

TRIRIGA TRAINING
Accounts (GSL)
Override



Accounts/GSL Override

Revise Expense or Owned contract with “Accounts Override” Revision Type

The screenshot displays the TRIRIGA system interface for revising a lease. The main window is titled 'Lease: 1012140-0-0010036-RE File # 01917-A01-17593'. The 'Accounting Revise' tab is selected, and a red box highlights the 'Continue' button at the bottom left. A red arrow points from the 'Accounting Revise' tab to the 'Continue' button. The 'REContract Revision' dialog box is open, showing the 'Change Type' dropdown set to 'Data Revise' and the 'Revision Type' dropdown set to 'Accounts Override'. The 'Revision Date' is '28-Jan-2020' and the 'Revised By' is 'Sahu, Vinit - 1002061'. The 'Description' field is empty. The 'Continue' button is highlighted with a red box. The background shows the 'Contract Details' tab with a table of cash amounts.

Expected Cash Pre-Tax	Expected Cash Amount With Tax	Annualized Cash Pre-Tax	Next Adjustment Date
300.00	300.00	3,600.00	

1. Open the Active Lease Record in TRIRIGA
2. Revise the Lease using Accounting Revise and Select Change Type as “Data Revise”
3. Select the Revision Type as “Accounts Override”
4. Hit “Continue” to Send the Lease to “Revision Accounting in Review” state

Payment Schedule Level

Accounts/GSL Override

Payment Schedule Level: Navigate to Payment Schedule that needs GSL update(s)
For PLI Level Updates, please see [Slide 11](#)

General Contact Details Locations Clauses **Payments** Options Accounting History Summary Client Attributes Notifications Notes & Documents System Field Audit Report Workflow Ins [Submit for Finance Approval](#) More x

(Optional): Setup and review payment schedules, payments, and payment processes.

Accounting Summary

Accounting Start Date 01-Jan-2019 Accounting End Date 17-Sep-2027

Straight Line/Month 849,305.37 Russian Ruble

Lease Details

Adjustment Type Not Applicable Rent Commencement Type Fixed Date

Base Lease Rate 853,933.00 Lease Base Year 2017

Base Lease Frequency Monthly Rent Obligation Type Fixed

Does lease have Commissions Due ? ☐

Payment Summary **Payment Schedules** Payments Payment Instructions Payment Processes

Payment Schedules

Related Reports -Select- Recurring Payment Setup

Export 11 total found Apply Filters Clear Filters Show: 50

Payment Type	Option Term Payment	Market Indicator/Escalation Type	Description	Frequency	Start Date	Start Date Type	Escalation Day Type	Escalation Number Of Months	End Date	Cost per Unit	Contract Rentable	Charge Amount Basis	Expected Cash Pre Tax	Total Tax	Expected Cash Total	Status
Contains	Contains	Contains	Contains	Contains	More Than	Contains	Contains	Contains	Less Than	More Than	More Than or	Contains	More Than c	More Than	More Than c	Contains
Rent	<input type="checkbox"/>	None		Monthly	18-Sep-2017	Fixed Date	Other	0	17-Oct-2017	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled
Rent	<input type="checkbox"/>	None	Real estate creator - Russia	Monthly	18-Oct-2017	Fixed Date	Other	0	17-Oct-2018	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled
Rent	<input type="checkbox"/>	None	Real estate creator - Russia	Monthly	18-Oct-2018	Fixed Date	Other	0	17-Oct-2019	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled

- On the Payments Tab, click on “Payment Schedules” sub tab
- Identify the Payment Schedule and open the record to update the “GSL Payment Information” table

Accounts/GSL Override

Payment Schedule update to the GSL Accounts

Payment Schedule: 1526708

General Notes & Documents System Workflow Instance Associations Audit Actions

Adjust Payment Void Save Save & Close x

Cash Cost Code ID Cash Cost Code

GSL - Payment Information

0 total found

Update GSL

Line_NU Type % Allocation GBL Global Sub Local Company

No data to display

GSL-Payment Information- Accounts Override

Add GSL Save Remove Add Tax Line

Export 1 total found

Show: 10

Line_NU	Type	% Allocation	GBL	Global	Sub	Local	Company
1	Total Rent	100 percent	195500214146	10007	0241	160100	00305

Expense Cost Code

Expense Cost Code ID Expense Cost Code

Payment Caps

Minimum Annual Guarantee Type Minimum Annual Guarantee 00 US Dollars

- 7. Click on **“Update GSL”**, to add a **“GSL-Payment Information-Accounts Override”** section below **“GSL – Payment Information”**
- 8. Update the Allocation %, GBL, SGL values by clicking on the record

Accounts/GSL Override

Payment Schedule update to the GSL Accounts

GSL Information: 1798242 - Google Chrome

Not secure | zucngtsastri006.mcd.com:7001/WebProcess.srv?objectId=750000&actionId=750011&propertyId=208133&projectId=1&specClassType=30&specId=1095018459&specType=10041138&action=Edit...

