

Seline Ip

Metro Detroit, MI

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EDUCATION

Wayne State University | Mike Ilitch School of Business | Irvin D. Reid Honors College

Detroit, MI

Bachelor of Science in Business Administration

Expected Graduation: May 2027

Majors: Finance, Global Supply Chain Management

GPA: 3.89

Honors/Awards: Dean's List (Winter 2024 – Winter 2025), University Honors co-major

EXPERIENCE

International Noodle Company

Madison Heights, MI

Inventory & Fulfillment Coordinator

June 2023 – Present

- Process **85+** customer orders, ensuring timely and accurate fulfillment through efficient communication with internal teams
- Administer inventory count for **15+** items to ensure stock accuracy and consistency, using detailed reconciliation methods
- Organize and maintain **10** documents, improving retrieval time by implementing a structured filing system for easy accessibility

Lori's Lick'em Up Ice Cream

Harrison Township, MI

Food Service Associate

March 2021 – October 2023

- Communicated with **10+** team members to maintain **4.5+** star rating by resolving customer concerns quickly and effectively
- Mastered **200+** menu items, maintaining speed and accuracy during high-volume hours, following recipes and optimizing prep
- Managed food production, serving **300+** customers daily by coordinating staff and maintaining product quality standards

LEADERSHIP & PROFESSIONAL DEVELOPMENT

Elementary - Middle School Tennis Summer Camp

Macomb, MI

Tennis Instructor

May 2024 – Present

- Facilitate private lessons to students ages **5-14**, adapting to varied skill levels to ensure consistent engagement and progression
- Conduct **5+** tennis drills daily for students, improving basic technique through live demonstrations and skill breakdowns
- Train **20+** students weekly, refining correct tennis form and stroke accuracy within **3+** weeks through personalized feedback

Detroit Fellows Tutoring

Detroit, MI

Academic Tutor, Harms Elementary School

January 2025 – April 2025

- Instructed **30-minute** sessions for **5** students (grades **1-3**), enhancing fluency and comprehension through personalized teaching
- Curated lesson plans to cater learning styles, achieving **80%** reading progression in **14** weeks through adaptive teaching methods
- Fostered student engagement through a positive learning environment offering choice-based reinforcement for students

BookTok Tech Project

Detroit, MI

Marketing Team Member

August 2024 – December 2024

- Collaborated with **5** team members to develop an innovative reading method, boosting engagement by integrating technology tools
- Proposed a marketing strategy, targeting **5+** customer segments, optimizing the marketing mix to effectively reach target audience
- Designed an ergonomic book stand to improve reading comfort and efficiency through adjustable angles and user-focused features

Ilitch-Rocket Design-Thinking Challenge

Detroit, MI

Challenge Participant

November 2024

- Pitched a hiring improvement plan to **3** professionals, earning the Storytelling Award by highlighting key points and solutions
- Developed practical design thinking skills during a **1** day challenge with **5** peers enhancing problem-solving and creativity
- Obtained insights from Rocket Mortgage professionals through hands-on brainstorming sessions resulting in a refined solution pitch

SKILLS & INTERESTS

Skills: Intermediate in Google Workspace and Microsoft Office Suite

Language: Intermediate listening comprehension in Cantonese

Interests: Dancing, Hiking, Investing, Legos, Movies, Pickleball, Sudoku Puzzles, Tennis, Thrifting, Traveling, Wine Production