

Alexxandria Braddock

Saginaw, MI 48603

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EDUCATION

Wayne State University, Mike Ilitch School of Business - Cumulative GPA: 3.80

Detroit, MI

Major: Bachelor of Science in Accounting

Expected Graduation: May 2027

Relevant coursework: Intermediate Financial Accounting I, Fraud Examination, Managerial Accounting

EXPERIENCE

Nike

Birch Run, MI

Seasonal retail athlete

June. 2025 – August 2025

- Delivered one-on-one services with **10+** customers using Nike's "SOLE" model, resulting in customer satisfaction
- Operated the POS system to process **\$100+** plus in cash and credit transactions efficiently and accurately
- Assisted in onboarding and training new athletes to help strengthen team efficiency and build product knowledge

Tri-City Business Services

Saginaw, MI

Accounting Intern

May 2024 – May 2025

- Collaborated with CPAs in filing **10** income taxes for clients while maintaining accuracy and meeting deadlines
- Assisted in bookkeeping with 2 business clients using QuickBooks and Microsoft Excel to maintain accurate reports
- Researched and applied state and local taxes for 2 local business clients to support compliance and reduce errors

Gateway Financial Solutions

Saginaw, MI

Legal Assistant Intern, Student Co-op

August 2022– August 2023

- Coordinated check distribution to the courts for employers to have clients' wages garnished
- Managed the daily sorting and delivery of mail to multiple departments, providing timely internal communication
- Maintained and updated an Excel worksheet daily to track tax data, improving accessibility and record accuracy

LEADERSHIP & PROFESSIONAL DEVELOPMENT

Siena Heights Women's Basketball Team

Adrian, MI

Varsity Team Member

Aug 2024 – Mar 2025

- Balanced 15+ hour week of practices, games, and travel with academic schedule
- Demonstrated leadership, teamwork, and resilience in a very demanding sports environment
- Contributed to team achievement through strategic play, communication, and dedication

Jack and Jill of America, Inc.

Saginaw, MI

Teen Chapter President

Sept 2021 – May 2023

- Led and organized the Monthly meetings, Service projects, and chapter-wide events
- Collaborated with the chapter executive board to achieve annual chapter initiatives for the programming year
- Represented the chapter at the yearly MI/OH work cluster and Teen Leadership Conference

Other Affiliations: National Association of Black Accountants, Wayne State Women's Club Basketball, Hearts of Detroit,

OTHER SKILLS & INTERESTS

Computer: Proficient in Google Suite, Microsoft 365, and QuickBooks

Professional Skills: Adaptability, communication, critical thinking, teamwork

Interests: Cooking, baking, beige reading, painting, photography, stocks, trade, tan