GSL Information: 1798242

General System Workflow Instance Associations

Save Save & Close x

(Required): Create GSL Payment Information

General

ID 1798242 Status Active Tax Line ☐

Details

Line_NU 1	* Type Total Rent
* Allocation Percentage 100	* GBL 195500214146
* Global 10007	* Sub 0241
* Local 160100	* Company 00305
\$ Amount 0	

Save Save & Close x

- 9. Populate/confirm the Allocation Percentage GBL, GSL values, Company Code
- 10. Click “Save & Close”

Accounts/GSL Override

Payment Schedule update to the GSL Accounts

Payment Schedule: 1526708

General Notes & Documents System Workflow Instance Associations Audit Actions

Adjust Payment Void Save Save & Close x

GSL-Payment Information- Accounts Override

Export 1 total found Show: 10

Line_NU	Type	% Allocation	GBL	Global	Sub	Local	Company
1	Total Rent	60 percent	195500214146	10007	0241	160100	00305

GSL Information:

General System Workflow Instance Associations

(Required): Create GSL Payment Information

Min: Max: **General**

ID Status Tax Line ☐

Details

Line_NU 2

Accr * Allocation Percentage 100

* Global

* Local

\$ Amount 0

* Type Total Rent

* GBL 195500214146

* Sub

* Company 00305

Create x

Date Codes

- 11. Click “Add GSL” to add an additional row if there is a GBL and/or GSL split. Populate/confirm the Allocation Percentage GBL, GSL values, Company Code
- 12. Click “Create”

Accounts/GSL Override

Payment Schedule update to the GSL Accounts

Payment Schedule: 1526708

General Notes & Documents System Workflow Instance Associations Audit Actions

Adjust Payment Void Save **Save & Close** x

Step 14

GSL - Payment Information

0 total found Show: 10

Line_NU	Type	% Allocation	GBL	Global	Sub	Local	Company
No data to display							

Step 13

GSL-Payment Information- Accounts Override

Export 2 total found Apply Filters Clear Filters

Add GSL **Save** Remove Add Tax Line

Line_NU	Type	% Allocation	GBL	Global	Sub	Local	Company
Equals	Contains	Equals	Contains	Contains	Contains	Contains	Contains
1	Total Rent	60 percent	195500214146	10007	0241	160100	00305
2	Total Rent	40 percent	195500190594	50010	0302	000000	00305

- 13. Important:** Once changes are complete, click “Save” on the “GSL-Payment Information-Accounts Override” section
- 14. Click “Save & Close” on the Payment Schedule form
- 15. Repeat steps 1-14 for any additional Payment Schedules, if needed
- 16. Once all Accounts Override changes are made, click “Submit for Finance Approval” on the lease

Accounts/GSL Override

General

Contact Details

Locations

Clauses

Payments

Options

Accounting

History

Summary

Client Attributes

Notifications

Notes & Documents

System

Field Audit Report

Workflow Ins

Submit for Finance Approval

More

x

(Optional): Setup and review payment schedules, payments, and payment processes.

