

## CORRIGENDUM NOTICE

**Ref:** DIPR No. 4417PP/CL/Advt/1/1/2021-22

**Date:** 13.10.2025

In continuation to the advertisement published earlier by the **Andhra Pradesh Innovation Society (APIS)** under the **ITE&C Department, Government of Andhra Pradesh**, inviting applications for the posts of **Joint Director (Administration & Infrastructure)** and **Joint Director (Entrepreneurship Development)** on a contractual basis dated 11th September 2025 — the following corrigendum is hereby issued:

1. The post of “**Joint Director (Administration & Infrastructure)**” is **hereby replaced** with “**Joint Director (Technology)**”.
  - The revised role will focus on driving digital transformation, product development, and technology governance across APIS and RTIH.
  - The detailed Job Description and Eligibility Criteria for **Joint Director (Technology)** are available on the APIS website.
  - Interested and eligible candidates may apply for both the above positions through the **official APIS portal**:  
<https://www.apis.ap.gov.in>
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  - The **last date for submission of applications** for both positions is **31st October 2025**.
2. An **additional position** titled “**Joint Director – Startup Ecosystem**” is **hereby created** to strengthen startup engagement and innovation programs under APIS and RTIH.
  - The Job Description, Eligibility Criteria, and Application Form for this newly created position to be uploaded soon

**By Order of the Chief Executive Officer**  
**Andhra Pradesh Innovation Society**  
(ITE&C Department, Government of Andhra Pradesh)

Digitally signed by  
PEDDITI DHATRI REDDY  
Date: 13-10-2025  
13:09:19

**Job Description & Eligibility Criteria**  
**File No: ITC53-11/2/2025-MNGR – APIS, Dated: 13/10/2025**

<b>Job Designation</b>	<b>Joint Director, Technology (Contractual Position)</b>
<b>No. Vacancies</b>	<b>1 No.</b>
<b>Roles Overview</b>	<ul style="list-style-type: none"><li>• The Joint Director – Technology (JD–Tech) will lead the overall technology strategy, digital transformation, and implementation for APIS and RTIH. The role requires a hands-on technologist capable of designing, developing, deploying, and maintaining digital products — including the Startup One Portal, a single-window digital platform integrating government startup incentives, applications, and performance tracking systems.</li><li>• The incumbent will oversee all web platforms, IT infrastructure, cybersecurity, and digital enablement activities for APIS and RTIH, while building and supervising a core internal tech team and external vendors.</li></ul>
<b>Key Responsibilities</b>	<ol style="list-style-type: none"><li><b>1. Product Development &amp; Digital Platforms</b><ul style="list-style-type: none"><li>• Conceptualize, architect, and oversee the Startup One Portal – covering startup registration, incentive application, lifecycle tracking, and dashboards for departments and startups.</li><li>• Integrate databases and APIs from departments such as Industries, IT, APIS, and RTIH to create a unified experience.</li><li>• Drive product roadmap, feature prioritization, and ensure UI/UX excellence aligned with APIS brand.</li><li>• Build internal tools for automation, grant management, and startup performance analytics.</li></ul></li><li><b>2. Website &amp; Communication Infrastructure</b><ul style="list-style-type: none"><li>• Maintain and enhance the company websites – design updates, content management, integration of forms, blogs, and media.</li><li>• Set up and manage digital ecosystem including domain management, email systems, and internal collaboration tools.</li><li>• Ensure consistent digital branding across all online channels and spokes.</li></ul></li><li><b>3. Technical Governance &amp; Operations</b><ul style="list-style-type: none"><li>• Formulate and enforce tech policies, data protection, and security protocols in compliance with MeitY standards.</li><li>• Oversee hosting, deployment pipelines, version control, and backups for all digital assets.</li></ul></li></ol>

