

Call for Peer Reviewers & Collaborating Editors

The HKS Misinformation Review: Who We Are

The <u>HKS Misinformation Review</u> is an open-source, interdisciplinary, scholarly journal focused on all aspects of misinformation and featuring methodologically diverse, peer-reviewed, empirical research and cutting-edge commentary. Articles and commentaries published by the <u>HKS Misinformation Review</u> are edited to be accessible to practitioners in journalism, public policy, and other fields affected by misinformation campaigns. The journal operates on an innovative "fast-review" model, which ensures that timely research is peer reviewed and published within two months of submission.

Requirements for Peer Reviewers

To become a reviewer for the *HKS Misinformation Review* you are required to be (at least) a Ph.D. candidate at an academic institution or a research organization. You also need to be able to deliver reviews on a tight schedule—typically within 7 days of the initial request.

Responsibilities for Peer Reviewers

Peer reviewers are given 1 week to complete their initial peer review. If a manuscript is revised, you will be sent the revised version approx. 3 weeks later for final consideration. You will have 1 more week to provide feedback on the revised manuscript. You should expect to commit two to three hours to complete the initial review, and one to two hours of work to assess the quality of the revised manuscript and decide for or against publication.

Requirements for Collaborating Editors (Commentaries)

To become a collaborating editor for commentaries at the *HKS Misinformation Review* you are required to be either: (1) a Ph.D. candidate at an academic institution or a research organization, or (2) have a master's degree in a relevant discipline, plus professional experience relating to misinformation, disinformation and/or media manipulation (for those not pursuing doctorates). In both cases, you must also be able to demonstrate editorial and/or copy editing experience in academia, the media, or the nonprofit sector.

Responsibilities for Collaborating Editors (Commentaries)

Collaborating editors will work with the Special Editor for Commentaries to improve the content, structure, flow, language and style of submitted commentaries. They are expected to be content experts and efficient copy editors. As a collaborating editor for commentaries, you will comment on the soundness of the argument presented in the commentary, check the original references to assess if they are used correctly, as well as determine whether any of the premises are questionable or require additional clarification. You will also provide feedback on APA citation errors; grammar, usage, and spelling errors; and writing problems such as confusing organization, awkward sentences, or wordy or redundant writing.

Collaborating editors typically review manuscripts 2-4 times, depending on the quality of the initial submission and, like peer reviewers, are expected to deliver on strict deadlines. You are expected to complete the first review in one week and each additional review in 5 days. You should expect to commit four to five hours to complete the initial review, and two to three hours of work for the following reviews. Native English speakers are strongly preferred. Non-native English speakers with substantial editing experience in English will be considered.

Payment and Added Benefits

As a peer reviewer and/or collaborating editor for the *HKS Misinformation Review*, you will receive a stipend for your work (see below). An annual list of peer reviewers is also published on our website. You can find the list of 2020 reviewers here: https://misinforeview.hks.harvard.edu/review/

Payment process: Peer reviewers are paid \$100 per review (whether the manuscript is revised, or not). Collaborating editors are paid \$250 per commentary. If based in the US, payment can be made via check or Zelle, as long as you are authorized to work in the country. If based outside the US, payment can be made via check or wire transfer. New reviewers and editors will need to register with the Harvard Supplier Portal, Buy-2-Pay, before payment can be processed.

Interested in Joining our Team?

Prospective Peer Reviewers:

Please send an email to <u>misinforeview@hks.harvard.edu</u> containing the following information: (1) Research interests as they pertain to the study of mis- and disinformation phenomena; (2) Research methods you are comfortable reviewing; (3) Geographic region(s) of expertise; (4) Institutional or organizational affiliation.

Prospective Collaborating Editors:

Please send your CV or resume to <u>misinforeview@hks.harvard.edu</u> and a cover letter addressing the following: (1) Previous editorial and/or copy editing experience; (2) Professional experience in the misinformation/ media manipulation space; (3) Research interests as they pertain to the study of mis- and disinformation phenomena; (4) Geographic region(s) of expertise; (5) Institutional or organizational affiliation.