

ABDUL SAMATHU

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PROFESSIONAL SUMMARY

Self-driven and highly disciplined B.Com (CA) graduate with strong foundational knowledge in accounting and computer applications. Eager to apply skills in a professional environment, continuously learn, and take on new challenges. Passionate about self-development, technology, and fitness.

CAREER OBJECTIVE

To join an organization that allows me to develop professionally and personally, while contributing to team success through dedication, skills, and a strong work ethic.

EDUCATIONAL QUALIFICATION

Bachelor of Commerce (Computer Applications)

Syed Hameedha Arts and Science College, Karaikudi

(Alagappa University)

Expected Graduation: 2025

TECHNICAL SKILLS

- MS Office (Excel, Word, PowerPoint)
- Basic Tally & Accounting Software
- Internet Research & Email Communication
- Basic Troubleshooting & Fast Typing

SOFT SKILLS

- Positive Attitude
- Time Management
- Willingness to Learn
- Communication Skills
- Teamwork & Adaptability
- Attention to Detail

ACHIEVEMENTS

- Consistently maintained good academic performance

- Volunteered in college events and community programs
- Helped classmates with basic computer and accounting skills

LANGUAGES KNOWN

Tamil - Fluent

English - Good

HOBBIES & INTERESTS

- Fitness and health improvement
- Reading self-help and productivity books
- Exploring new technologies and digital tools
- Personal growth and lifelong learning

FUTURE GOALS

- To gain real-world experience in the field of accounting or administration
- To improve technical and communication skills through work exposure
- To pursue certifications that align with my career goals (e.g., Tally, Excel, or accounting software)

PERSONAL DETAILS

Date of Birth: 22nd April 2004

Gender: Male

Marital Status: Unmarried

Nationality: Indian

DECLARATION

I hereby declare that the information mentioned above is true and correct to the best of my knowledge and belief.

Place: Panaikulam

Signature: _____

(ABDUL SAMATHU)