Accounting Summary

Accounting Start Date 01-Jan-2019

Accounting End Date 17-Sep-2027

Straight Line/Month 849,305.37 Russian Ruble

Lease Details

Adjustment Type Not Applicable

Base Lease Rate 853,933.00

Lease Base Year 2017

Rent Commencement Type Fixed Date

Base Lease Frequency Monthly

Rent Obligation Type Fixed

Does lease have Commissions Due ? ☐

Payment Summary

Payment Schedules

Payments

Payment Instructions

Payment Processes

Payment Schedules

Related Reports -Select-

Recurring Payment Setup

Export 11 total found

Apply Filters

Clear Filters

Show: 50

Payment Type	Option Term Payment	Market Indicator/Escalation Type	Description	Frequency	Start Date	Start Date Type	Escalation Day Type	Escalation Number Of Months	End Date	Cost per Unit	Contract Rentable	Charge Amount Basis	Expected Cash Pre Tax	Total Tax	Expected Cash Total	Status
Contains	Contains	Contains	Contains	Contains	More Than	Contains	Contains	Contains	Less Than	More Than	More Than or	Contains	More Than c	More Than	More Than c	Contains
Rent	<input type="checkbox"/>	None		Monthly	18-Sep-2017	Fixed Date	Other	0	17-Oct-2017	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled
Rent	<input type="checkbox"/>	None	Real estate creator - Russia	Monthly	18-Oct-2017	Fixed Date	Other	0	17-Oct-2018	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled
Rent	<input type="checkbox"/>	None	Real estate creator - Russia	Monthly	18-Oct-2018	Fixed Date	Other	0	17-Oct-2019	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled

17. Submit Lease for Finance Approval

Payment Line Item Level

Accounts/GSL Override

Payment Line Item Level: Navigate to Payment Line Item(s) that need(s) GSL update(s)

The screenshot displays the 'Accounts/GSL Override' interface for a lease with ID 1011627-1-600182 West AB Meadowlark. The 'Payments' tab is selected, and the 'Submit for Finance Approval' button is visible. The 'Accounting Summary' section shows the start and end dates, and the 'Lease Details' section shows the base lease rate and frequency. The 'Payments' sub-tab is active, showing a table of payment line items. The table has columns for Due Date, Payment Type, Accounting Type, Expected Cash Before Tax, and Expected Cash with Status. Two rows are highlighted: 01-Jan-2018 and 01-Feb-2018, both for Rent payments to Accounts Payable (AP). A red box highlights the 'Payments' sub-tab and the 'Payments - Projected (AP)' dropdown. Another red box highlights the first two rows of the table. A third red box highlights the 'Payment Line Item: 3011790' link and the 'General' tab in the sub-form below.

Lease: 1011627-1-600182 West AB Meadowlark

General Contact Details Locations Clauses **Payments** Options Accounting History Summary Client Attributes Notifications Notes & Documents System

(Optional): Setup and review payment schedules, payments, and payment processes.

Accounting Summary

Accounting Start Date 01-Jan-2019 Accounting End Date 30-Nov-2023

Straight Line/Month 7,395.67 Canadian Dollar

Lease Details

Adjustment Type Not Applicable Rent Commencement Type Fixed Date

Base Lease Rate 80,680.00 Lease Base Year 2016

Base Lease Frequency Annually Rent Obligation Type Fixed

Does lease have Commissions Due ? ☐

Payment Summary Payment Schedules **Payments** Payment Instructions Payment Processes

Payments

Related Reports -Select- Payments - Projected (AP)

Export 72 total found Apply Filters Clear Filters

Due Date	Payment Type	Accounting Type	Expected Cash Before Tax	Expected Cash with Status
01-Jan-2018	Rent	Accounts Payable (AP)	6,723.33	6,723.33 Active
01-Feb-2018	Rent	Accounts Payable (AP)	6,723.33	6,723.33 Active

Payment Line Item: 3011790 - Google Chrome

Not secure | mcdallinx3057.mcd.com:7002/WebProcess.srv?objectId=750000&actionId=750011&propertyId=208133&projectId=1&specClassType=27&specId=45650228&specTypeId=10004638&act...

Payment Line Item: 3011790

General Notes & Documents History System Workflow Instance Associations Audit Actions

Previous Payment Date (Processed) Accounting Term (Months) 247

- On the Payments Tab, click on “Payments” sub tab
- Scroll down to find the PLI and click on the PLI row to open the PLI form

Accounts/GSL Override

Payment Line Item Level: Navigate to Payment Line Item(s) that need(s) GSL update(s)

Payment Line Item: 3042328

General Notes & Documents History System Workflow Instance Associations Audit Actions

Accounts Override

Accounts Override for a Single PLI ☒

GSL-Payment Information

0 total found

Line_NU	Type	% Allocation	GBL	Global	Sub	Local	Company
No data to display							

GSL-Payment Information - Accounts Override

2 total found

Line_NU	Type	% Allocation	GBL	Global	Sub	Local	Company
1	Total Rent	60 percent	195500214146	10007	0241	160100	00305

