



BALTIMORE COUNTY PUBLIC SCHOOLS  
Division of Fiscal Services  
General Contract Recommendation Form

Responsible Department Information	
Division	Operations
Department	Facilities Support Services
Contact	Chris Roberts, Director

Type of Recommendation	
Modification	Select Type of Recommendation.
Type of Modification	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> Extension of contract term <input type="checkbox"/> Change in scope <input type="checkbox"/> Increase in maximum contract spending authority <input type="checkbox"/> Assignment – change in vendor name

Contract Information			
Board Meeting Date(s)	9/13/2022, 9/12/2023, 9/10/2024		
Contract Number and Title	ASI-828-22 Equipment and Tool Rental Services		
Contract Term	1 year		
Contract Extensions	Yes		
Number of Extension Periods	2	Extension Period	1 year
Contract End Date	10/31/2024		

Four Priorities	
Priority	Infrastructure



Contract Description	
<ul style="list-style-type: none"> <li>• This contract modification will provide for continued equipment and tool rental services for the Department of Facilities Support Services.</li> <li>• Approval is requested to extend the contract for one (1) year with one (1) awarded vendor approved by the Board on Tuesday, September 13, 2022.</li> <li>• This contract modification will exercise the second of two (2) one-year options.</li> <li>• This contract will be utilized during certain weather events when critical equipment, such as chillers, boilers, or other HVAC equipment, fails. This is intended for short-term emergency situations</li> <li>• BCPS will procure these goods under the OMNIA contract #R200601.</li> </ul>	

Fiscal Impact	
Anticipated General Fund Category	Maintenance of Plant
Anticipated Object Class	Contracted Services
Current Maximum Contract Spending Authority (modification only)	\$1,200,000
Increase Requested (modification only)	N/A
Maximum Contract Spending Authority (including contingency for construction)	\$1,200,000
Funding Source	Operating 100% Grants 0% Capital 0% Enterprise 0%

Anticipated and Historical Spend Data	
Current Fiscal Year to Date Contract Spend (modification only)	\$394,197
Current Fiscal Year Anticipated Spend	\$400,000
Prior Fiscal Year Contract Spend (new contract only)	N/A
Previous Contract Expenditures or Contract to Date (if modification)	\$537,782
Previous Contract Term	N/A
Previous Contract Expiration Date	N/A
Previous Contract Number and Name:	N/A
Current Contract Term Status (modification only): Year 3 of 3	
Justification for Increase: N/A	



Procurement Information			
<b>Procurement Type</b>	Cooperative Contract	<b>Number of Vendors Requesting</b>	1
<b>Procurement Authority</b>	Educ. 5-112 (a)(3)	<b>Number of Bids Received</b>	1

Contract Award Vendor Information		
All award vendors have completed all required forms and have been deemed fiscally and operationally capable of performing services or providing materials to BCPS.		
<b>Vendor Name</b>	<b>City, State</b>	<b>Existing Vendor</b>
Sunbelt Rental	Baltimore, MD	Yes

Method of Award
Lowest responsive responsible bidder