	<p><b>4. Team Building &amp; Vendor Management</b></p> <ul style="list-style-type: none"> <li>• Hire, mentor, and manage a small tech team (developers, UI/UX designer, system admin).</li> <li>• Manage outsourced vendors and consultants for specialized modules or infrastructure.</li> <li>• Draft RFPs and evaluate proposals for tech services, platforms, and integrations.</li> </ul> <p><b>5. Innovation &amp; Enablement</b></p> <ul style="list-style-type: none"> <li>• Identify and onboard AI tools, cloud services, and data analytics solutions that support RTIH's innovation goals.</li> <li>• Support program teams in implementing digital tools for incubations, hackathons, and startup acceleration.</li> <li>• Lead the creation of knowledge dashboards for monitoring KPIs across startups, incubators, and spokes.</li> </ul>
<b>Qualification Criteria</b>	<ul style="list-style-type: none"> <li>• Educational Qualification: B.Tech / M.Tech in Computer Science, Information Technology, or related field.</li> <li>• Experience: Minimum <b>8 years</b> in full-stack product development, digital transformation, or technology leadership with hands on experience</li> <li>• Preferred Exposure in Cloud deployment (Google Cloud / AWS / Azure), Modern web stacks (React / Node.js / Firebase / Python), Experience in government tech projects (desirable not mandatory)</li> </ul>
<b>Key Competencies</b>	<ul style="list-style-type: none"> <li>• Strong system design and problem-solving capabilities.</li> <li>• Excellent communication and project management skills.</li> <li>• Proven ability to manage multi-stakeholder coordination (Government–Industry–Academia).</li> <li>• Team leadership and vendor management expertise.</li> <li>• Demonstrated passion for startups, innovation, and public-sector technology.</li> </ul>

### General Instructions

- 1. Nationality:** Only Indian Nationals are eligible to apply.
- 2. Eligibility Criteria:** Candidates must ensure they meet all prescribed eligibility conditions, including educational qualifications, experience, and any other relevant requirements before applying. Applications that do not fulfill the criteria will be rejected without further correspondence.
- 3. Educational Qualifications:**
  - Applicants should possess a Bachelor's or higher degree in a relevant discipline from a recognized university.
  - Candidates must have secured a minimum of 60% aggregate marks or

equivalent CGPA in their qualifying degree.

- Additional certifications, diplomas, or fellowships in the relevant domain will be considered an advantage.
4. **Age Limit:** Applicants must be between 30 and 45 years of age as on the closing date of receipt of applications.
  5. **Application Completeness:** Incomplete applications, applications received after the deadline, or those lacking requisite documents will not be considered.
  6. **Verification of Credentials:** Candidature will be subject to verification of character and antecedents. Original documents relating to educational qualifications, professional experience, identity proof, and other relevant certificates must be produced at the time of joining or as requested by AP Innovation Society (APIS). Any discrepancies will result in cancellation of candidature.
  7. **Right to Cancel:** APIS reserves the right to cancel the candidature of any applicant at any stage of recruitment or after appointment if false or misleading information is found or if eligibility conditions are not met.
  8. **No TA/DA:** No Travel Allowance (TA), Dearness Allowance (DA), or any other incidental expenses will be reimbursed for attending interviews or any stage of the recruitment process.
  9. **Final Decision:** The Evaluation Committee's decisions on eligibility, application acceptance/rejection, interview conduct, results, and all recruitment-related matters are final and binding. No further correspondence will be entertained.
  10. **Communication:** All communications will be sent to the email address provided in the application. APIS will not be responsible for any non-receipt or delays due to incorrect email IDs or technical issues. Only shortlisted candidates will be communicated for further course of selection process

### Terms of Engagement

1. **Contractual Nature & Tenure:** The appointment shall be purely on a contractual basis for a fixed term of 1 year, extendable based on project requirements and the candidate's performance. This engagement does not confer any right to seek regularization or permanent absorption into government service.
2. **No Right to Regularization:** The selected candidate shall not be entitled to regular appointment or absorption in AP Innovation Society (APIS) or its incubation centers under any circumstances. The engagement is project-

specific and shall not be construed as an offer of permanent employment or a regular government service post.

3. **Termination of Engagement:** APIS reserves the right to terminate the contract at any time during the tenure by providing one month's notice or salary in lieu of notice. Immediate termination without notice may occur in cases of unsatisfactory performance, misconduct, violation of terms, or administrative exigencies.
4. **Compensation Structure:** Competitive and commensurate with experience (aligned with APIS senior management pay bands).
5. **Posting Location:** The initial posting will be at the discretion of APIS based on project or administrative needs. The posting location may change during the tenure, and the candidate must be willing to relocate and report promptly to the assigned location.
6. **Conduct and Performance:** The engaged candidate is expected to maintain high standards of integrity, discipline, and efficiency, adhering to all policies, rules, and regulations prescribed by APIS or the incubation centre.