Dear Raj,

Further to your interview with us, please find the offer below:-

Designation: **Assistant Manager – Software Development**

Date of Joining: **on or before 28th March 2011**

CTC: **Rs. 7.00 Lakhs per annum**

Location: **Gurgaon**

The Salary Breakup is as follows:

|  |  |
| --- | --- |
| Basic (p.m.) | ` 21000 |
| HRA (p.m.) | ` 10500 |
| Personal Allowance (p.m.) | ` 12230 |
| Transport Allowance (p.m.) | ` 3000 |
| Provident Fund (p.m.) | ` 2520 |
| Sudexo (p.m.) | ` 2000 |
| Medical Reimbursement (p.a.) | ` 15000 |
| \*Loyalty Bonus (p.a. | ` 70000 |
| CTC p.a. | ` 700000 |

You will be entitled to \*Loyalty bonus on completion of 12 months service with the company.

Medical can be claimed monthly/quarterly and is against the bills.  
Gratuity: As per the Gratuity Act.

Please confirm a return mail acceptance of the offer.

We look forward to a long term relationship with you.