 (2011-2012)	73.4	Delhi Public School, Raipur
1 <sup>st</sup> Year(BCA)(2012)	-	Christ University, Bangalore

MARITAL STATUS : Single  
FATHER'S NAME : Mr. Vijay Kothari  
MOTHER'S NAME : Mrs. Jayshree Kothari  
PLACE OF BIRTH : Raipur (Chhattisgarh)  
LANGUAGES KNOWN : > English > Hindi > Gujarati  
HOBBIES : Football, Programming (Java Only!)  
PLACES LIVED : Raipur, Bangalore (Current)  
JOB EXPERIENCE: No  
SIBLINGS : Two Sisters - 1. Mitika Kothari Kolhe (Married)  
2. Charvi Kothari Shah (Married)

# Resume

Now Imagine you are talking to a teacher.

Which standard do you study ?



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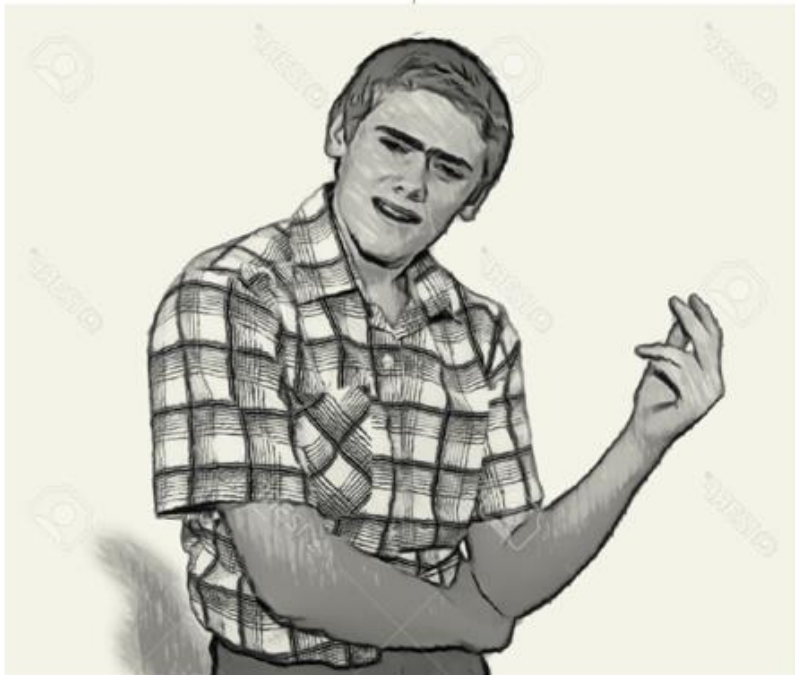
I am in class five.





Have you taken part in any school competition?

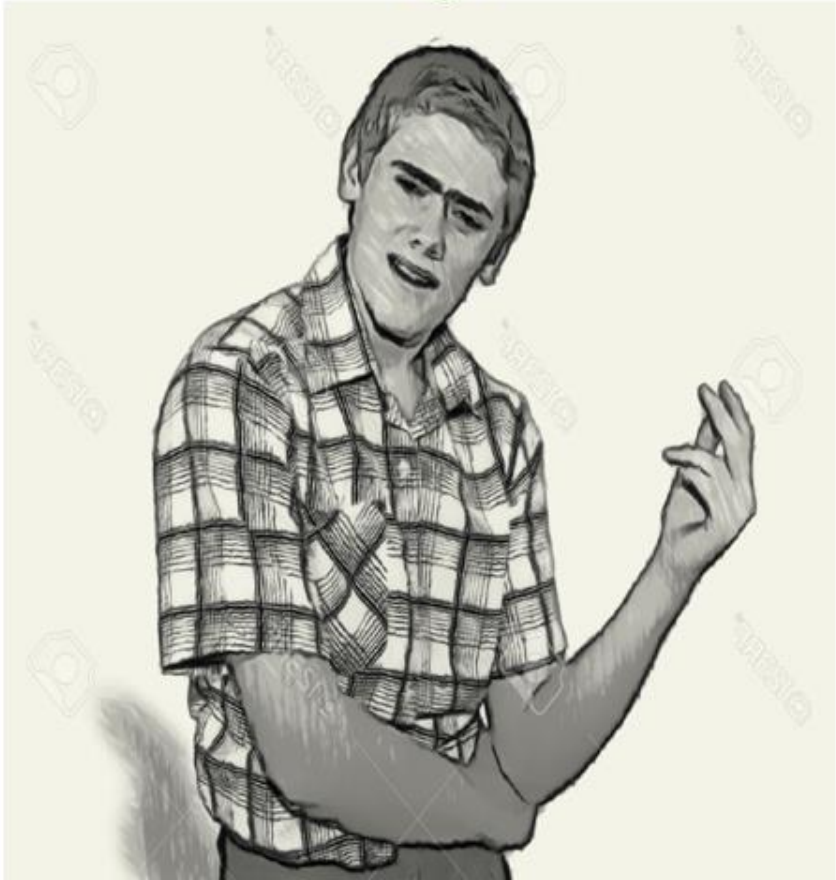
Yes, I won 2<sup>nd</sup> prize in chess.





Excellent! Now, what do you know about Computer?

I know how to use paint, Ms word, calcultor, and basic components of computer.



- So, the conversation you had with the teacher and stranger is what you put in a Resume. These questions whenever you meet a Teacher.

A resume is a one to two page formal document that lists a job applicant's work experience, education and skills. A resume is designed to provide a detailed summary of an applicant's qualifications for a particular job - it is not usually meant to provide a complete picture. A good resume gives the potential employer enough information to believe the applicant is worth interviewing. A one-page [cover letter](#), submitted along with the resume, can provide additional information about the applicant's qualifications.

# CV

Imagine you are still talking to a teacher,  
who is asking detailed questions about  
your academics.

Now, show me your report card

Yes, here it is ..



**You have performed well in science  
and maths.**

**Yes, I love science  
and Maths.**



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Did you get any certificate in maths ?



Yes, I received a merit card in  
maths





Okay, Show me !!

See, this is my certificate



- So, the entire conversation you had with the teacher and stranger is what you put in a CV. It includes the detailed academic experience with all achievements and certifications.

A CV (short for the Latin phrase curriculum vitae, which means “course of life”) is a detailed document highlighting your professional and academic history. CVs typically include information like work experience, achievements and awards, scholarships or grants you’ve earned, coursework, research projects and publications of your work.