

# SAMANTHA POGUE

## EDUCATION

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University of Minnesota – Twin Cities	Minneapolis, MN
Bachelor of Science, Technical Writing & Communications	Expected May 2020
<ul style="list-style-type: none"><li>Information Technology &amp; Design Focus</li></ul>	
Management Minor	
<ul style="list-style-type: none"><li>Cumulative GPA: 3.216</li><li>Awards &amp; Honors: Dean's List Fall 2018, Spring 2019</li></ul>	

## WORK EXPERIENCE

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Student Worker, Carlson School Communications Group, Digital Team	May 2019 – Present
<ul style="list-style-type: none"><li>Writing social media posts, advertisements, emails, and web content to promote the programs</li><li>Helping create landing pages for website</li></ul>	
Barista, Starbucks	October 2017 – Present
<ul style="list-style-type: none"><li>Coordinate with coworkers in a fast-paced environment to help customers get their drink order as soon as possible</li><li>Recommend drinks to customers who were unsure of what to order to boost sales and guarantee customer satisfaction</li></ul>	
Cashier, Menards	October 2014 – May 2019
<ul style="list-style-type: none"><li>Cashiered and utilized general knowledge of the store in order to provide customers with direction</li><li>Resolved customer problems at service desk, including returns, damages, and general store questions</li></ul>	

## VOLUNTEER

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Volunteer, UMN Colleges Against Cancer	January 2019 – May 2019
<ul style="list-style-type: none"><li>Raise money for the American Cancer Society through fundraising and campus events</li><li>Organize Relay for Life and get people excited to sign up and fundraise for a good cause</li></ul>	
Writing Center Volunteer, Forest Lake High School	January 2016 – June 2016
<ul style="list-style-type: none"><li>Reviewed papers of high school students who came to the writing center</li><li>Went through paper alongside student and aided them in strengthening their thesis statements and organizing their ideas</li></ul>	

## SKILLS

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Proficient in reading, writing French  
Experience with Microsoft Office, Adobe Dreamweaver, Photoshop, InDesign, Google Analytics  
Experience in HTML, CSS