



SAMANTHA SENGSOUVANH

Full Stack Web Development

Saint Louis Park, MN 55416

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(507) 317-8224

Full Stack Web Development Student at the University of MN.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Benefits Coordinator

Pacific Dental Services - Maple Grove, MN

December 2018 to July 2019

Verify demographics and insurance information. Coordinate dental benefits for treatment. Arrange financial payment options. Meet and increase quarterly sales quota. Develop marketing event ideas based on brand guidelines and goals.

Recruiter (Contract)

ALL HOME HEALTH - Bloomington, MN

April 2018 to November 2018

Process job requisitions. Coordinate with hiring managers to determine best recruiting process for positions. Screen and interview applicants. Coordinate appropriate employment testing. Extend verbal and written contingent job offers. Complete weekly report on employment activity.

Clerical Specialist I/Data Specialist (Contract)

Blue Earth County Human Services & Public Health - Mankato, MN

April 2017 to September 2017

Register Mental Health Hub patients, schedule, and reschedule appointments. Manage and adjust schedules and calendars for medical providers and social workers. Collect, analyze, and verify client data to provide statistics for various county referral programs. Coordinate, collect, and document registration and payment information for the Regional Family Assistance Center (FAC) Reunification and Resiliency Training Conference.

Medical Records Clerk

CIC Associates P.C - Clive, IA

May 2016 to December 2016

Receive patient referrals, verify correct demographics and insurance information. File and access any medical records requested by providers or insurance companies. Create new patient records, retrieve paper records, and perform data entry.

ER Health Unit Coordinator

Mayo Clinic Health Systems - Mankato, MN

September 2015 to December 2015

Transcribe and process orders to patient EMR and assist with clerical duties. Process admissions, transfers, discharges, and schedules follow-up appointments. Provide professional and courteous customer service to internal and external customers.

EDUCATION

Certificate in Full Stack Web Development

University of Minnesota-Twin Cities - Minneapolis-Saint Paul, MN

November 2019 to Present

Associate in Business Management and Human Resources

Normandale Community College - Bloomington, MN

January 2018 to May 2019

SKILLS

- Customer Service (8 years)
- Healthcare (3 years)
- Administrative Support (8 years)
- Bilingual (10+ years)
- Outlook (3 years)
- Javascript
- React
- Nodejs
- Node
- JQuery
- Java