



BALTIMORE COUNTY PUBLIC SCHOOLS
Division of Fiscal Services
General Contract Recommendation Form

Responsible Department Information	
Division	Human Resources
Department	Recruitment and Staffing
Contact	Michael Hodge, Executive Director

Type of Recommendation	
Modification	General Contract
Type of Modification	<input type="checkbox"/> N/A <input type="checkbox"/> Extension of contract term <input type="checkbox"/> Change in scope <input checked="" type="checkbox"/> Increase in maximum contract spending authority <input type="checkbox"/> Assignment – change in vendor name

Contract Information			
Board Meeting Date(s)	6/14/2022, 5/7/2024, 9/10/2024		
Contract Number and Title	JBO-716-22 Substitutes and Other Temporary Personnel, including Virtual Classrooms and Offices		
Contract Term	2 years, 10 months		
Contract Extensions	No		
Number of Extension Periods	N/A	Extension Period	N/A
Contract End Date	5/4/2025		

Four Priorities	
Priority	Highly Effective Teachers, Leaders, and Staff



Contract Description	
<ul style="list-style-type: none"> • This contract modification will provide for continued substitute teachers and temporary employees for the Department of Recruitment and Staffing. • Kelly Education provides for the full employee lifecycle that includes, but is not limited to, active targeted recruitment, onboarding, training, benefits and retention package, weekly pay, and live substitute support. Kelly Education will deliver high powered data analytics and reporting, provide insights and tools to create operational efficiencies and targeted support for our elementary and secondary schools. • Approval is requested to increase contract spending authority by \$8,500,000 bringing the revised total contract spending authority to \$86,500,000 with one (1) awarded contractor approved by the Board on Tuesday, June 14, 2022. • This contract modification will increase spending authority for the remainder of the contract's duration. • BCPS will procure these goods and services under the Purchasing Cooperative of America Contract number OD-310-20. 	

Fiscal Impact	
Anticipated General Fund Category	Other Instructional Costs
Anticipated Object Class	Contracted Services
Pricing Breakdown (if applicable)	N/A
Current Maximum Contract Spending Authority (modification only)	\$78,000,000
Increase Requested (modification only)	\$8,500,000
Maximum Contract Spending Authority (including contingency for construction)	\$86,500,000
Funding Source	Operating 83% Grants 17% Capital 0% Enterprise 0%



Anticipated and Historical Spend Data	
Current Fiscal Year to Date Contract Spend (modification only)	\$0
Current Fiscal Year Anticipated Spend	\$25,667,803
Prior Fiscal Year Contract Spend (new contract only)	N/A
Previous Contract Expenditures or Contract to Date (if modification)	\$58,778,626
Previous Contract Term	N/A
Previous Contract Expiration Date	N/A
Previous Contract Number and Name:	N/A
Current Contract Term Status (modification only): Year 2 of 2	
Justification for Increase: Spending authority increase needed to allow us to spend the current budget to cover the cost for all substitute teachers and substitute nurses.	

Procurement Information			
Procurement Type	Cooperative Contract	Number of Vendors Requesting	1
Procurement Authority	Educ. 5-112 (a)(3)	Number of Bids Received	1

Contract Award Vendor Information		
All award vendors have completed all required forms and have been deemed fiscally and operationally capable of performing services or providing materials to BCPS.		
Vendor Name	City, State	Existing Vendor
Kelly Education	Troy, MI	Yes

Method of Award
Bidder(s) offering the best value