- 5. Within the PLI form , place a checkmark on the “Accounts Override for a Single PLI?” field. The “Update GSL” button will appear in the “GSL-Payment Information” section
- 6. Click on “Update GSL”, then click on and update the record(s) in the “GSL-Payment Information – Accounts Override” section
- 7. Click “Add GSL” if additional GBL and/or GSL splits are needed

Accounts/GSL Override

Payment Line Item Level: Navigate to Payment Line Item(s) that need(s) GSL update(s)

GSL Information: 1843944

General

System

Workflow Instance

Associations

Print

Help

Save

Save & Close

x

(Required): Create GSL Payment Information

-

General

ID

1843944

Status

Active

Tax Line

☐

-

Details

Line_NU

1

* Type

Total Rent

* Allocation Percentage

* GBL

* Global

* Sub

* Local

* Company

\$ Amount

Save

Save & Close

x

8. Populate/confirm the Allocation Percentage GBL, GSL values, Company Code
9. Click “Save & Close”

Accounts/GSL Override

Payment Line Item Level: Navigate to Payment Line Item(s) that need(s) GSL update(s)

Payment Line Item: 3042328

Add To Bookmarks

Print

Help

General

Notes & Documents

History

System

Workflow Instance

Associations

Audit Actions

Save

Save & Close

x

-

Tax Breakdown

0 total found

! Tax Type

Tax Rate

No data to display

-

GSL-Payment Information

0 total found

Update GSL

Show: 10

Line_NU

Type

% Allocation

GBL

Global

Sub

Local

Company

No data to display

-

GSL-Payment Information - Accounts Override

Export

2 total found

Apply Filters

Clear Filters

Show: 10

Line_NU

Type

% Allocation

GBL

Global

Sub

Local

Company

Equals

Contains

Equals

Contains

Contains

Contains

Contains

Contains

1 Total Rent

60 percent

195500214146

10007

0241

160100

00305

2 Total Rent

40 percent

195500190594

50010

0302

000000

00305

Payment Instructions

History Payment Instruction

-

Payment Instructions

Export

1 total found

Show: 10

! Hold?

Allocation Percentage

Organization

Payable To

Start Date

End Date

Status

100 percent

OAKS NORTH LLC-121692-POWAY

01-Sep-2020

31-Mar-2075

Active

Save

Save & Close

x

10. Click “Save & Close”

Accounts/GSL Override

General

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Field Audit Report

Workflow Ins

Submit for Finance Approval

More

x

(Optional): Setup and review payment schedules, payments, and payment processes.

Accounting Summary

Accounting Start Date 01-Jan-2019

Accounting End Date 17-Sep-2027

Straight Line/Month 849,305.37 Russian Ruble

Lease Details

Adjustment Type Not Applicable

Base Lease Rate 853,933.00

Lease Base Year 2017

Rent Commencement Type Fixed Date

Base Lease Frequency Monthly

Rent Obligation Type Fixed

Does lease have Commissions Due ? ☐

Payment Summary

Payment Schedules

Payments

Payment Instructions

Payment Processes

Payment Schedules

Related Reports -Select-

Recurring Payment Setup

Export 11 total found

Apply Filters

Clear Filters

Show: 50

Payment Type	Option Term Payment	Market Indicator/Escalation Type	Description	Frequency	Start Date	Start Date Type	Escalation Day Type	Escalation Number Of Months	End Date	Cost per Unit	Contract Rentable	Charge Amount Basis	Expected Cash Pre Tax	Total Tax	Expected Cash Total	Status
Contains	Contains	Contains	Contains	Contains	More Than	Contains	Contains	Contains	Less Than	More Than	More Than or	Contains	More Than c	More Than	More Than c	Contains
Rent	<input type="checkbox"/>	None		Monthly	18-Sep-2017	Fixed Date	Other	0	17-Oct-2017	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled
Rent	<input type="checkbox"/>	None	Real estate creator - Russia	Monthly	18-Oct-2017	Fixed Date	Other	0	17-Oct-2018	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled
Rent	<input type="checkbox"/>	None	Real estate creator - Russia	Monthly	18-Oct-2018	Fixed Date	Other	0	17-Oct-2019	40,028.11	256 square-meters	per Month	853,933.00	.00	853,933.00	Scheduled

11. Submit Lease for Finance Approval